

# Financial webinar



## Interreg Baltic Sea Region 2021-2027

Online | 11 June 2025

MA/JS Interreg BSR



# Welcome to the financial webinar



Moderator: Rostislav Zatloukal /Finance Officer

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- Video not necessary

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Participants



Chat





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# Agenda

**Interreg**  
Baltic Sea Region



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- **Finances in small projects**
- Questions & BREAK
- Answers to your questions
  
- **Final words**







**Meet our team!**

# Finances in small projects

- General rules for small projects
- Budget in small projects





# General rules for small projects

Corinna Günther/Finance Officer



# Duration of small projects



# General principles of eligibility for small projects



## Project budget

- Max. EUR 500,000
- Three cost categories (incl. preparation costs)



## Project partner budget

- Each partner has its own budget
- Can be used only by given partner
- No combination with other EU funds
- Public procurement



## No service/supply/work contract

- ... with own employees
- ... with partner itself (e.g. internal invoices)
- ... with other project partners



## Further points for budget planning

- VAT eligible
- No gifts and awards
- No cost-sharing
- No double funding





# Basic principles of reimbursement

- Reimbursement of costs
- Partner budget = Programme co-financing + own partner contribution

EU  
partners

- 80% of ERDF co-financing
- 20% own contribution

Norwegian  
partners

- 50% of Norwegian national co-financing
- 50% own contribution

- Reporting of costs and payment of Programme funds – in **EUR**
- No national control included





# State aid

## EU Competition rules

- An undertaking receiving **government support** gains an **advantage over its competitors**.
- The Treaty generally prohibits State aid but there are **exemptions**.
- The Programme has to ensure that **State aid rules are respected** and **exemptions applied correctly**.
- **Two levels**
  - Project partners
  - Third parties supported by project



# State aid to project partners

## Programme approach

- **Ex-ante assessment of State aid risks** associated with types of project partners and their activities
- **Three risk groups:** low / medium to high / high
- Medium to high & high risk: default assumption that activities are State aid relevant  
**! BUT: Universities and sectoral agencies** can require and justify a **plausibility check at the application stage**

# State aid risk groups

- **Low** risk of implementing State aid relevant activities:
  - National, regional and local public authorities
  - European Grouping of Territorial Cooperation
  - International governmental organisations
  - Non-governmental organisations (NGOs)
- **Medium to high risk** for implementing State aid relevant activities:
  - Higher education and research institutions
  - Sectoral agencies
- **High risk** for implementing State aid relevant activities:
  - Business support organisations
  - Education/training centres and schools
  - European Economic Interest Grouping (EEIG)
  - Hospitals and medical centres
  - Infrastructure and public service providers
  - Interest groups
  - Large enterprises
  - Small and medium enterprises





## Compliance measures

- **General Block Exemption Regulation, Article 20**
  - Up to EUR 2.2 million per partner, per project
  - For **all** types of partners and project activities
  - **Maximum support: 80%**
  
- **Exceptionally and with limitations: De minimis aid**
  - Up to EUR 300,000 within three years
  - **Not available for primary production of fishery, aquaculture and agricultural products**



## Non-financial support through the project partners' activities

- Examples: Companies receive ...
  - ... Consultancy, product development, or other subsidised services
  - ... Access to research facilities
  - ... Project output (e.g. digital service platform)
- Compliance measure: **General Block Exemption Regulation, Article 20a**
  - Max. EUR 22,000 per third party, per project
  - Project partner has to calculate ex-ante!

