

# Financial webinar



## Interreg Baltic Sea Region 2021-2027

Online | 10 January 2023

MA/JS Interreg BSR



# Welcome to the financial webinar

Moderator: Marcin Kaczmariski





# Agenda

**Interreg**  
Baltic Sea Region



Co-funded by  
the European Union

- **Warming-up** 13:00 – 13:15
- **Finances in core project** 13:15 – 14:30
- **Questions & BREAK** 14:30 – 14:45
- **Answers to your questions** 14:45 – 15:15
- **Final words** 15:15 – 15:20







# Finances in core projects

- General rules for core projects
- Budget in core projects



# General rules for core projects

Rostislav Zatloukal

# Duration of core projects



# General principles of eligibility for core projects



## Project budget

- No specific size limits
- Seven cost categories (incl. preparation costs)



## Project partner budget

- Each partner has its own budget
- Can be used only by given partner
- No combination with other EU funds
- Public procurement



## No service/supply/work contract

- ... with own employees
- ... with partner itself (e.g. internal invoices)
- ... with other project partners



## Further points for budget planning

- Varying VAT eligibility
- No gifts and awards
- No cost-sharing
- No double funding



# Basic principles of reimbursement

- Reimbursement of costs
- Partner budget = Programme co-financing + own partner contribution

EU  
partners

- 80% of ERDF co-financing
- 20% own contribution

Norwegian  
partners

- 50% of Norwegian national co-financing
- 50% own contribution

- Reporting of costs and payment of Programme funds – in **EUR**





# Management verification of core projects



- **Simplified cost options** - verified by MA/JS  
→ **Free**, no budget to be planned!
- **Real costs** – verified by national controllers
  - **Centralised** control systems **EE, FI, LV, PL, SE**  
→ **Free**, no budget to be planned!
  - **Decentralised** control system **DE, DK, LT, NO**  
→ **Not free**, plan budget for the controller!

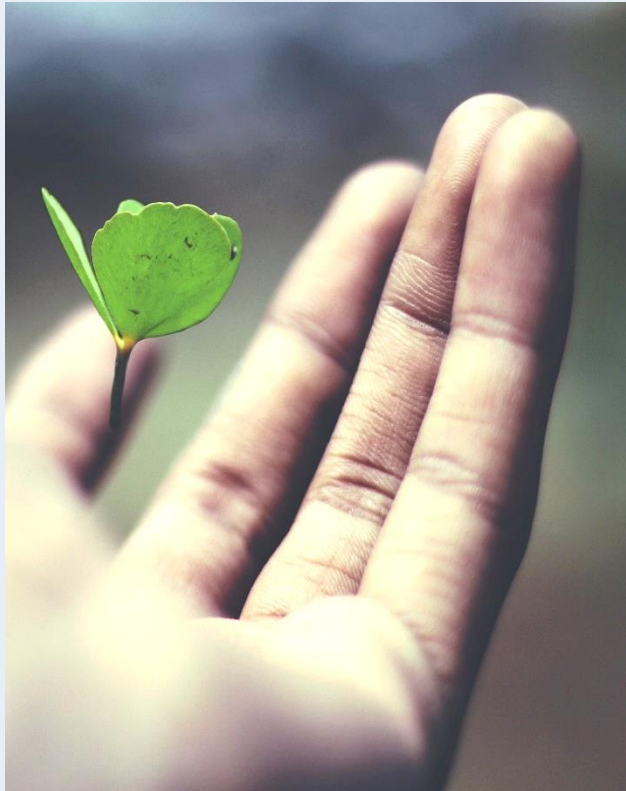
## Assessment



- A partner's **entire Programme co-financing** is either **State aid** or not
- **Programme's assessment:** You do not have to provide State aid declarations
- Preliminary assessment result in **State aid section of BAMOS+**
- **Universities and sectoral agencies** are State aid relevant, but can require and justify a **plausibility check**
- **Final assessment result** is part of the Assessment Sheet and thus of the **selection decision of the Monitoring Committee**

# State aid to project partners

## Compliance measures



### **Main and best one:** General Block Exemption Regulation, Article 20

- Up to EUR 2 million per partner, per project
- Can be used **for all types of partners and project activities**
- **Equal co-financing rates and eligibility rules**

### **Exceptionally and with limitations:** De minimis aid

- EUR 200,000 for the current and the previous two fiscal years (EUR 100,000 for road transport for hire and reward)
- **Not available for primary agricultural production, fishery and aquaculture**





