

1. Identification

Call

Date of submission

C1

26/04/2022

1.1. Full name of the project

Baltic Sea Region Energy and Climate Index for local municipalities

67 / 250 characters

1.2. Short name of the project

ECI-RATING

10 / 20 characters

1.3. Programme priority

3. Climate-neutral societies

1.4. Programme objective

3.2 Energy transition

1.6. Project duration

Contracting start

22/09/2022

Contracting end

31/12/2022

Implementation start

01/01/2023

Implementation end

31/12/2025

Duration of implementation phase (months)

36

Closure start

01/01/2026

Closure end

31/03/2026

1.7. Project summary

There are ambitious climate and energy targets set by the EU for 2030, and EU Member States have defined more severe legislation to meet these targets. Local public authorities have a key role in this process. They already are responsible for carrying out energy efficiency (EE) and renewable energy source (RES) measures locally and provide good practice examples for their citizens. To assist public authorities, a clear understanding of the current situation is needed, e.g., public authorities lack behind with energy monitoring, systematic reduction of energy consumption. Additional work on increasing awareness of public administration on climate and energy issues is needed. Partly, it is solved through development of energy and climate action plans. However, the action plan itself does not provide the right motivation to act nor opportunity to exchange good practices. Therefore, during the project a transnational rating system (ECI-RATING) for local authorities will be introduced to allow public authorities compare and improve their energy and climate performance. This will foster the implementation of EE and RES measures in practical and feasible way by learning from each other's experience. ECI-RATING system will also serve as source of data and information for national public authorities to rethink or update of local, regional and national energy and climate plans with more targeted financial support for local authorities.

1,449 / 1,500 characters

1.8. Summary of the partnership

The project will involve six project partner organizations representing five countries of the Interreg BSR Programme area. The respective partners have been chosen to provide the necessary knowledge and skills to develop the methodology and the ECI-RATING system, and to be able to reach local authorities, actively engage them in the project and ensure efficient dissemination and uptake of the system. Each partner has previously worked with local municipalities to provide different energy efficiency services and climate issues: 1) Lead partner: Zengale Planning Region (ZPR, regional public authority, Latvia). ZPR has developed the Energy Action Plan 2018-2025 and coordinated the development of planning documents for the region's municipalities. One of the tasks of the ZPR is to promote the integration of climate change policy into regional and municipal development programs, as well as the development of regional and municipal SECAPs. 2) Project partner: EKODOMA (SME, engineering consulting company, Latvia) – has assisted the development of SEAPs, and SECAPs for more than 50 Latvian municipalities, and supported the implementation of ISO 50001. Also, EKODOMA has developed an Energy Monitoring Platform-online based energy planning tool specially designed for municipalities. 3) Project partner: Energy Agency for Southeast Sweden (ESS, sectoral agency, Sweden). ESS has assisted the development of SEAPs, and SECAPs for more than 15 Swedish municipalities. ESS has coordinated a regional network for the elaboration of action plans and implementation of actions. ESS is supporter for Covenant of Mayors (CoM) initiative since 2016. 4) Project partner: Tartu Regional Energy Agency (TREA, sectoral agency, Estonia). TREA is playing a strategic role in developing the regional energy agenda. It gathers the data about the region, analyses it and provides the outputs for the relevant policymakers and other stakeholders. It also supports local stakeholders with independent and objective advice about local energy management issues. 5) Project partner: The Association of Municipalities Polish Network „Energie Cités” (PNEC, NGO, Poland). PNEC members are local and regional authorities from all over Poland. During 25 years of its existence PNEC participated in over 60 national and international projects in sustainable energy & climate protection, organised over 150 conferences, seminars, trainings and study tours, trained over 4000 representatives of local authorities & communities and prepared many publications on sustainable energy issues. PNEC is a corporate member of the European network “Energy Cities” and is a CoM Supporter. 6) Project partner: JSC Ekotermija (SME, energy consulting company, Lithuania) is a corporate member of the European network of regional and local organizations FEDARENE. They are country experts for European City Facility initiative, as well as coordinators of Energy Efficiency for Lithuanian Public Buildings and Street Lighting (LITGOVEN).

3,000 / 3,000 characters

1.11. Project Budget Summary

Financial resources [in EUR]		Preparation costs	Planned project budget
ERDF	ERDF co-financing	0.00	944,485.04
	Own contribution ERDF	0.00	236,121.26
	ERDF budget	0.00	1,180,606.30
NO	NO co-financing	0.00	0.00
	Own contribution NO	0.00	0.00
	NO budget	0.00	0.00
NDICI	NDICI co-financing	0.00	0.00
	Own contribution NDICI	0.00	0.00
	NDICI budget	0.00	0.00
RU	RU co-financing	0.00	0.00
	Own contribution RU	0.00	0.00
	RU budget	0.00	0.00
TOTAL	Total Programme co-financing	0.00	944,485.04
	Total own contribution	0.00	236,121.26
	Total budget	0.00	1,180,606.30

2. Partnership

2.1. Overview: Project Partnership

2.1.1 Project Partners

No.	LP/PP	Organisation (English)	Organisation (Original)	Country	Type of partner	Legal status	Partner budget in the project	Active/inactive	
								Status	from
1	LP	Zemgale Planning Region	Zemgales plānošanas reģions	LV	Regional public authority	a)	225,525.60 €	Active	22/09/2022
2	PP	EKODOMA Ltd.	EKODOMA	LV	Small and medium enterprise	b)	143,228.80 €	Active	22/09/2022
3	PP	Energy Agency for Southeast Sweden	Energikontor Sydost	SE	Sectoral agency	a)	265,403.50 €	Active	22/09/2022
4	PP	Tartu Regional Energy Agency	Tartu Regiooni Energiaagentuur MTÜ	EE	Sectoral agency	a)	216,010.00 €	Active	22/09/2022
5	PP	The Association of Municipalities Polish Network „Energie Cités”	Stowarzyszenie Gmin Polska Sieć "Energie Cités"	PL	NGO	a)	183,558.40 €	Active	22/09/2022
6	PP	JSC Ekotermija	UAB Ekotermija	LT	Small and medium enterprise	b)	146,880.00 €	Active	22/09/2022

2.1.2 Associated Organisations

No associated organisations found

2.2 Project Partner Details - Partner 1

LP/PP	Lead Partner		
Partner Status	Active		
	Active from	22/09/2022	Inactive from

Partner name:

Organisation in original language	Zemgales plānošanas reģions	27 / 250 characters
Organisation in English	Zemgale Planning Region	24 / 250 characters
Department in original language	Attīstības nodaļa	17 / 250 characters
Department in English	Development Department	22 / 250 characters

Partner location and website:

Address	Katolu iela 2b	14 / 250 characters	Country	Latvia
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Postal Code Town Website	<input type="text" value="LV3001"/> <small>6 / 250 characters</small> <input type="text" value="Jelgava"/> <small>7 / 250 characters</small> <input type="text" value="https://www.zemgale.lv"/> <small>23 / 100 characters</small>	NUTS1 code NUTS2 code NUTS3 code	<input type="text" value="Latvija"/> <input type="text" value="Latvija"/> <input type="text" value="Zemgale"/>
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Partner ID:

Organisation ID type Organisation ID VAT Number Format VAT Number PIC	<input type="text" value="Unified registration number (Vienotais reģistrācijas numurs)"/> <input type="text" value="90002182529"/> <input type="text" value="LV + 11 digits"/> <input type="checkbox"/> N/A <input type="text" value="LV90002182529"/> <small>13 / 50 characters</small> <input type="text" value="950629877"/> <small>9 / 9 characters</small>
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Partner type:

Legal status Type of partner Sector (NACE)	<input type="text" value="a) Public"/> <input type="text" value="Regional public authority"/> <input type="text" value="Regional council, etc."/> <input type="text" value="84.11 - General public administration activities"/>
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Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?

Role of the partner organisation in this project:

Responsible for successful implementation of the project activities, ensuring the necessary support regarding project management in overall for the project partners. Will be responsible for the implementation of the project activities in Zemgale Planning region, e.g., engagement of local municipalities in the testing of ECI-RATING system, as well as supporting EKODOMA in project communication and dissemination activities in Latvia within WP3. In addition, ZPR will provide the necessary information and will ensure a active participation in the development process of methodology and tool for ECI-RATING system. ZPR is the A.2.4. leader and will ensure the successful development of the O.2.4. Recommendation for policy update on climate neutrality at local authorities.