## Please ensure that...

- ... partners understand the State aid approach and compliance measures of the Programme
  - Use the Programme Manual
  - Use our factsheets ([interreg-baltic.eu/toolkit/state-aid](https://interreg-baltic.eu/toolkit/state-aid))
- ... partners are aware of the State aid risk group their organisation belongs to and the implications
  - Check the State aid section
  - Ask partners about plausibility checks
- ... partners know how to handle aid to third parties
  - Inform partners about the rules and the need to calculate the value of such aid ex ante

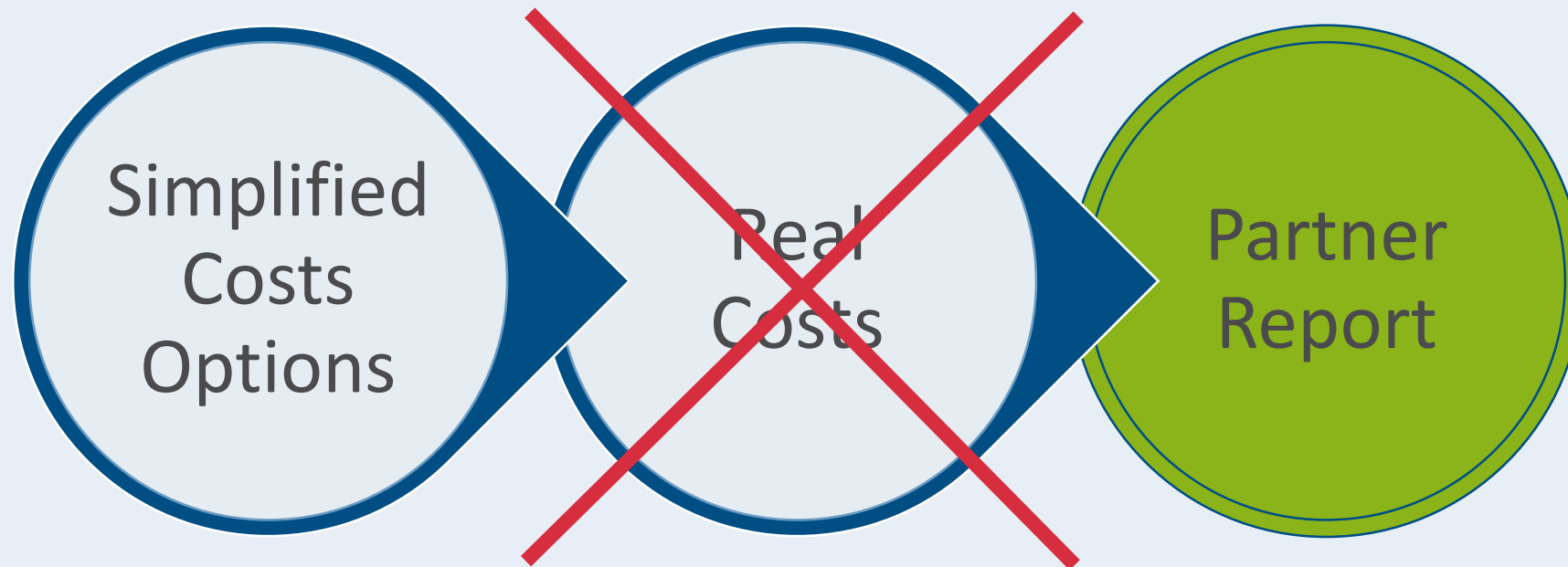


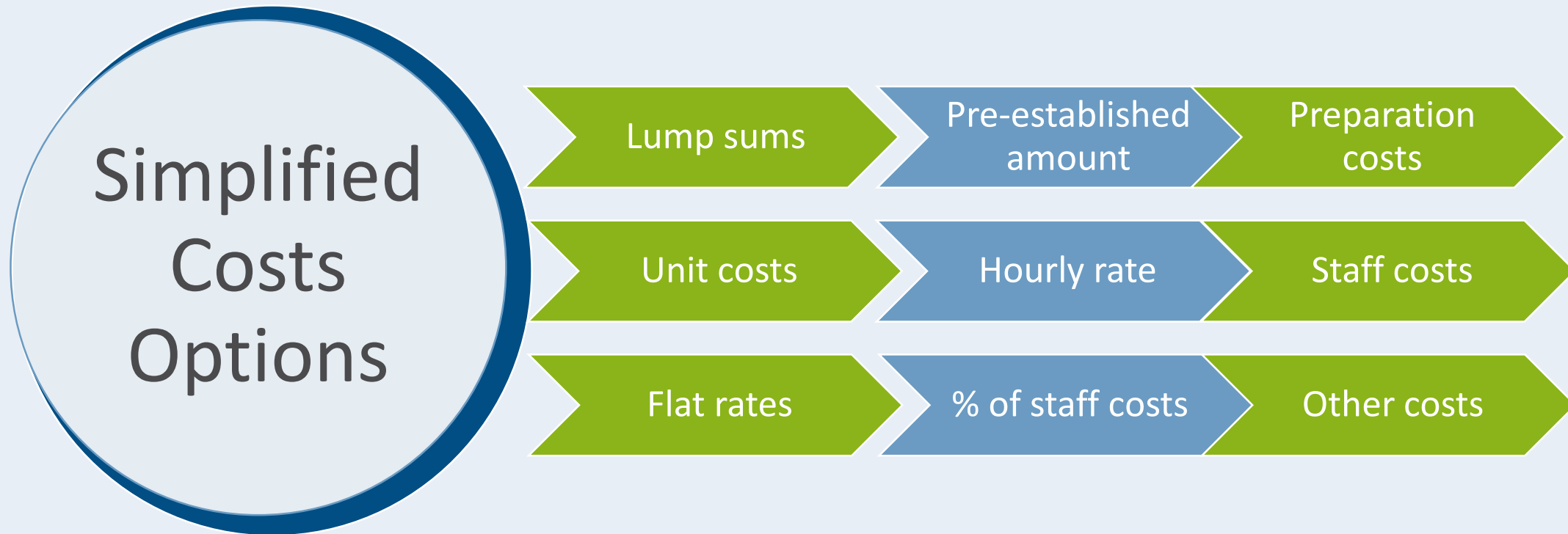


# Budget in small projects

Marcin Kaczmarewski/Finance Officer