- **Non-financial support** through project partners' activities
- **Examples:**
  - Consultancy, product development or other subsidised services provided to companies
  - Access to research facilities for companies
  - Project output (e.g. digital service platform) transferred to a company
- Measure: General Block Exemption Regulation, Article 20a
  - **EUR 20,000 per third party, per project**
  - Project partner has to calculate
  - Elimination of the aid elements if the value is beyond EUR 20,000



# Budget in core projects

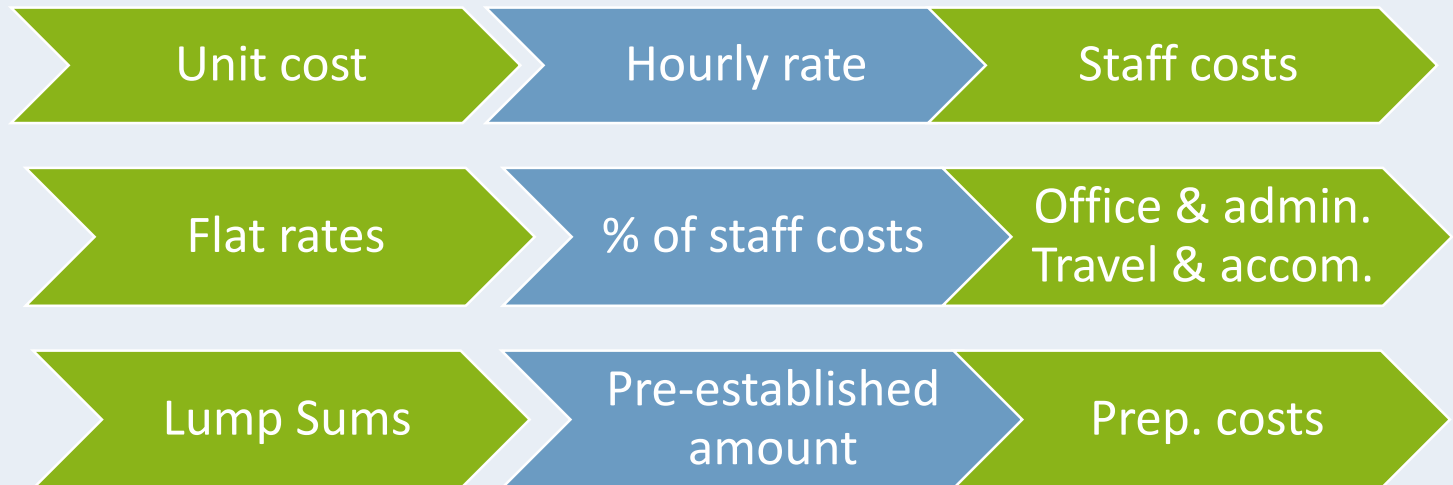
Vaclav Kaplan, Łukasz Korpala

# Forms of support





## Simplified Costs Options



# What can be planned?



CAT = Cost category



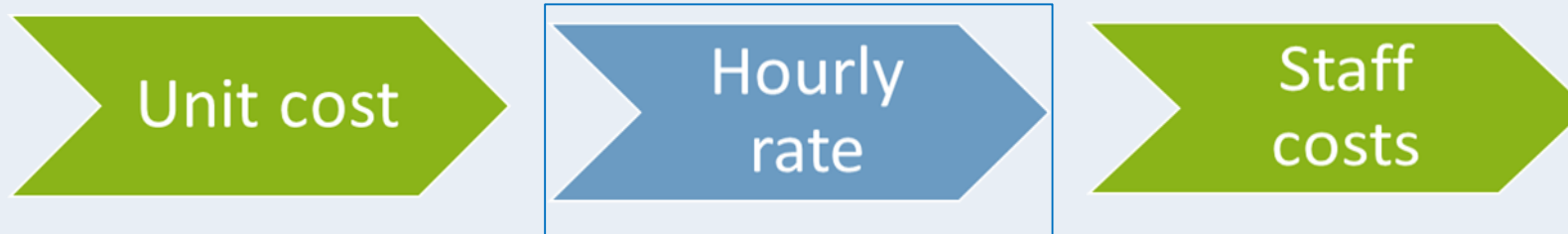
## Preconditions for reimbursement of preparation cost:

- For approved projects only
- Possibility **stated in the announcement note**
- **Project applied** in the application
- **Project did not receive other EU funds** for the development of this project application



Lump sum EUR 24,000 – **EUR 19,200** Programme co-financing





## Conditions:

- employment contract or equivalent
- 1,720 hours per full-time employee per calendar year
- productive hours only

