

Employee Declaration at the End of Employment

To be completed upon the termination of employment.

I hereby confirm that I have returned all property belonging to _____ (employer) that was in my possession. This includes both tangible and intangible assets.

Additionally, I declare that I no longer have access to any of the company's information, nor do I retain any company-related data in my possession, such as customer records, files, supplier lists, spreadsheets, contracts, or any other information, whether in electronic or physical form.

I have also checked:

all personal and other devices I have used (for example, my phone, including my photo gallery, computer, tablet, etc.), and

any services I have used, such as social media, communication tools, or cloud services,

and I have deleted any photographs, documents, or other confidential information belonging to _____ (employer) from them.

Place and date

Name of the employee