# Forms of support







# What can be planned?



**CAT 0 – Preparation costs**



**CAT 1 – Staff costs**



**CAT 7 – All other costs**

Simplified  
Costs  
Options

**CAT = Cost category**





## CAT 0 – Preparation costs

### Preconditions for reimbursement of preparation cost:

- For **approved** projects only
- Possibility **stated in the announcement note**
- **Project applied** in the application
- **Project did not receive other EU funds** for the development of this project application

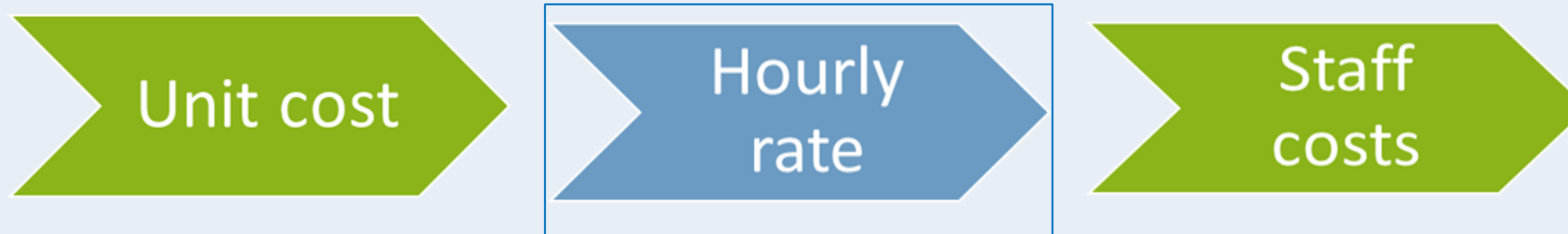


**SMALL PROJECTS** - Lump sum EUR 10,000 ~ **EUR 8,000** Programme co-financing





## CAT 1 – Staff costs



### Conditions:

- employment contract or equivalent with a project partner
- 1,720 hours per full-time employee per calendar year
- productive hours only