777 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

Yes No

2.2 Project Partner Details - Partner 2

LP/PP Partner Status Active from Inactive from	<input type="text" value="Project Partner"/> <input type="text" value="Active"/> <input type="text" value="22/09/2022"/> <input type="text"/>
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Partner name:

Organisation in original language Organisation in English	<input type="text" value="EKODOMA"/> <small>9 / 250 characters</small> <input type="text" value="EKODOMA Ltd."/> <small>12 / 250 characters</small>
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Department in original language 15 / 250 characters

Department in English 15 / 250 characters

Partner location and website:

<p>Address <input type="text" value="Noliktavas street 3-3"/> 21 / 250 characters</p> <p>Postal Code <input type="text" value="LV 1010"/> 7 / 250 characters</p> <p>Town <input type="text" value="Riga"/> 5 / 250 characters</p> <p>Website <input type="text" value="www.ekodoma.lv"/> 15 / 100 characters</p>	<p>Country <input type="text" value="Latvia"/></p> <p>NUTS1 code <input type="text" value="Latvija"/></p> <p>NUTS2 code <input type="text" value="Latvija"/></p> <p>NUTS3 code <input type="text" value="Rīga"/></p>
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Partner ID:

Organisation ID type

Organisation ID

VAT Number Format

VAT Number N/A 13 / 50 characters

PIC 9 / 9 characters

Partner type:

Legal status

Type of partner

Sector (NACE)

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?

<p>Financial data</p> <p>Reference period</p> <p>Staff headcount [in annual work units (AWU)]</p> <p style="padding-left: 20px;">Employees [in AWU]</p> <p style="padding-left: 20px;">Persons working for the organisation being subordinated to it and considered to be employees under national law [in AWU]</p> <p style="padding-left: 20px;">Owner-managers [in AWU]</p> <p style="padding-left: 20px;">Partners engaged in a regular activity in the organisation and benefiting from financial advantages from the organisation [in AWU]</p> <p>Annual turnover [in EUR]</p> <p>Annual balance sheet total [in EUR]</p> <p>Operating profit [in EUR]</p>	<p><input type="text" value="01/01/2020"/> – <input type="text" value="31/12/2020"/></p> <p><input type="text" value="16.0"/></p> <p><input type="text" value="14.0"/></p> <p><input type="text" value="0.0"/></p> <p><input type="text" value="2.0"/></p> <p><input type="text" value="0.0"/></p> <p><input type="text" value="508,921.00"/></p> <p><input type="text" value="2,411,289.00"/></p> <p><input type="text" value="132,197.00"/></p>
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Role of the partner organisation in this project:

Leader of the WP1 and responsible for the development of the ECI-RATING system methodology (A.1.3.) and tool (A.1.4.) as well as providing the project output the ECI-RATING system in A.2.2. Also, will support the project communication and dissemination activities on BSR level within A.3.2, and will be responsible for the successful implementation of the A.3.1. ECI-RATING system goes national scale among project partner countries in Latvia. Through the project Ekodoma will provide all the necessary information and support for project partners in order to ensure that the ECI-RATING system is successfully developed taking into account all partner country needs.

667 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

Yes No

2.2 Project Partner Details - Partner 3

LP/PP	<input type="text" value="Project Partner"/>		
Partner Status	<input type="text" value="Active"/>		
	Active from	<input type="text" value="22/09/2022"/>	Inactive from
		<input type="text"/>	<input type="text"/>

Partner name:

Organisation in original language	<input type="text" value="Energikontor Sydost"/>		
			20 / 250 characters
Organisation in English	<input type="text" value="Energy Agency for Southeast Sweden"/>		
			35 / 250 characters
Department in original language	<input type="text" value="-"/>		
			1 / 250 characters
Department in English	<input type="text" value="-"/>		
			1 / 250 characters

Partner location and website:

Address	<input type="text" value="Smedjegatan 37"/>	Country	<input type="text" value="Sweden"/>
	14 / 250 characters		
Postal Code	<input type="text" value="352 46"/>	NUTS1 code	<input type="text" value="Södra Sverige"/>
	6 / 250 characters		
Town	<input type="text" value="Växjö"/>	NUTS2 code	<input type="text" value="Småland med öarna"/>
	5 / 250 characters		
Website	<input type="text" value="www.energikontorsydost.se"/>	NUTS3 code	<input type="text" value="Kalmar län"/>
	25 / 100 characters		

Partner ID:

Organisation ID type	<input type="text" value="Organisation number (Organisationsnummer)"/>		
Organisation ID	<input type="text" value="556713-0116"/>		
VAT Number Format	<input type="text" value="SE + 12 digits"/>		
VAT Number	<input type="checkbox"/> N/A	<input type="text" value="SE556713011601"/>	14 / 50 characters
PIC	<input type="text" value="965838119"/>		
			9 / 9 characters

Partner type:

Legal status	<input type="text" value="a) Public"/>	
Type of partner	<input type="text" value="Sectoral agency"/>	<input type="text" value="Local or regional development agency, environmental agency, energy agency, employment agency, etc."/>
Sector (NACE)	<input type="text" value="71.12 - Engineering activities and related technical consultancy"/>	

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?

Role of the partner organisation in this project:

The ESS will be responsible for the successful implementation of the project activities in Sweden, e.g., engagement of local municipalities, providing the necessary information and data for the development of the ECI-RATING system methodology and tool and testing of it, providing recommendations on policy update for climate neutrality at local authorities in Sweden. ESS is the leader of activities A.1.1. and A.1.2. In addition, ESS will ensure that project communication and dissemination activities are well carried out in A.3.1., and will provide the necessary support for the implementation of A.3.2.

608 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

Yes No

State aid relevance

For the partner type selected, the Programme sees a medium to high risk for implementing State aid relevant activities. If the partner is of the opinion that its activities are not State aid relevant, it can ask the MAJS for a plausibility check on the State aid relevance. Does the partner want to do this?

Yes No

2.2 Project Partner Details - Partner 4

LP/PP	<input type="text" value="Project Partner"/>		
Partner Status	<input type="text" value="Active"/>		
Active from	<input type="text" value="22/09/2022"/>	Inactive from	<input type="text"/>

Partner name:

Organisation in original language	<input type="text" value="Tartu Regiooni Energiaagentuur MTÜ"/>	34 / 250 characters
Organisation in English	<input type="text" value="Tartu Regional Energy Agency"/>	29 / 250 characters
Department in original language	<input type="text" value="N/A"/>	3 / 250 characters
Department in English	<input type="text" value="N/A"/>	3 / 250 characters

Partner location and website:

Address	<input type="text" value="Narva mnt 3"/>	Country	<input type="text" value="Estonia"/>
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11 / 250 characters

Postal Code Town Website	<input type="text" value="51009"/> <small>5 / 250 characters</small> <input type="text" value="Tartu"/> <small>5 / 250 characters</small> <input type="text" value="http://www.trea.ee"/> <small>18 / 100 characters</small>	NUTS1 code NUTS2 code NUTS3 code	<input type="text" value="Eesti"/> <input type="text" value="Eesti"/> <input type="text" value="Lõuna-Eesti"/>
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Partner ID:

Organisation ID type Organisation ID VAT Number Format VAT Number PIC	<input type="text" value="Registration code (Registrikood)"/> <input type="text" value="80292666"/> <input type="text" value="EE + 9 digits"/> <input type="checkbox"/> N/A <input type="text" value="EE101576572"/> <small>11 / 50 characters</small> <input type="text" value="965054262"/> <small>9 / 9 characters</small>
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Partner type:

Legal status Type of partner Sector (NACE)	<input type="text" value="a) Public"/> <input type="text" value="Sectoral agency"/> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;"> Local or regional development agency, environmental agency, energy agency, employment agency, etc. </div> <input type="text" value="72.19 - Other research and experimental development on natural sciences and engineering"/>
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Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?

Role of the partner organisation in this project:

The TREA will be responsible for the successful implementation of the project activities in Estonia, e.g., engagement of local municipalities, providing the necessary information and data for the development of the ECI-RATING system methodology and tool and testing of it, providing recommendations on policy update for climate neutrality at local authorities in Estonia. TREA ensure successful implementation of A.3.1. as the activity leader. In addition, TREA will ensure that project communication and dissemination activities are well carried out in A.3.1. in Estonia, and will provide the necessary support for the implementation of A.3.2.

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

Yes No

State aid relevance

For the partner type selected, the Programme sees a medium to high risk for implementing State aid relevant activities. If the partner is of the opinion that its activities are not State aid relevant, it can ask the MAJS for a plausibility check on the State aid relevance. Does the partner want to do this?