# Hourly rate

Pre-defined hourly rate

Per country

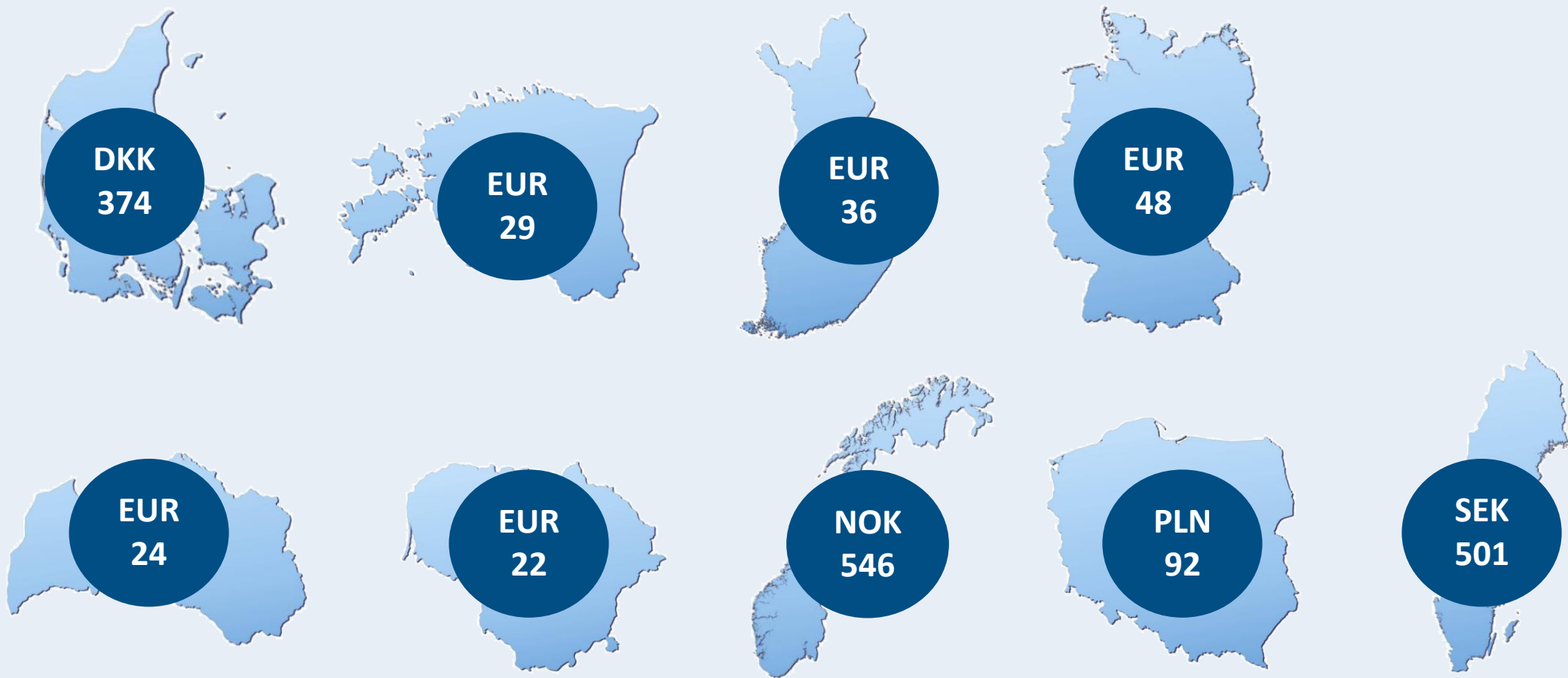
The same for each employee

Per productive working hour

**STAFF  
COSTS**



# Hourly rate





# Hourly rate

Project Manager

Others

Financial manager

Communication specialist

Scientist

Legal advisor



# Calculation

FOR STAFF COSTS  
PLANNING

1720  
rule

Full-time  
100% for project

1720  
hrs/year

Part-time (50%)  
100% for project

50% x 1720  
hrs/year

Part-time (X%)  
Y% for project

$X\% \times Y\% \times 1720$   
hrs/year



## STAFF COSTS

**Part-time (50%) scientist**  
20% for project, 1 year