# Direct staff costs



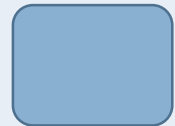
**Pre-defined**



Per country



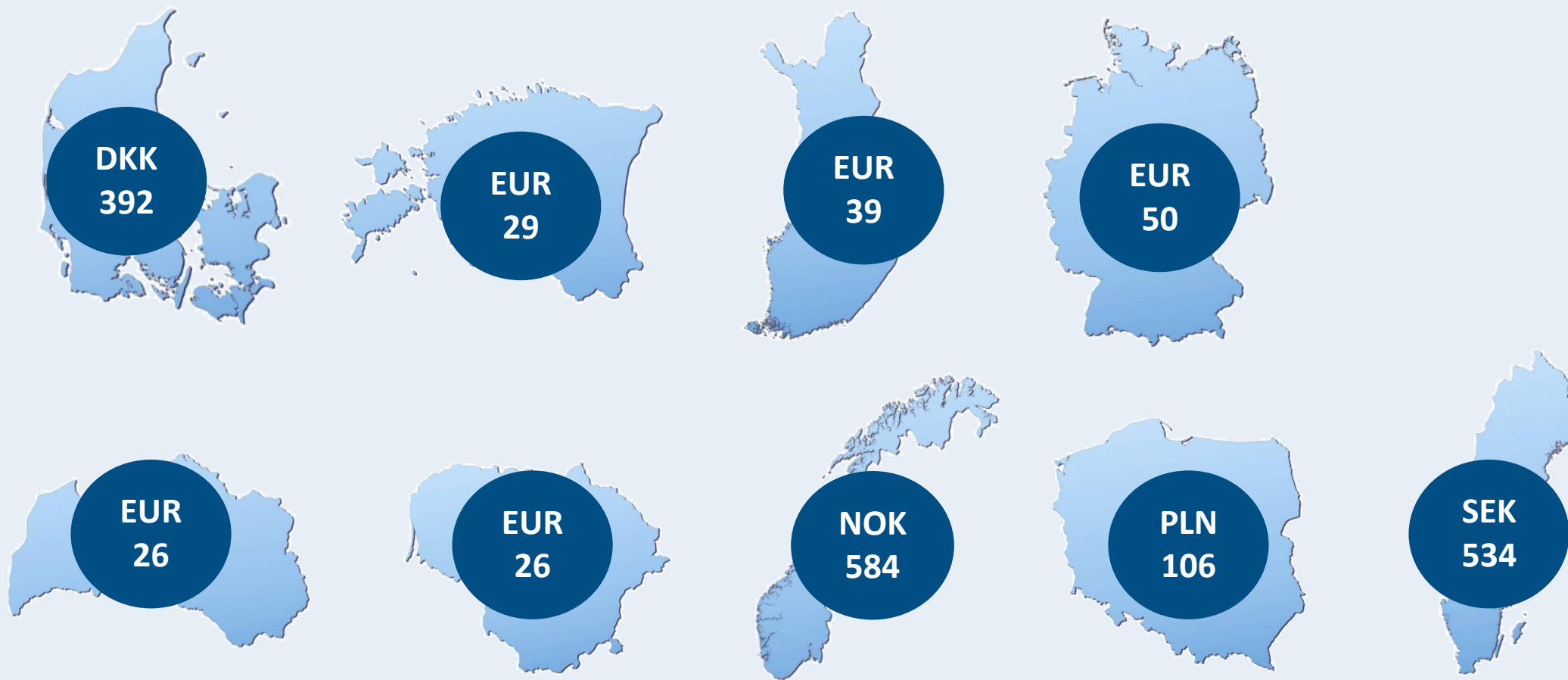
**One for each employee**



Productive working hour



# Hourly rate



# Calculation

FOR STAFF COSTS  
PLANNING

**1720  
rule**

Full-time  
100% for project

1720  
hrs/year

Part-time (50%)  
100% for project

50% x 1720  
hrs/year

Part-time (X%)  
Y% for project