Yes No

2.2 Project Partner Details - Partner 5

LP/PP Partner Status Active from	<input type="text" value="Project Partner"/> <input type="text" value="Active"/> <input type="text" value="22/09/2022"/>	Inactive from	<input type="text"/>
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Partner name:

Organisation in original language	Stowarzyszenie Gmin Polska Sieć "Energie Cités"	47 / 250 characters
Organisation in English	The Association of Municipalities Polish Network „Energie Cités”	64 / 250 characters
Department in original language	N/A	3 / 250 characters
Department in English	N/A	3 / 250 characters

Partner location and website:

Address	17/30 Sławskowska Str.	22 / 250 characters	Country	Poland
Postal Code	31-016	6 / 250 characters	NUTS1 code	Makroregion południowy
Town	Krakow	6 / 250 characters	NUTS2 code	Małopolskie
Website	www.pnec.org.pl	15 / 100 characters	NUTS3 code	Miasto Kraków

Partner ID:

Organisation ID type	Tax identification number (NIP)	
Organisation ID	6761010854	
VAT Number Format	PL + 10 digits	
VAT Number	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> PL6761010854	12 / 50 characters
PIC	996730582	9 / 9 characters

Partner type:

Legal status	a) Public	
Type of partner	NGO	Non-governmental organisations, such as Greenpeace, WWF, etc.
Sector (NACE)	94.99 - Activities of other membership organisations n.e.c.	

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?	Partly	
VAT explanation	Based on the Art. 88, paragraph1, point 4 of the VAT Act the Association cannot recover VAT from purchased hotel and gastronomic service, therefore the VAT from these services should be a qualified cost within the project.	226 / 1,000 characters

Role of the partner organisation in this project:

The PNEC will be responsible for the successful implementation of the project activities in Poland, e.g., engagement of local municipalities, providing the necessary information and data for the development of the ECI-RATING system methodology and tool and testing of it, providing recommendations on policy update for climate neutrality at local authorities in Poland. PNEC ensure successful implementation of A.3.2. as the activity leader. In addition, PNEC will ensure that project communication and dissemination activities are well carried out in A.3.1. in Poland.

570 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

Yes No

2.2 Project Partner Details - Partner 6

LP/PP	<input type="text" value="Project Partner"/>		
Partner Status	<input type="text" value="Active"/>		
	Active from	<input type="text" value="22/09/2022"/>	Inactive from
		<input type="text"/>	<input type="text"/>

Partner name:

Organisation in original language	<input type="text" value="UAB Ekotermija"/>	<small>14 / 250 characters</small>
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Organisation in English	<input type="text" value="JSC Ekotermija"/>	<small>14 / 250 characters</small>
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Department in original language	<input type="text" value="Energetikos konsultacijų"/>	<small>24 / 250 characters</small>
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Department in English	<input type="text" value="Energy consulting"/>	<small>17 / 250 characters</small>
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Partner location and website:

Address	<input type="text" value="Kęstučio str. 47"/>	<small>16 / 250 characters</small>	Country	<input type="text" value="Lithuania"/>
Postal Code	<input type="text" value="08124"/>	<small>5 / 250 characters</small>	NUTS1 code	<input type="text" value="Lietuva"/>
Town	<input type="text" value="Vilnius"/>	<small>7 / 250 characters</small>	NUTS2 code	<input type="text" value="Sostinės regionas"/>
Website	<input type="text" value="www.ekotermija.lt"/>	<small>17 / 100 characters</small>	NUTS3 code	<input type="text" value="Vilniaus apskritis"/>

Partner ID:

Organisation ID type	<input type="text" value="Legal person's code (Juridinio asmens kodas)"/>		
Organisation ID	<input type="text" value="234780210"/>		
VAT Number Format	<input type="text" value="LT + 9 digits"/>		
VAT Number	<input type="checkbox"/> N/A	<input type="text" value="LT347802113"/>	<small>11 / 50 characters</small>
PIC	<input type="text" value="904170078"/>		
			<small>9 / 9 characters</small>

Partner type:

Legal status	<input type="text" value="b) Private"/>
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Type of partner

Sector (NACE)

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?

Financial data	Reference period		
	<input type="text" value="01/01/2021"/>	-	<input type="text" value="31/12/2021"/>
Staff headcount [in annual work units (AWU)]			<input type="text" value="4.0"/>
Employees [in AWU]			<input type="text" value="4.0"/>
Persons working for the organisation being subordinated to it and considered to be employees under national law [in AWU]			<input type="text" value="0.0"/>
Owner-managers [in AWU]			<input type="text" value="0.0"/>
Partners engaged in a regular activity in the organisation and benefiting from financial advantages from the organisation [in AWU]			<input type="text" value="0.0"/>
Annual turnover [in EUR]			<input type="text" value="440,616.68"/>
Annual balance sheet total [in EUR]			<input type="text" value="201,925.76"/>
Operating profit [in EUR]			<input type="text" value="28,470.65"/>

Role of the partner organisation in this project:

The Ekotermija will be responsible for the successful implementation of the project activities in Lithuania, e.g., engagement of local municipalities, providing the necessary information and data for the development of the ECI-RATING system methodology and tool and testing of it, providing recommendations on policy update for climate neutrality at local authorities in Lithuania. Ekotermija ensure successful implementation of A.2.1. and A.2.3. as the activity leader. In addition, Ekotermija will ensure that project communication and dissemination activities are well carried out in A.3.1. in Lithuania, and will provide the necessary support for the implementation of A.3.2.

680 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

Yes No

3. Relevance

3.1 Context and challenge

Due to more ambitious climate and energy targets set by the EU for 2030 (e.g., FIT for 55 package), also the member states have defined more severe requirements for public authorities to meet the EE and climate targets. This has increased the interest of municipalities to develop or update the existing SECAPs or plans of similar ambitions towards climate neutrality. However, the municipalities face different challenges to do it, e.g., often they lack knowledge and competences on how to develop and implement the plans to be practicable and feasible for municipalities needs. Although plans are being developed, they usually contain information only about the specific municipality. Also, by developing action plans, municipalities have very different ambitions concerning specific topics. This is because of limited benchmarking and exchange opportunities. Moreover, there are no specific data collection systems or databases that would allow them to compare their performance with the others, and assess and implement, e.g., specific actions. Municipalities would also allow to get inspired from each other's action. In each of the project partner countries municipalities have developed action plans, however often they contain different information due to the national requirements. Therefore, currently this makes the comparison among municipalities hard or almost impossible. However, it would be very necessary to do so since the opportunity to compare the performance, can serve as an additional motivation for municipalities to implement EE measures and increase the use of renewable energy sources more efficiently, as well as to learn and get inspired from the best practices in the field. Moreover, it can be as a good standing point for rethinking policies and regulations and updating local, national and regional energy plans for climate neutrality.

1,872 / 2,000 characters

3.2 Transnational value of the project

To have the ECI-RATING system recognizable among local authorities across BSR it is important to ensure transnational cooperation to get as many experiences as possible and data from the area. The more users of the system, the more opportunities to learn from each other, and the greater opportunity to implement various EE and RES measures more efficiently. Only through transnational collaboration the ECI-RATING system will be able to cover different circumstances and requirements in municipalities. For instance, there are different legislative requirements regarding content of the energy and climate action plans, different geographical location and climate, etc. The ranking results of the system will be possible to use to rethink and better plan the BSR region and BSR countries' energy and climate policies and support schemes for local authorities striving towards climate neutrality. Especially that measurable and qualitative data regarding energy savings, renewable energy produced and avoided CO2 emissions are lacking now both regionally and nationally as well as in the BSR scale. The project consortium has been chosen to demonstrate the best possible influence of the ECI-RATING system's wide outreach as the system will be introduced in Estonia, Latvia, Lithuania and Poland, which have similar infrastructure, historical background, and environment habits. Also, the climate awareness and its importance in Latvian, Estonian, Lithuanian and Polish municipalities is at the similar level and lower compared to, e.g., Swedish municipalities, from which they could learn from. The main benefits of the project for partner countries are: a) yearly energy data availability at the local level, b) well-defined and measurable pathway of municipalities towards climate neutrality; c) identified energy and climate investments at local and regional levels.

1,871 / 2,000 characters

3.3 Target groups

Target group	Sector and geographical coverage	Its role and needs
Local public authority	Development and environmental departments at municipalities of the Zemgale region in Latvia, Tartu district in Estonia, South-East region in Sweden and throughout Poland and Lithuania.	At least 14 municipalities will be directly involved in project activities within WP1 and WP2, where they will support the development and testing of the ECI-RATING system by providing the energy data and information from their energy and climate action plans (A.1.1.) as well as share the best practices (A.1.2.). Municipalities are developing local climate and action plans, however these have very different ambitions concerning specific topics. This is because of limited benchmarking and exchange opportunities. Currently they lack the information on objective evaluation and comparison of the current situation regarding energy and climate performance. Also, they lack information and experience regarding actual implementation of EE and RES project at other similar municipalities where the primary source of information is the municipality and not another organization.