$$29 \times 1720 \times 50\% \times 20\% \times 1 = \underline{4,988}$$

**Full time project assistant**  
50% for project, 3 years

$$29 \times 1720 \times 50\% \times 3 = \underline{74,820}$$

**Full-time project manager**  
100% for project, 3 years

$$29 \times 1720 \times 3 = \underline{149,640}$$

**YOUR BUDGET FOR STAFF COSTS – EUR 229,448**

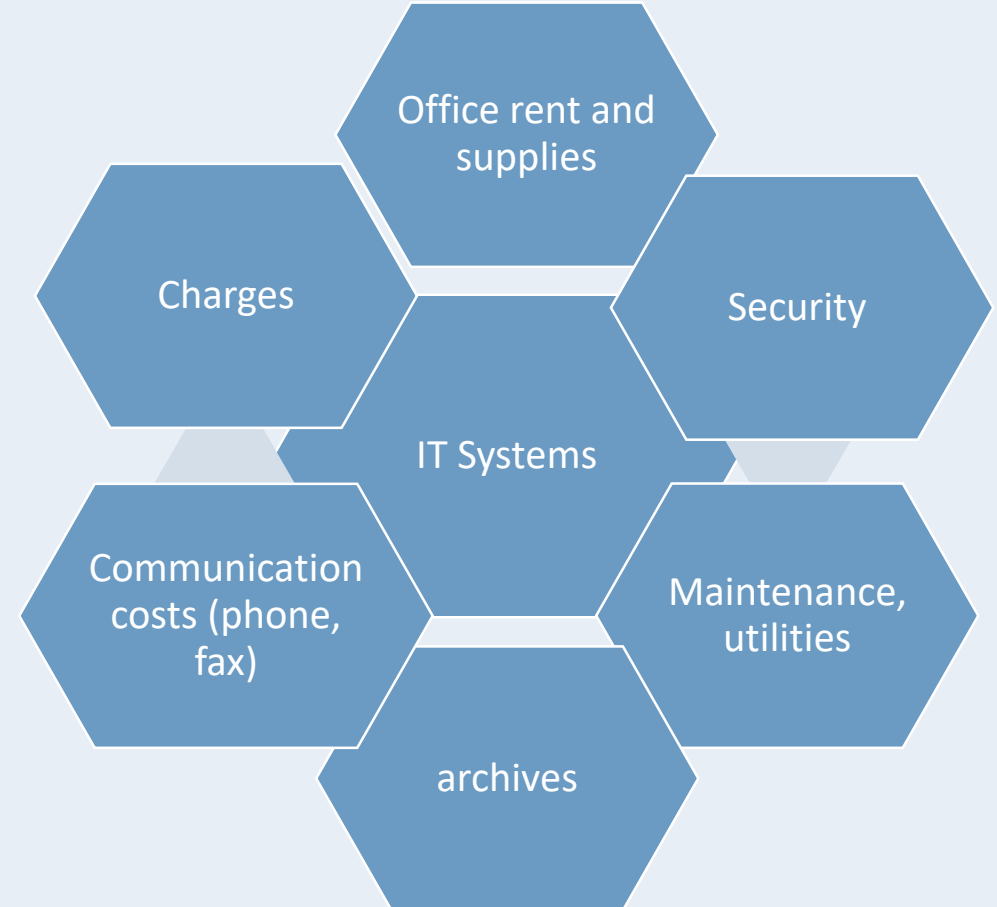


Flat rate – 15 % of eligible staff costs

Automatic calculation

No supporting documents

Over or under-compensation possible



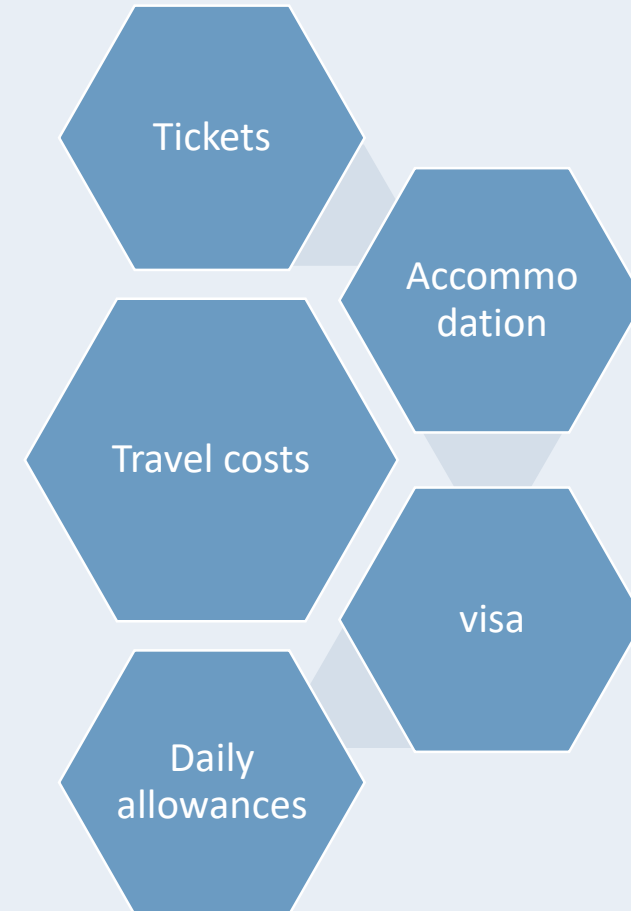
Flat rate – 15 % of eligible staff costs