$X\% \times Y\% \times 1720$   
hrs/year



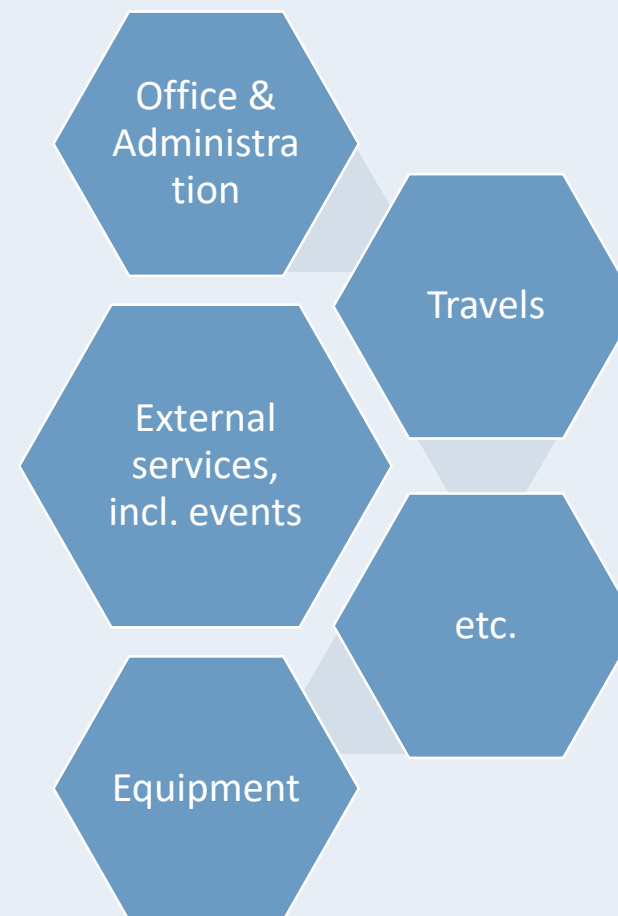


Flat rate – 40 % of eligible staff costs

Automatic calculation

No supporting documents

Over or under-compensation possible



# Budget planning

Example budget  
project partner from **Finland**  
project duration: **2 years**



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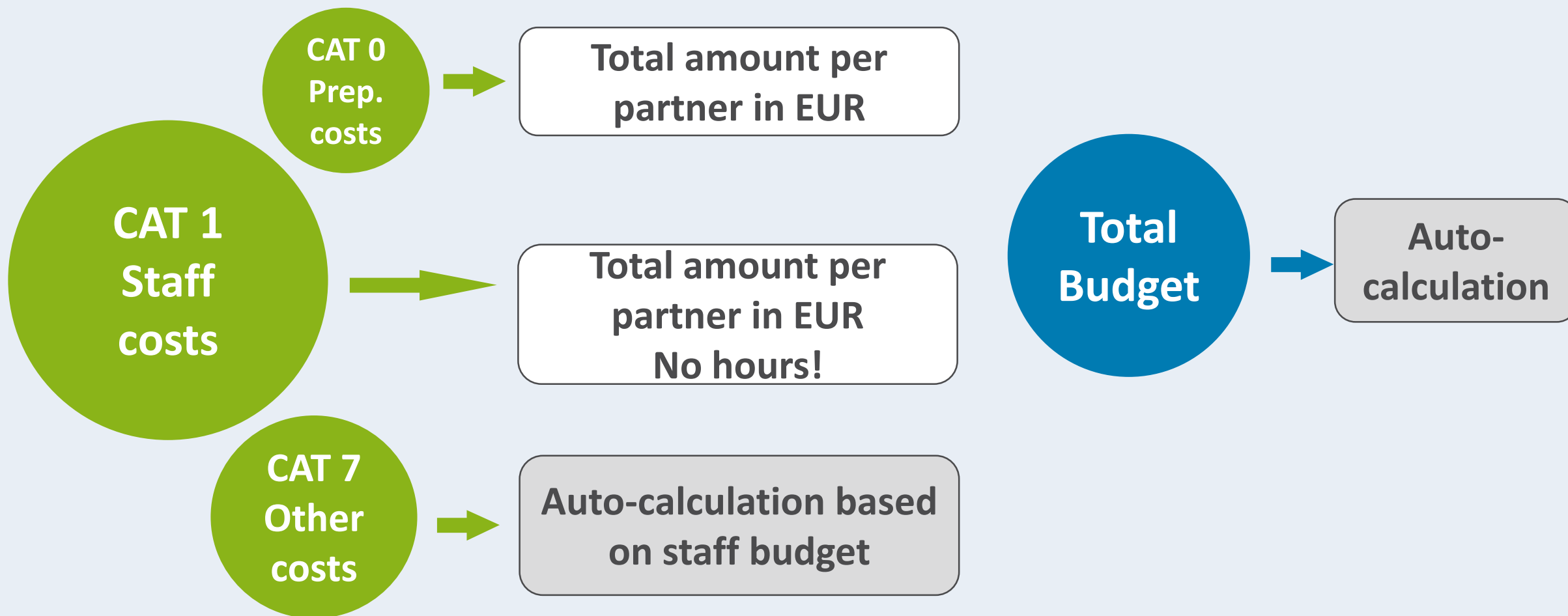