185 / 500 characters

877 / 1,000 characters

Target group	Sector and geographical coverage	Its role and needs
Interest group	Economic, development and environmental committees at Local government associations in Latvia, Estonia, Poland, Sweden, Lithuania. <small>134 / 500 characters</small>	Will be engaged into WP3 activities in order to disseminate the information on ECI-RATING system and to invite additional municipalities to participate. There is a lack of reliable data on actual energy consumption at local authorities divided into different consumer sectors, e.g., municipal buildings, public lighting, municipal fleet. This information would help to better plan the financial support for EE improvements. Also, there is no information regarding current situation regarding energy and climate performance among municipalities. Thus, there is a lack of objective data and information needed for successful planning of energy and climate policy for public authorities. <small>685 / 1,000 characters</small>
Sectoral agency	National and regional energy agencies from Latvia, Estonia, Poland, Sweden, Lithuania. <small>87 / 500 characters</small>	They will be engaged in WP3 activities in order to disseminate the information on ECI-RATING system and to invite additional municipalities to participate. There is a lack of reliable data on current situation regarding energy and climate performance among local municipalities. Thus, there is a lack of objective data and information needed for successful planning of local, regional and national energy and climate policy actions. <small>433 / 1,000 characters</small>
Regional public authority	Development and environmental departments from Latvian regional public authorities - planning regions of Riga, Latgale, Kurzeme. <small>130 / 500 characters</small>	They will be engaged in WP3 activities in order to disseminate the information on ECI-RATING system. There is a lack of reliable data on current situation regarding energy and climate performance among municipalities from specific planning regions. Thus, there is a lack of objective data and information needed for successful planning of regional energy and climate policy actions. <small>383 / 1,000 characters</small>
National public authority	Energy and climate policy makers from Latvia, Estonia, Poland, Sweden, Lithuania. <small>82 / 500 characters</small>	They will be engaged in WP3 activities in order to disseminate the information on ECI-RATING system. There are no specific data collection systems or databases on national level that would allow municipalities to evaluate and compare their energy and climate performance, and e.g. better assess local opportunities and performances that could be achieved with specific actions. Thus, there is a lack of objective data and information needed for successful planning of national energy and climate policy as well as allocate the financial support according to the needs and reaching the best EE and RES results at municipalities. <small>628 / 1,000 characters</small>

3.4 Project objective

Your project objective should contribute to:

Energy transition

The project will help address several important strategies in BSR in the framework of the EU Strategy for the Baltic Sea Region and its policy area Energy by, in particular, updating local and regional policies for climate neutrality, but also supporting acceleration of renewable energy production and speeding up the "renovation wave" in the local authorities. The implementation of the project will ensure that municipalities will receive feedback on improvement of their existing energy and climate action plans, as well as get the information and experience from implemented EE and RES measures as best practices from other BSR municipalities. Through different activities project will reach out Local government associations, national and regional energy agencies will have access to the ECI-RATING system and necessary information to provide recommendations to national institutions planning energy and climate policy as well as allocating financial support at the local level. Moreover, ECI-RATING system will allow regional public authorities to develop more concrete and transparent regional energy and climate plans. National energy and climate policy makers - to plan national energy and climate policy and financial support for the implementation of EE and RES measures for local authorities, and, in addition, they will have recommendations on how to support municipalities towards climate neutrality (O.2.4.).

1,427 / 2,000 characters

3.5 Project's contribution to the EU Strategy for the Baltic Sea Region

Please indicate whether your project contributes to the implementation of the Action Plan of the EU Strategy for the Baltic Sea Region (EUSBSR).

Yes No

Please select which Policy Area of the EUSBSR your project contributes to most.

PA Energy

Please list the action of this Policy Area that your project contributes to and explain how.

The project intend to tackle the EUSBSR objectives regarding increase of renewable energy and energy efficiency issues. As regards to renewable energy, the project will promote the access to finance for renewable energy projects at local authorities that include increasing the use of local renewable energy in district heating and use of renewable energy sources in municipal infrastructure objects e.g., buildings, public lighting urban and rural centers, as well as renewable resource use for municipal fleet. The project intend to share information and best practices on measures aiming improving the energy efficiency at local municipalities by achieving annual energy savings, developing efficient district heating to improve energy efficiency and security of supply, preparation of local energy and climate action plans and ensuring annual update, and planning rollout of smart meters for electricity and heating. The project will strongly support the exchange of information and best practice on renewable energy, energy efficiency and local policy measure by ensuring that all partners are closely working together. This will be achieved by establishing and operating the ECI-RATING system (result of A.1.3., A.1.4., A.2.1, A.2.2.), providing and exchanging the information on the best practice in A.1.2., updating and developing the recommendations for national climate and energy plans (result of A.2.3.) and ensuring well designed and implemented project transfer activities within WP3.

1,500 / 1,500 characters

If applicable, please describe which other Policy Areas of the EUSBSR your project contributes to and how.

Project contributes also on PA Secure as of the EUSBSR sub-objectives: "Climate change adaptation, risk prevention and management". Although it is not the main focus of the project, but in the ECI-RATING system as one of the categories is foreseen to evaluate the adaptation activities covered in the energy and climate action plans of the local municipalities. In addition, this aspect will also be included in the activity A.1.2. - the exchange of good practices, as well as in A.2.3. recommendations for national policy maker son energy and climate plans, and by updating the regional energy and climate action plans. The adaptation issue will also be reflected in the project transfer activities within WP3.

713 / 1,500 characters

3.6 Other political and strategic background of the project

Strategic documents

European Green Deal actions in energy and climate. The project will support prioritization of energy efficiency, improving energy performance of the municipal buildings and developing district heating and local energy sources based largely on renewable sources. By developing and upgrading local energy and climate plans (A.1.1.) more ambitious and cost-effective measures will be included to achieve climate neutrality by 2050.

428 / 500 characters

The action plan of the Baltic Energy Market Interconnection plan (BEMIP) High-Level Group (2021). By operating the ECI-RATING system and sharing best practices on "energy efficiency first" principle in their territory thus strengthening cooperation to explore and facilitate the modalities of energy transition will help exchange the knowledge and facilitate the views of local municipalities of reaching the climate neutrality by 2050.

437 / 500 characters

The integrated national energy and climate plans, in the context of Regulation (EU) 2018/1999 on the Governance of the Energy Union and Climate Action. Project will provide recommendations for national policy makers regarding energy and climate plans (A.3.3.) and support assessment of the implemented policies and measures at the local level to meet the energy and climate objectives as well as plan targeted financial support for local municipalities based on their actual needs.

481 / 500 characters

3.7 Seed money support

Please indicate whether your project is based on a seed money project implemented in the Interreg Baltic Sea Region Programme 2014-2020.

Yes No

3.8 Other projects: use of results and planned cooperation

Full name of the project	Funding Source	Use of the project outcomes and/or planned cooperation
<p>ACT NOW: Actions for energy efficiency in Baltic cities</p> <p>56 / 200 characters</p>	<p>Interreg BSR programme 2014-2020</p> <p>33 / 200 characters</p>	<p>Manual: from the sustainable energy action plan to investment and Capacity self-assessment tool for municipalities. The information from these project outputs will be used for the development of ECI-RATING systems methodology (A.1.3.), and in A.1.1. in for the evaluation of the current energy and climate actions plans and finding the gaps for possible improvements.</p> <p>369 / 1,000 characters</p>
<p>Compete4SECAP: Energy management competition for local authorities for uptake and enhance of Sustainable Energy and Climate Action Plans</p> <p>136 / 200 characters</p>	<p>Horizon 2020 programme</p> <p>23 / 200 characters</p>	<p>The especially designed Energy Monitoring Platform for local municipalities within the project will be elaborated with additional module to locate the ECI-RATING system in order to use already existing experience and practice as well as reducing the costs comparing to the development of a new platform.</p> <p>306 / 1,000 characters</p>
<p>BEA-APP: Baltic Energy Areas - A Planning Perspective</p> <p>53 / 200 characters</p>	<p>Interreg BSR programme 2014-2020</p> <p>33 / 200 characters</p>	<p>The project outputs "Transnational recommendations to improve spatial planning processes for renewable energy projects" and "Planning sustainable energy projects: Handbook on innovative stakeholder involvement and communication models" will be reviewed and information will be used to prepare the criteria for the methodology of ECI-RATING system (A.1.3.).</p> <p>357 / 1,000 characters</p>
<p>AREA21: Baltic Smart City Areas for the 21st century</p> <p>52 / 200 characters</p>	<p>Interreg BSR programme 2014-2020</p> <p>33 / 200 characters</p>	<p>"Energy Improvement Districts – Conceptual and Technical Guidance for Implementing Cooperative Energy Planning" is a comprehensive document that can be used in A.1.1. as a guidance for the update or development of the energy and climate action plans at selected local municipalities as well as A.1.3. for the update and development of the regional energy and climate action plans.</p> <p>381 / 1,000 characters</p>

3.10 Horizontal principles

Horizontal principles	Projects's direct impact
Sustainable development	positive
Non-discrimination including accessibility	neutral
Equality between men and women	positive

4. Management

Allocated budget

5%

4.1 Project management

Please confirm that the lead partner and all project partners will comply with the rules for the project management as described in the Programme Manual.