Project partner's own employees only

Automatic calculation

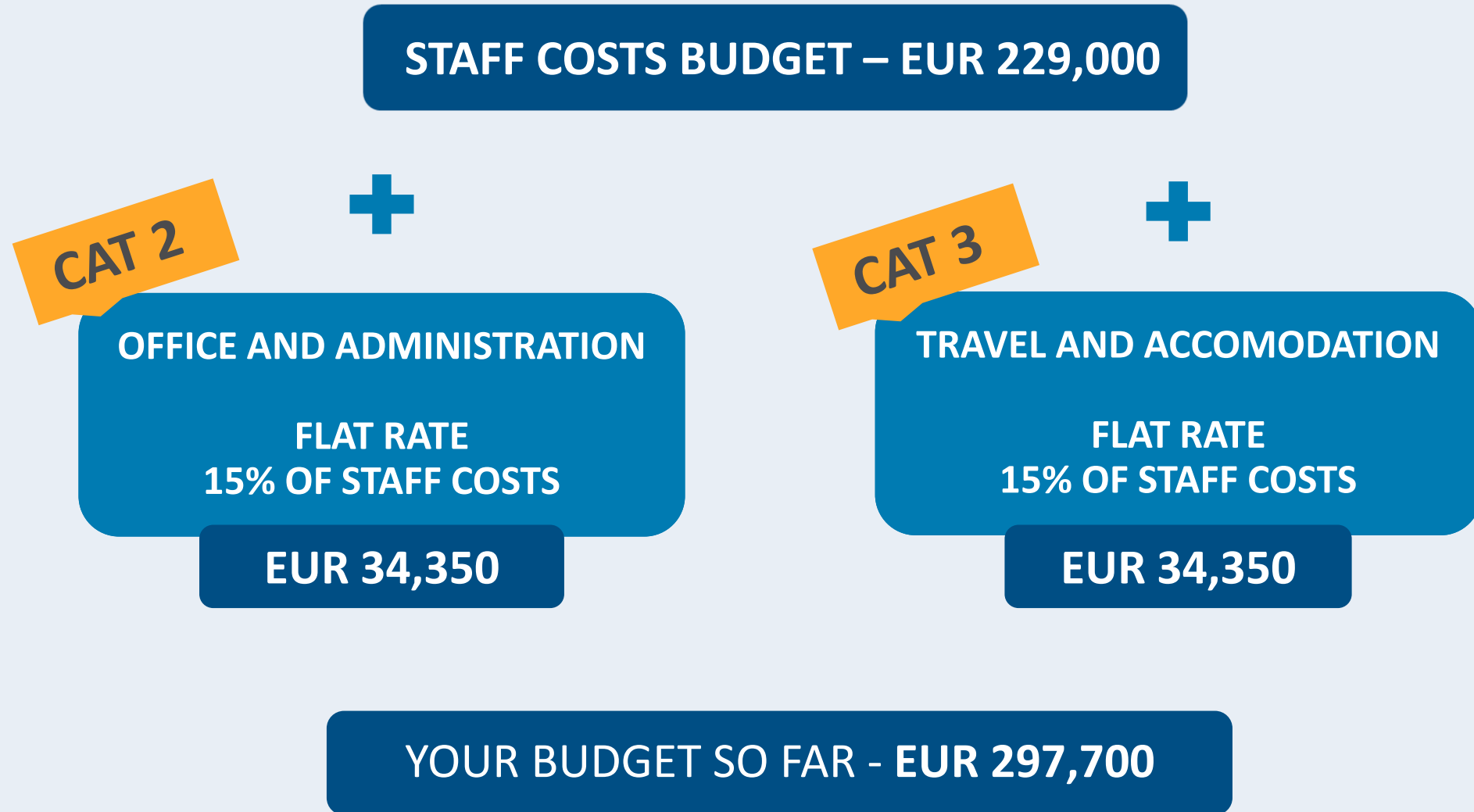
No supporting documents

Over or under-compensation possible





# Calculation of CAT2 and CAT3



## Documentation:

- procurement documentation
- invoices
- proof of delivery of services
- payment proof