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# Budget planning

## Application form – BAMOS+



# Total project budget



Max. EUR 500,000  
(CAT 0 + CAT 1+ CAT 7)

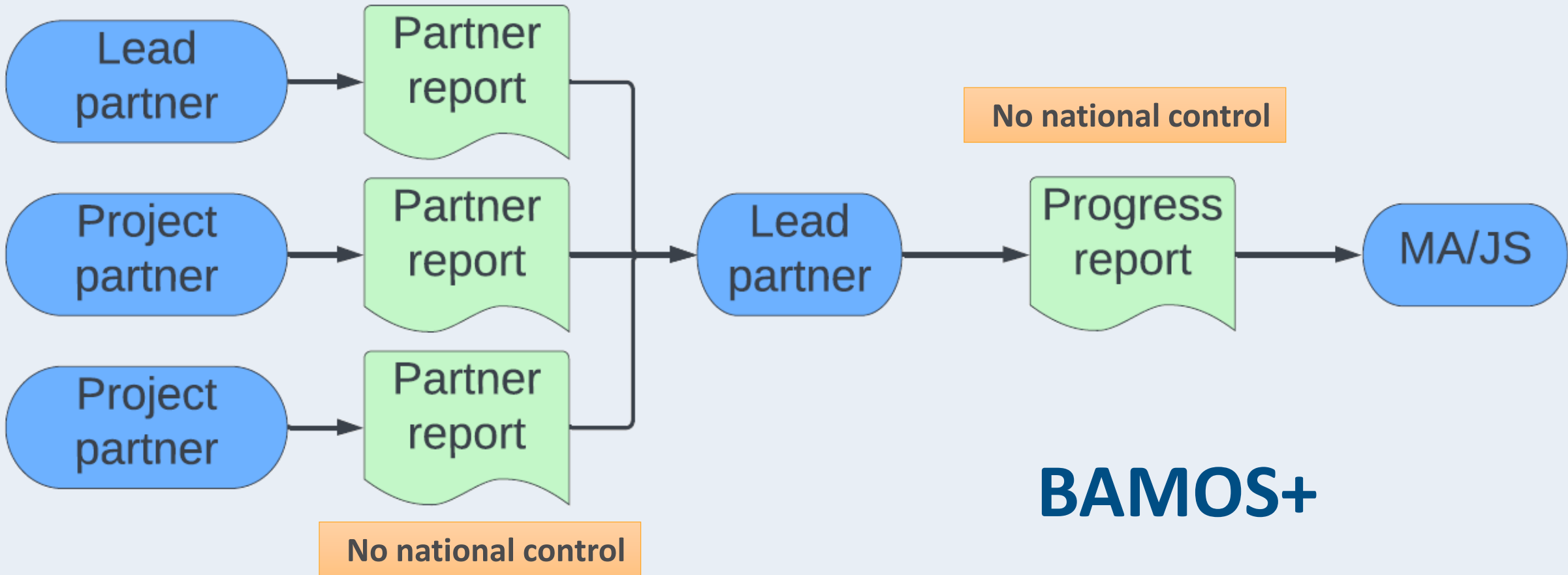




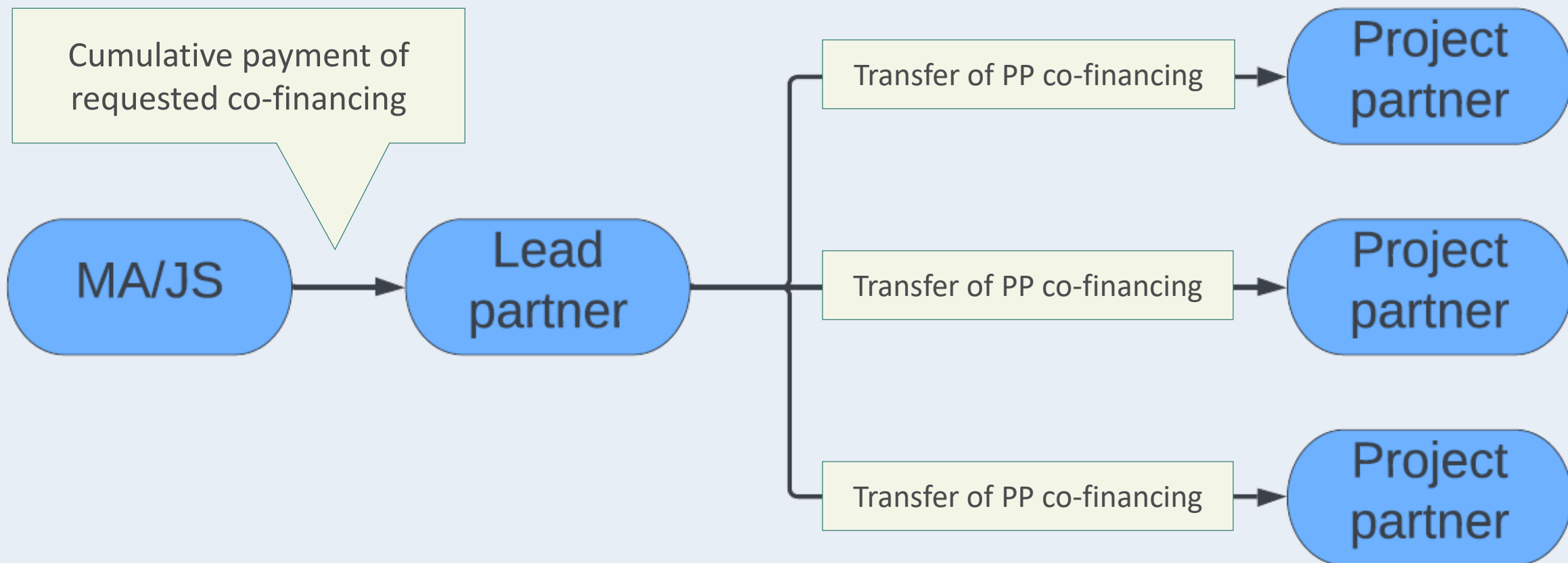


# Basic principles of reporting

# Reporting process – small projects



# Payment process





# Let's have a break!



**1** minute left





# WELCOME BACK!

**Let's talk about your questions**

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## Audience Q&A Session

① Start presenting to display the audience questions on this slide.

# Final words





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# Gateway for applicants

[interreg-baltic.eu/gateway](https://interreg-baltic.eu/gateway)

- Details about **open calls**
- **Programme manual**
- Information material: **stay tuned**
- **Video tutorials:** check available and stay tuned for more!





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# THANK YOU

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