If relevant, please indicate any other important aspects of the project management, e.g. external entity supporting the lead partner in the management of the project, advisory board, steering committee, any other relevant working groups, etc.

It is planned to establish a Project Coordination Group. It will consist of a project coordinator nominated person by each partner. This group will meet twice in each reporting period in-person or online. In order to monitor the implementation of the project, a Steering Committee will be established, which will meet once in each reporting period as well. The partners will organize their own national stakeholder meetings with industry experts.

446 / 500 characters

4.2 Project financial management

Please confirm that the lead partner and all project partners will comply with the rules for the financial management and control as described in the Programme Manual.

If relevant, please indicate any other important aspects of the financial management, e.g. external entity supporting the lead partner, positions planned for financial management, involvement of special financial experts (e.g. for public procurement), etc.

The Lead Partner (LP) has experience and staff to manage the projects, so there are no plans to hire external experts. The LP will ensure both its own and the project's joint financial management. The LP also has its own procurement specialist, but in specific cases consultations will be done. Project partners may call on external experts for both financial management and procurement.

387 / 500 characters

4.3 Input to Programme communication

Please confirm that you are aware of the obligatory inputs to Programme communication that must be submitted along the pre-defined progress reports, as described in the Programme Manual.

If relevant, please describe other important aspects of project communication that you plan to introduce, e.g. a communication plan, opening and closing events, social media channel(s) etc.

The project plans to develop a Communication and Dissemination Plan. This plan will include the intended channels and means of communication and dissemination, including those described A.3.1. and A.3.2. of the work plan. The project will organize kick-off meeting and a final event at the end of the project. Information about the project will be posted on partners' websites and social networks as planned in A.3.1.

417 / 500 characters

4.4 Cooperation criteria

Please select the cooperation criteria that apply to your project. In your project you need to apply at least three cooperation criteria. Joint development and joint implementation are the obligatory ones you need to fulfill in your project.

Cooperation criteria

Joint Development

Joint Implementation

Joint Staffing

Joint Financing

5. Work Plan

Number	Work Package Name										
1	WP1 Preparing solutions										
	<table border="1"> <thead> <tr> <th>Number</th> <th>Group of Activity Name</th> </tr> </thead> <tbody> <tr> <td>1.1</td> <td>Engagement of the local municipalities</td> </tr> <tr> <td>1.2</td> <td>Experience exchange of the best practices at municipalities</td> </tr> <tr> <td>1.3</td> <td>Development of the methodology for the ECI-RATING system</td> </tr> <tr> <td>1.4</td> <td>Development of the tool for the ECI-RATING system</td> </tr> </tbody> </table>	Number	Group of Activity Name	1.1	Engagement of the local municipalities	1.2	Experience exchange of the best practices at municipalities	1.3	Development of the methodology for the ECI-RATING system	1.4	Development of the tool for the ECI-RATING system
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2	Piloting and evaluating solutions										
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3.2	Promotion of the ECI-RATING system on BSR level										

Work plan overview

	Period: 1	2	3	4	5	6	Leader
WP.1: WP1 Preparing solutions							PP2
A.1.1: Engagement of the local municipalities							
D.1.1: Summary report of the activities at municipalities		D	D				PP3
A.1.2: Experience exchange of the best practices at municipalities							
D.1.2: Fact sheets of the best practice examples			D				PP3
A.1.3: Development of the methodology for the ECI-RATING system							
D.1.3: Methodology of the ECI-RATING system				D			PP2
A.1.4: Development of the tool for the ECI-RATING system							
D.1.4: Guidelines for the use of the ECI-RATING system tool				D			PP2
WP.2: Piloting and evaluating solutions							PP1
A.2.1: Testing of the ECI-RATING system							
D.2.1: Report on the results of ECI-RATING system testing				D			PP6
A.2.2: Adjustment of the ECI-RATING system							
O.2.2: ECI-RATING system					O		PP2
A.2.3: Evaluation of the lessons learned from testing the ECI-RATING system							
D.2.3: Summary report of the lessons learned				D			PP6
A.2.4: Policy recommendations for the update of the regional energy and climate action plans							
O.2.4: Recommendations for update policy on climate neutrality for local authorities						O	PP1
WP.3: Transferring solutions							PP5
A.3.1: ECI-RATING system goes national scale among project partner countries							
D.3.1: Recommendation for the use of the ECI-RATING nationally and among the project partner countries						D	PP4
A.3.2: Promotion of the ECI-RATING system on BSR level							
D.3.2: Recommendation for the use of the ECI-RATING system in BSR						D	PP5

Outputs and deliverables overview

Code	Title	Description	Contribution to the output	Output/ deliverable contains an investment
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D 1.1	Summary report of the activities at municipalities	The objective of this report is to present the current situation in each country regarding the available information (similarities and differences) of the actions plans and national requirements that set their necessity. The report will consist of the list with characteristics of the selected municipalities, as well as summary information regarding the available action plans and results of the implemented small scale investment projects. The information from the report will be used for the development of the ECI-RATING system methodology and tool. Since the report will be available in English other local authorities across the BSR will be able to use this information and learn from the selected municipalities, because all municipalities from the region share similar energy and climate issues.	O.2.2. ECI-RATING system	Yes
D 1.2	Fact sheets of the best practice examples	The local municipalities with energy and climate plans in place have also implemented various measures to achieve the set targets and useful experience can be obtained from them. However, usually this information is not transferred and remains only within the boundaries of the municipality itself. Therefore, the purpose of this deliverable is to compile these best practice examples from the selected municipalities in order to disseminate the valuable information to other local authorities across BSR, as well as use this information for the development of the methodology for the ECI-RATING system. The fact sheets will be available electronically as pdf. files and will contain at least the following information: characteristics of the municipality, type of measure, achieved results, resources needed, actions taken, etc. The facts sheets will be available in both languages English and national language of the project partner countries. The dissemination activities will be carried out in A.3.2. and A.3.3.	O.2.2. ECI-RATING system	
D 1.3	Methodology of the ECI-RATING system	This is the core deliverable of the project in order to develop the project output – ECI-RATING system. The purpose of this deliverable is to set the background for developing and testing the ECI-RATING system. The deliverable will be formed as guidelines describing the requirements for participation, what criteria and indicators are used for ranking the municipalities and what mathematical equations or approaches are used to evaluate the energy and climate data, and rating of the municipalities. The methodology will consist of document with detailed descriptions how the ECI-RATING system is working and spreadsheets on the calculations used for ranking the municipalities. The methodology will be available in English and national languages (LV, LT, EE, SE, PL) to ensure that all interested stakeholders are able to read and apply it.	O.2.2. ECI-RATING system	
D 1.4	Guidelines for the use of the ECI-RATING system tool	The purpose of this deliverable is to develop guidelines for project partners and local municipalities on how to use the ECI-RATING system tool. The guidelines will consist of at least following information: access to the tool, necessary input data, data privacy requirements, data storage, calculation methodology, result presenting view, etc. The guidelines in English and Latvian will be developed by the activity leader (EKODOMA) and translated to all other national languages (EE, LT, SE, PL) by the respective project partner. Since the ECI-RATING system tool and the guidelines will be available in English they will be accessible for all stakeholders willing to join the ECI-RATING system from BSR. The dissemination activities will be carried out in A.3.1 and A.3.2.	O.2.2. ECI-RATING system	
D 2.1	Report on the results of ECI-RATING system testing	The purpose of this deliverable is to present the results of ECI-RATING system for the 14 selected municipalities, thus providing information of the benefits of using this system on transnational dimension. This report will contain information regarding the ranking results of selected municipalities in each category and overall results . Also, it will contain the information on practical examples regarding municipalities with the highest ranking in each of the categories. Therefore, other local municipalities will be able to understand why certain municipalities higher score and what measures they have implemented in order to reach it, thus opening the possibility to learn from the best in the field. The report will be prepared by the activity leader and will be available in English.	O.2.2. ECI-RATING system, O.2.4. Recommendations for update policy on climate neutrality	