# CAT 4 Calculation

**YOUR BUDGET SO FAR - EUR 297,700**



**EXTERNAL SERVICE**

**EUR 43,000**

Expert support – EUR 20,000

Organisation of event– EUR 8,000

Travel of external experts – EUR 5,000

Promotional campaign – EUR 10,000

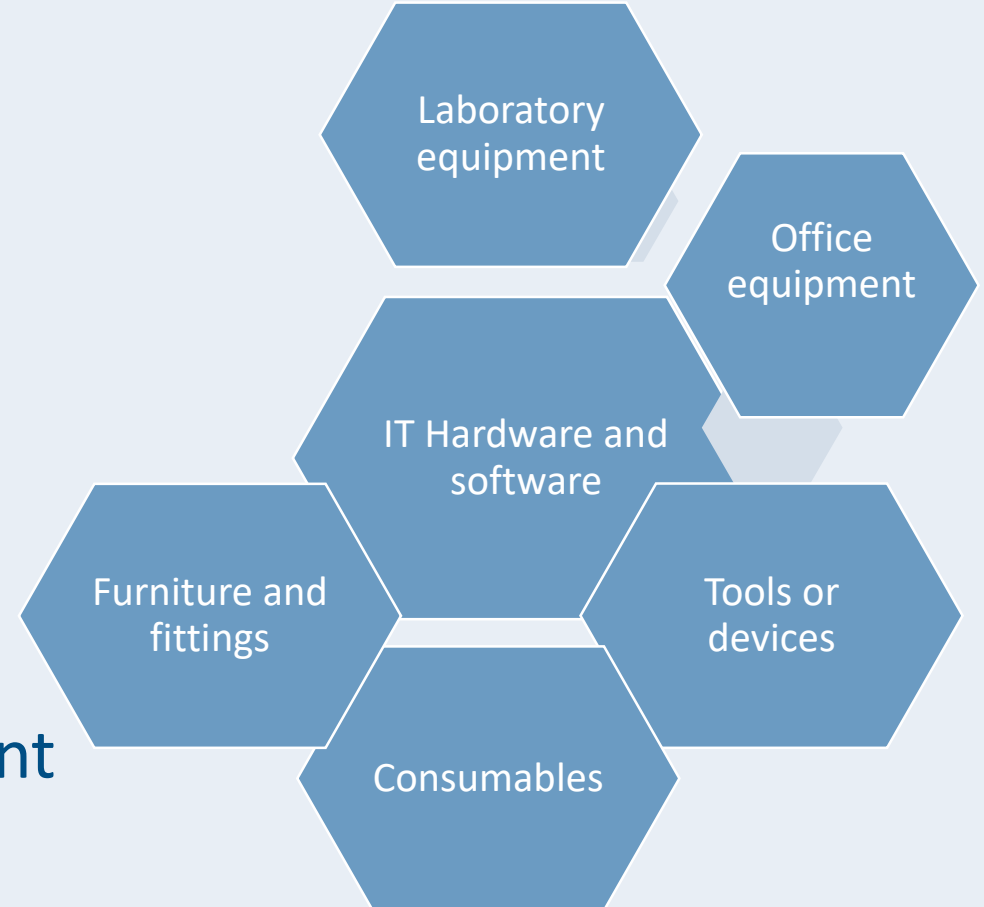
**YOUR BUDGET SO FAR - EUR 340,700**



Full costs depreciation/rental/lease  
Second-hand equipment possible



Equipment which is a productive investment



# CAT 5 Calculation

**YOUR BUDGET SO FAR - EUR 340,700**



Laptop (full) – EUR 1,500

Laboratory consumables (full) – EUR 6,000

Slurry tank (2 months renting) – EUR 6,000

**EQUIPMENT**

**EUR 13,500**

**YOUR BUDGET SO FAR – EUR 354,200**

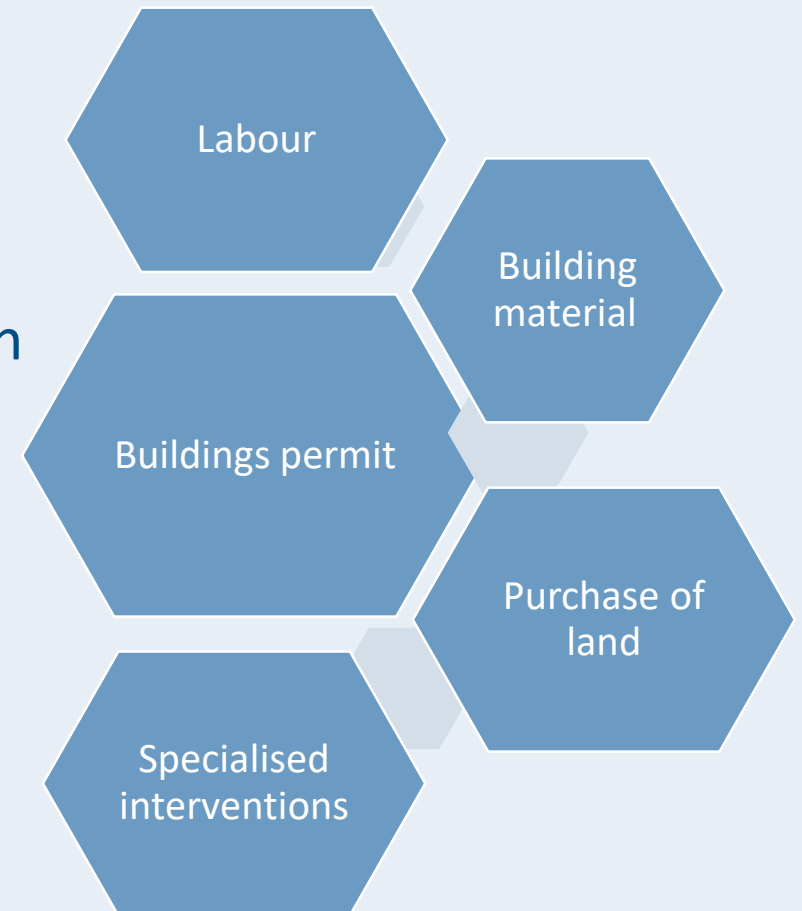




Design and realisation of infrastructure and works  
Site preparation, delivery, handling, installation, renovation