O 2.2	ECI-RATING system	The ECI-RATING system consisting of methodology (A.1.3.), tool and guidelines (A.1.4.) on how the ECI-RATING system can be used by the local municipalities is the main output or solutions of this project. Also, this ECI-RATING system will be developed in order to be possible to be used by all local municipalities across BSR in English, and particular in Estonia, Latvia, Lithuania, Poland and Sweden where it will be available in national languages. The ECI-RATING system physically will be available online for all potential users. In order to participate in the ECI-RATING system, the local municipality will need to contact their national contact point or EKODOMA as the systems maintainer. It is planned that for each of the municipalities an account will be created in the system. The appointed representative of the municipality will receive an invitation to register in the system and set the account. When the municipality will enter all the necessary input data, a ranking of the municipality according to the developed methodology in A.1.3. will be done. In addition, municipality now will also have access to the database of the best practical examples, where also contacts of the responsible persons will be given in order get more information, if necessary. All municipalities participating in the ECI-RATING system will be supported and encouraged to complete the fact sheets (templates will be available in the system) on their best practice examples, thus making the information in the ECI-RATING system more valuable for all BSR municipalities. More detailed information regarding the content of the ECI-RATING system is available in the descriptions in A.1.3., A.1.4, A.2.1. It is expected that the existence and active operation of this ECI-RATING system transnationally will promote local municipalities to increase their awareness and knowledge regarding the municipalities performance dealing with energy and climate issues and exchange of best experience of implemented measures or administrative actions taken towards climate neutrality. This will encourage municipalities to introduce more energy and climate measures and to achieve higher targets in a faster period. By using the ECI-RATING system these energy and CO2 emission savings will be recorded as measurable data by the system. Where now the information on actual savings at local municipalities are lacking on national and transnational levels.		
D 2.3	Summary report of the lessons learned	The purpose of this deliverable is to collect, analyse and evaluate the testing results of the ECI-RATING system in order to be used as the source of information for the development of O.2.4. Recommendations for update policy on climate neutrality. The report will consist of information on the results for specific project partner country as well as information on similarities and differences among the participating municipalities. The documents will be available in English and national languages (LV, LT, EE, PL, SE).	O.2.4. Recommendations for update policy on climate neutrality	
O 2.4	Recommendations for update policy on climate neutrality for local authorities	The purpose of this output is to prepare one common document on recommendations to be able to use by the project target groups and make the adjustments to current national, regional, and local energy and climate action plans. The document will consist of three main parts: country specific recommendations, overall recommendations for project partner countries, and third part recommendation on BSR level. The documents will be available in English and national languages (LV, LT, EE, PL, SE). This deliverable will help to disseminate the lessons learned and outcomes of the ECI-RATING system. In this way it will be possible to reveal the benefits of the applicability of the ECI-RATING systems not only for its main users: the local municipalities, but also on national and BSR dimensions.		
		The purpose of this deliverable is to obtain lessons learned from the dissemination and communication activities and in particular from organization of national conference, interactions with key stakeholders and results of the engagement of additional local municipalities in order to prepare the recommendations on how the ECI-RATING system can be operated on national level and transnational among all project partner countries. The content of the deliverable will consist of at least the following information: events carried out by the project partners, analysis of the evaluation questionnaires completed by the additional local municipalities undergo the ECI-RATING system, outcomes and main decisions done from the national conference and meetings with key stakeholders, specific recommendations for project partner countries, and recommendation for transnational use of the ECI-RATING system among project partner countries. The reports with the recommendations will be available in English and		
Work package 1			O.2.2. ECI-RATING system, O.2.4.	
D 3.1	Recommendation for the use of the ECI-RATING system nationally and among the project partner countries		Recommendations for update policy on climate neutrality	
5.1 WP1 Preparing solutions				
5.2 Aim of the work package				
The aim of this work package is to prepare solutions to help address the identified challenge. You can either develop entirely new solutions or adapt existing solutions to the needs of your target groups. Prepare your solutions in a way that you can pilot them in Work Package 2. Consider how you involve your target groups in preparation of the solutions. Organise your activities in up to five groups of activities to present the actions you plan to implement. Describe the deliverables and outputs as well as present the timeline.				
	system in BSR	meetings with key stakeholders, recommendation for transnational use of the ECI-RATING system among BSR countries. The report with the recommendations will be available in English.	update policy on climate neutrality	
5.3 Work package leader				

Work package leader 1

Work package leader 2

5.4 Work package budget

Work package budget

5.5 Target groups

	Target group	How do you plan to reach out to and engage the target group?
1	<p>Local public authority</p> <p>Development and environmental departments at municipalities of the Zemgale region in Latvia, Tartu district in Estonia, South-East region in Sweden and throughout Poland and Lithuania.</p> <p>185 / 500 characters</p>	<p>All project partners have previous good cooperation and contacts with local authorities from the particular region or on national scale within previously EU or nationally funded projects. Based on their previous experience the partners will invite and select at least 2 municipalities for the project, and cooperation agreements with the municipalities will be signed ensuring their successful participation in the project. From Zemgale planning region all six municipalities which are under their administration will be involved. Other partners will directly contact the municipalities via personal contacts, e-mails, phone calls, etc. The selected 14 municipalities will directly be involved in all WP1 activities, by providing the necessary information and data to develop their methodology and tool for the ECI-RATING system as well as to prepare the basis for the best practical example database.</p> <p>899 / 1,000 characters</p>
2	<p>Interest group</p> <p>Economic, development and environmental committees at Local government associations in Latvia, Estonia, Poland, Sweden, Lithuania.</p> <p>134 / 500 characters</p>	<p>This target group will be very briefly involved in the this WP by inviting the representatives and other municipalities of the associations to join the online seminar regarding the best practices (A.2.2.). However, the main role of this target group is the project result further transfer. Overall the exclusion of this target group in WP1 activities does not affect the project outcome development of the ECI-RATING system and results.</p> <p>438 / 1,000 characters</p>
3	<p>Sectoral agency</p> <p>National and regional energy agencies from Latvia, Estonia, Poland, Sweden, Lithuania.</p> <p>87 / 500 characters</p>	<p>This target group will not be involved in this WP since this is the preparation stage for the development of the ECI-RATING system. The main role of this target group is the project result further transfer. Overall the exclusion of this target group in WP1 activities does not affect the project outcome development of the ECI-RATING system and results.</p> <p>355 / 1,000 characters</p>
4	<p>Regional public authority</p> <p>Development and environmental departments from Latvian regional public authorities - planning regions of Riga, Latgale, Kurzeme.</p> <p>130 / 500 characters</p>	<p>This target group will not be involved in this WP since this is the preparation stage for the development of the ECI-RATING system. The role of this target group is the project result further transfer. Overall the exclusion of this target group in WP1 activities does not affect the project outcome development of the ECI-RATING system and results.</p> <p>350 / 1,000 characters</p>
5	<p>National public authority</p> <p>Energy and climate policy makers from Latvia, Estonia, Poland, Sweden, Lithuania.</p> <p>82 / 500 characters</p>	<p>This target group will not be involved in this WP since this is the preparation stage for the development of the ECI-RATING system. The role of this target group is the project result further transfer. Overall the exclusion of this target group in WP1 activities does not affect the project outcome development of the ECI-RATING system and results.</p> <p>350 / 1,000 characters</p>

5.6 Activities, deliverables, outputs and timeline

No.	Name
1.1	Engagement of the local municipalities
1.2	Experience exchange of the best practices at municipalities
1.3	Development of the methodology for the ECI-RATING system
1.4	Development of the tool for the ECI-RATING system

WP 1 Group of activities 1.1

5.6.1 Group of activities leader

Group of activities leader PP 3 - Energy Agency for Southeast Sweden

A 1.1

5.6.2 Title of the group of activities

Engagement of the local municipalities

39 / 100 characters

5.6.3 Description of the group of activities

The aim of this activity is to select and implement preparatory actions in local municipalities for the development and testing of the ECI-RATING system. Project partners from Estonia (TREA), Sweden (ESS) and Poland (PNEC), Lithuania (EKT) will select at least two local municipalities for the project. Zemgale Planning Region will engage six local municipalities from Latvia. In total at least 14 local municipalities will be directly engaged into the development and testing of the ECI-RATING system. Cooperation agreements will be signed with each of the selected municipality. The project partners will be responsible for collecting the available energy and climate action plans of each selected municipality. The action plans will form the basis for the development of the methodology and tool of the ECI-RATING system in A.1.3. For municipalities with no action plan in place or incomplete, the action plans according to the national legislation or SECAP guidelines will be developed or updated ensuring their successful participation and testing of the ECI-RATING system. In addition, pilot actions on small scale investments into smart metering systems for municipalities with the lack of measurable energy or climate data needed to undergo the ECI-RATING system will be performed. The responsibility of choosing the most feasible small-scale investment projects according to the requirements of the methodology (A.1.3.) will be taken by the respective project partner in cooperation with the local municipality. This activity will help to better understand the differences in each partner country regarding the national requirements of energy and climate action plan availability for local municipalities and ways of how it has been tackled by each of them. Based on this information it will be possible to exchange best experiences in terms of reaching the energy and climate goals, as well as draw up policy recommendations for the use of ECI-RATING system in the BSR. The activity will be implemented in parallel with the activities A.1.2. and A.1.3.

2,064 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable



D 1.1

Title of the deliverable

Summary report of the activities at municipalities

52 / 100 characters

Description of the deliverable

The objective of this report is to present the current situation in each country regarding the available information (similarities and differences) of the actions plans and national requirements that set their necessity. The report will consist of the list with characteristics of the selected municipalities, as well as summary information regarding the available action plans and results of the implemented small scale investment projects. The information from the report will be used for the development of the ECI-RATING system methodology and tool. Since the report will be available in English other local authorities across the BSR will be able to use this information and learn from the selected municipalities, because all municipalities from the region share similar energy and climate issues.

805 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system

25 / 100 characters

5.6.6 Timeline

Period: 1 2 3 4 5 6

WP.1: WP1 Preparing solutions

A.1.1: Engagement of the local municipalities

D.1.1: Summary report of the activities at municipalities

5.6.7 This deliverable/output contains productive or infrastructure investment



Investment no.	I1.1_1	
Title	Installation of smart metering systems in 4 municipalities	
	<small>59 / 100 characters</small>	
Description	Intelligent heat metering systems will be installed in 4 municipalities - Dobeles, Jelgava, Bauska and Aizkraukle municipalities. They will improve both accurate data acquisition and ensure optimal energy supply to buildings, promoting more energy-efficient management. The metering results will be used for the ECI-RATING system operation.	
	<small>340 / 500 characters</small>	
Country	Latvia	
Responsible project partner(s)	PP 1 - Zemgale Planning Region	
Justification	Currently the level of heat supply in several municipal buildings and institutions is checked and regulated manually, data acquisition is manual. By installing intelligent hardware in these buildings, it is possible to perform data acquisition and process regulation remotely. It provides benefits to several groups - municipality to evaluate the energy performance, municipal heat supply companies, and people who live or stay in these premises.	
	<small>447 / 500 characters</small>	
Transitional relevance	The information from the pilot projects (installation of heat meter devices) will be used to develop and adjust the ECI-RATING system to be able present the different circumstances from different countries across BSR.	
	<small>218 / 500 characters</small>	
Benefits	The main beneficiaries are the municipality and heat suppliers, who will receive accurate energy consumption data that can be obtained remotely. Smart technologies save time and promote energy efficiency in buildings.	
	<small>217 / 500 characters</small>	
Location	The installation will take place in NUTS3 Zemgale region 4 municipalities - Dobeles, Jelgava, Bauska and Aizkraukle counties.	Zemgale
	<small>124 / 250 characters</small>	
Location ownership	The buildings where the devices will be installed will be municipal property located on municipal land.	
	<small>103 / 250 characters</small>	
Ownership	At the end of the project, the installed equipment will remain the property of the heating companies. In all 4 mentioned municipalities, heat supply companies are municipal capital companies.	
	<small>191 / 500 characters</small>	
Maintenance	At the end of the project, municipal heating companies will be responsible for maintaining the installed equipment. They will provide both technical and financial maintenance in accordance with existing regulations.	
	<small>215 / 500 characters</small>	
Climate proofing	<input checked="" type="checkbox"/> Ensured <input type="checkbox"/> N/A	

Investment no.	I1.1_2	
Title	Installation of smart metering systems in 2 Polish municipalities	
	<small>66 / 100 characters</small>	
Description	Intelligent electricity or heat metering systems will be installed in selected public buildings of the 2 Polish municipalities . They will serve as an important data source helping to ensure optimal energy management in buildings and better understand the factors influencing energy consumption in buildings, thus allowing to better plan the measures aiming at reducing this consumption. The metering results will be used for during the development, of the ECI-RATING system.	
	<small>479 / 500 characters</small>	
Country	Poland	
Responsible project partner(s)	PP 5 - The Association of Municipalities Polish Network „Energie Cités”	

Justification

At present PL municipalities analyse their energy consumption mostly on the basis of the invoices issued by energy utilities giving only general data. To plan adequate energy saving measures in buildings it is necessary to get better overview of the energy consumption, how it changes in time and what factors influence it. Pilot smart metering systems will help in that, as well as help in planning adequate energy consumption optimisation measures to be implemented in buildings.

488 / 500 characters

Transitional relevance

The data gathered within the pilot project (installation of smart electricity/heat meter devices in pilot buildings) will contribute to the development of the ECI-RATING system, which will be freely available to all municipalities from the BSR and beyond wishing to reduce energy consumption from public and private buildings as a part of their energy and climate-related strategies.

385 / 500 characters

Benefits

The main beneficiaries are the municipalities, who get better and more accurate data on the energy consumption in their buildings, as well as the factors influencing it. Then they can extrapolate this data on the remaining building stock, and thus plan, implement and monitor measures aiming at reducing energy consumption in buildings. The data will be also used while fine-tuning the ECI-RATING system that will support all BSR municipalities in energy transition processes.

477 / 500 characters

Location

The installation will take place in the 2 Polish municipalities, members of the Association of Municipalities Polish Network "Energie Cites", to be selected at the early stage of the project (preferably one rural and one urban municipality)

240 / 250 characters

Białostocki
Bialski
Bielski
Bydgosko-toruński
Bytomski
Chełmsko-zamojski
Chojnicki
Ciechanowski
Częstochowski
Elbląski
Elcki
Gdański
Gliwicki
Gorzowski
Grudziądzki
Inowrocławski
Jeleniogórski
Kaliski
Katowicki
Kielecki
Koniński
Koszaliński
Krakowski
Krośnieński
Legnicko-głogowski
Leszczyński
Łódzki
Łomżyński
Lubelski
Miasto Kraków
Miasto Łódź
Miasto Poznań
Miasto Szczecin
Miasto Warszawa
Miasto Wrocław
Nowosądecki
Nowotarski
Nyski
Olsztyński
Opolski
Ostrołęcki
Oświęcimski
Pilski
Piotrkowski
Płocki
Poznański
Przemyski
Puławski
Radomski
Rybnicki
Rzeszowski
Sandomiersko-jędrzejowski
Siedlecki
Sieradzki
Skierniewicki
Słupski
Sosnowiecki
Starogardzki
Suwalski
Świecki
Szczecinecko-pyrzycki
Szczeciński
Tarnobrzeski
Tarnowski
Trójmiejski
Tyski
Wałbrzyski
Warszawski wschodni
Warszawski zachodni
Wrocławski
Wrocławski
Zielonogórski
Żyrardowski

Location ownership	The buildings where the devices will be installed will be the pilot municipalities' property. PNEC, as the project partner, will remain the owner of the installations and ensure its proper operation, maintenance and attribution to the project.	243 / 250 characters
Ownership	For the whole project implementation period + min. 5 years after the Association will be the owner of the metering devices. Afterwards, the ownership will be passed to the pilot municipalities based on the bilateral contract compliant with the national law.	261 / 500 characters
Maintenance	For the whole project implementation period + min. 5 years after the Association will be the responsible for the maintenance of the metering devices. Afterwards, the ownership and maintenance responsibility will be passed to the pilot municipalities based on the bilateral contract compliant with the national law.	318 / 500 characters
Climate proofing	<input checked="" type="checkbox"/> Ensured <input type="checkbox"/> N/A	

Investment no.	I1.1_3
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Title	Installation of smart metering systems in 2 municipalities		59 / 100 characters
Description	Intelligent heat metering systems will be installed in 2 municipalities. They will improve both accurate data acquisition and ensure optimal energy supply to buildings, promoting more energy-efficient management.		212 / 500 characters
Country	Estonia		
Responsible project partner(s)	PP 4 - Tartu Regional Energy Agency		
Justification	Today, the level of heat supply in most municipal buildings and institutions is checked and regulated manually, data acquisition is manual. By installing intelligent hardware in these buildings, it is possible to perform data acquisition and process regulation remotely. It gives possibility to analyze heat supply and demand responses and evaluate and realize saving potential. It provides benefits to several groups - municipal heat supply companies, people who live or stay in these premises		494 / 500 characters
Transitional relevance	The information from the pilot project (installation of heat meter devices) will be used to develop and adjust the ECI-RATING system to be able present the different circumstances from different countries across BSR.		217 / 500 characters
Benefits	The main beneficiaries are the heat suppliers and owners. Heat suppliers will receive accurate energy consumption data that can be obtained remotely. Smart technologies save time and promote energy efficiency in buildings. Owners will get the data for analysis and possible savings.		282 / 500 characters
Location	Municipalities are located on NUTS 3 regions, South- Estonia	Lõuna-Eesti	60 / 250 characters
Location ownership	Buildings are owned by municipality and located on municipal land.		66 / 250 characters
Ownership	At the end of the project, the installed equipment will remain the property of the municipalities.		100 / 500 characters
Maintenance	At the end of the project municipalities will be responsible for maintaining the installed equipment. They will provide both technical and financial maintenance in accordance with existing regulations.		202 / 500 characters
Climate proofing	<input checked="" type="checkbox"/> Ensured <input type="checkbox"/> N/A		