Documents specifying the ownership of land or buildings  
Durability



# CAT 6 Calculation

**YOUR BUDGET SO FAR – EUR 354,200**



Revitalisation of peatland EUR 25,000

Construction of mobility point EUR 30,000

**INFRASTRUCTURE  
AND WORKS**

**EUR 55,000**

**YOUR TOTAL BUDGET - EUR 409,200**



## Lead Partner. Budget Summary.

Preparation costs – EUR 14,000

Staff costs – EUR 229,000

Office and administration – EUR 34,350

Travel and accommodation – EUR 34,350

External service – EUR 43,000

Equipment – EUR 13,500

Infrastructure and works – EUR 55,000

**Lead Partner  
budget  
EUR 423,200**



# Total project budget

Partner 1 **EUR 423,200**

Partner 2 **EUR 250,500**

Partner 3 **EUR 180,000**

Partner 4 **EUR 60,000**

**BAMOS+**

**TOTAL  
PROJECT  
BUDGET**

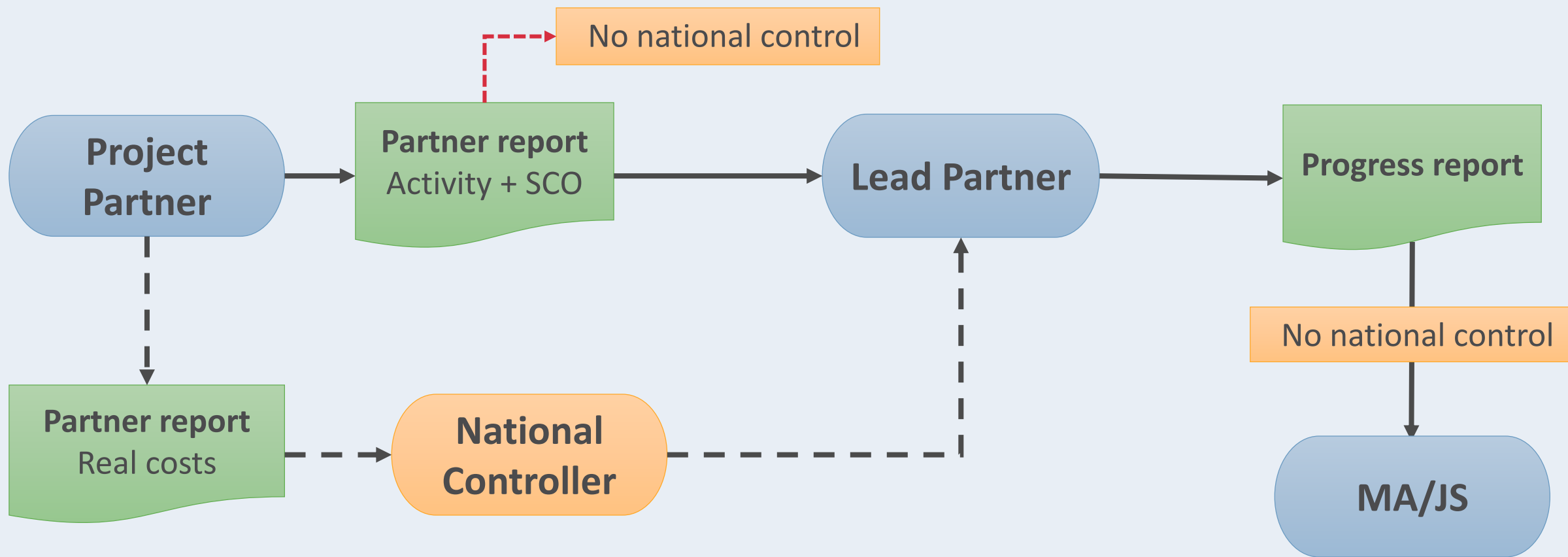




# Basic principles of reporting



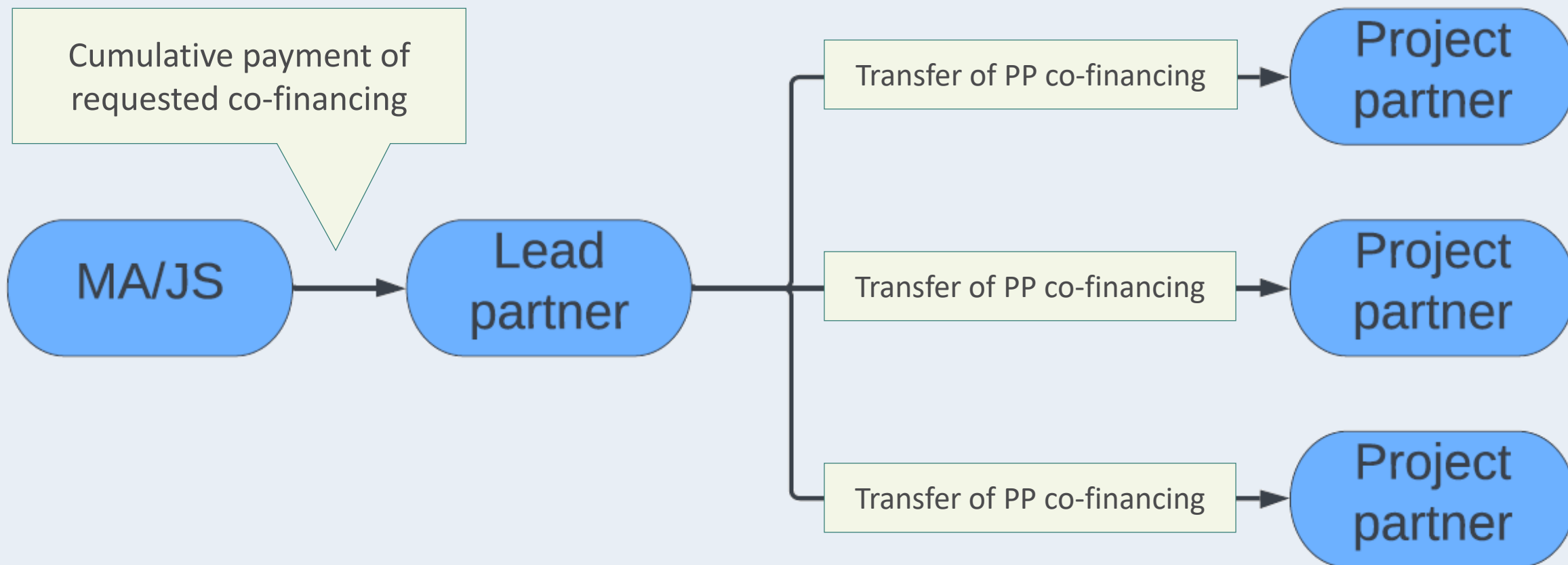
# Reporting process – core projects



**BAMOS+**



# Payment process



**Interreg**  
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# Final words





# Gateway for applicants

[interreg-baltic.eu/gateway](https://interreg-baltic.eu/gateway)

- Details about **open calls**
- **Programme manual**
- Information material: **stay tuned**
- **Video tutorials:** check available and stay tuned for more!



## Stay tuned

[Interreg-baltic.eu/subscribe-newsletter](https://interreg-baltic.eu/subscribe-newsletter)

- Sign up for the **newsletter**
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The Programme is managed by **Investitionsbank Schleswig-Holstein (IB.SH)** in Kiel, Germany.

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