WP 1 Group of activities 1.2

5.6.1 Group of activities leader

Group of activities leader PP 3 - Energy Agency for Southeast Sweden

A 1.2

5.6.2 Title of the group of activities

Experience exchange of the best practices at municipalities

60 / 100 characters

5.6.3 Description of the group of activities

Additional value to the availability and usability of the ECI-RATING system is the possibility to ensure the exchange of experiences and learning from the best in the field regarding achieving the energy and climate targets. This can be seen as an injection to motivate the local municipalities to set more ambitious energy and climate targets or implement measures that were not on the agenda of municipalities or even where thought as impossible to carry out. Therefore, the aim of this activity is to ensure firstly the experience exchange among project partners, and secondly among selected local municipalities. Project partners in each country (ZPR, PNEC, TREA, ESS, EKT) will prepare at least one fact sheet (at least 14 in total) for each of the selected municipalities. The fact sheets will contain information regarding the most successful energy or climate measures implemented so far, or other administrative actions taken that lead to fostering municipality towards climate neutrality that other municipalities can learn from. The municipalities will provide the information for the fact sheets. The template for the fact sheets will be prepared by the A.1.2. leader (ESS). In addition, online workshop will be organized in order to present and discuss the best practice examples among all project partners, selected municipalities and key stakeholders. The information on the measures will also be used for the development of the methodology for the ECI-RATING system (A.1.3.). The fact sheet will be in English, in order to disseminate the information also across local municipalities in BSR.

1,608 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable



D 1.2

Title of the deliverable

Fact sheets of the best practice examples

42 / 100 characters

Description of the deliverable

The local municipalities with energy and climate plans in place have also implemented various measures to achieve the set targets and useful experience can be obtained from them. However, usually this information is not transferred and remains only within the boundaries of the municipality itself. Therefore, the purpose of this deliverable is to compile these best practice examples from the selected municipalities in order to disseminate the valuable information to other local authorities across BSR, as well as use this information for the development of the methodology for the ECI-RATING system. The fact sheets will be available electronically as pdf. files and will contain at least the following information: characteristics of the municipality, type of measure, achieved results, resources needed, actions taken, etc. The facts sheets will be available in both languages English and national language of the project partner countries. The dissemination activities will be carried out in A.3.2. and A.3.3.

1,019 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system

25 / 100 characters

5.6.6 Timeline

Period: 1 2 3 4 5 6

WP.1: WP1 Preparing solutions

A.1.2: Experience exchange of the best practices at municipalities

D.1.2: Fact sheets of the best practice examples



5.6.7 This deliverable/output contains productive or infrastructure investment



WP 1 Group of activities 1.3

5.6.1 Group of activities leader

Group of activities leader

A 1.3

5.6.2 Title of the group of activities

Development of the methodology for the ECI-RATING system

56 / 100 characters

5.6.3 Description of the group of activities

To develop, successfully run and pilot the ECI-RATING system for the local municipalities and evaluate their energy and climate performance it is necessary to develop fair, transparent, easy to understand and use rules for their participation. Therefore, the main objective of this activity is to develop a methodology for the ECI-RATING system. In order to prepare it, following main steps will be carried out: 1) All collected energy and climate plans of selected municipalities in A.1.1. will be reviewed by the activity leader (EKODOMA) to understand what the similarities and differences among these plans are, and what information and data can be used to develop the ECI-RATING system. Since most of the action plans are in national languages, this action will be implemented in close cooperation with the other project partners that will ensure the translation of the necessary information from the plans to English. 2) Desk research actions will be carried out by the activity's leaders (EKODOMA, ESS) in order to obtain the state of art knowledge on similar existing rating systems as well as available energy and climate action plans from other BSR countries. The results will be used to develop the methodology in order to be able to use it for different local municipalities across BSR. 3) The results of the first two actions will be compiled and a methodology consisting of criteria and rules for the participation and evaluation of the local authorities will be developed. Also, the methodology will consist of a set of indicators divided into three main categories (energy, climate, adaptation) in order to evaluate the energy and climate performance of municipalities. The indicators will be presented as quantitative data (e.g., measured energy consumption data, amount of CO2 emissions reduced, etc.). Also, it is expected to also use some qualitative data and set the respective indicators. However, the aim of the methodology is to make fair and transparent rules, therefore by using the quantitative data it eliminates more the subjective estimations. For this purpose, the data quality is of great importance which can be ensured by having smart metering systems. The developed methodology will be presented and discussed among all project partners to consider the implications for methodological improvements and agree on the common approach for testing the ECI-RATING system according to it.

2,417 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable



D 1.3

Title of the deliverable

Methodology of the ECI-RATING system

36 / 100 characters

Description of the deliverable

This is the core deliverable of the project in order to develop the project output – ECI-RATING system. The purpose of this deliverable is to set the background for developing and testing the ECI-RATING system. The deliverable will be formed as guidelines describing the requirements for participation, what criteria and indicators are used for ranking the municipalities and what mathematical equations or approaches are used to evaluate the energy and climate data, and rating of the municipalities. The methodology will consist of document with detailed descriptions how the ECI-RATING system is working and spreadsheets on the calculations used for ranking the municipalities. The methodology will be available in English and national languages (LV, LT, EE, SE, PL) to ensure that all interested stakeholders are able to read and apply it.

845 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system

25 / 100 characters

5.6.6 Timeline

Period: 1 2 3 4 5 6

WP.1: WP1 Preparing solutions

A.1.3: Development of the methodology for the ECI-RATING system

D.1.3: Methodology of the ECI-RATING system



5.6.7 This deliverable/output contains productive or infrastructure investment



WP 1 Group of activities 1.4

5.6.1 Group of activities leader

Group of activities leader

A 1.4

5.6.2 Title of the group of activities

Development of the tool for the ECI-RATING system 51 / 100 characters

5.6.3 Description of the group of activities

In order to apply the ECI-RATING system for as many users as possible, the system should be easily accessible and usable by local municipalities. In addition, to make the ECI-RATING system attractive for local municipalities it is important that the results of ranking are presented in a graphical way. Therefore, the objective of this activity is to develop an online based tool where the participants of the ECI-RATING system could enter the necessary information and data and get immediate ranking results. To accomplish this activity, the following steps will be carried out: 1) The existing Energy Monitoring Platform (<http://ekodoma.lv/en/tools/energy-monitoring-tool>) especially created for local municipalities by EKODOMA Ltd. will be further elaborated with an additional module for the ranking of municipalities according to the developed methodology in A.1.3. For the development of the tool a subcontracting will be made for the digitalization of the tool at Energy Monitoring Platform. The ECI-RATING system tool will be publicly available with no additional user fee for all local municipalities expressing willingness to participate in the ECI-RATING system. This tool will be managed and maintained by EKODOMA and will be stored on EKODOMA server. 2) The tool will be available in English and translated to all project partner national languages which will be done by respective project partner. 3) When the ECI-RATING tool will be developed all partner will pre-test the functionalities of the tool and improvements will be made, if necessary, before piloting of the tool in A.2.1.

1,600 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable

D 1.4

Title of the deliverable

Guidelines for the use of the ECI-RATING system tool 52 / 100 characters

Description of the deliverable

The purpose of this deliverable is to develop guidelines for project partners and local municipalities on how to use the ECI-RATING system tool. The guidelines will consist of at least following information: access to the tool, necessary input data, data privacy requirements, data storage, calculation methodology, result presenting view, etc. The guidelines in English and Latvian will be developed by the activity leader (EKODOMA) and translated to all other national languages (EE, LT, SE, PL) by the respective project partner. Since the ECI-RATING system tool and the guidelines will be available in English they will be accessible for all stakeholders willing to join the ECI-RATING system from BSR. The dissemination activities will be carried out in A.3.1 and A.3.2.

775 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system 25 / 100 characters

5.6.6 Timeline

	Period: 1	2	3	4	5	6
WP.1: WP1 Preparing solutions						
A.1.4: Development of the tool for the ECI-RATING system						
D.1.4: Guidelines for the use of the ECI-RATING system tool						

5.6.7 This deliverable/output contains productive or infrastructure investment

Work package 2

5.1 Piloting and evaluating solutions

5.2 Aim of the work package

The aim of this work package is to pilot, evaluate and adjust solutions. Plan one or several pilots to validate the usefulness of the solutions prepared in Work Package 1. Start Work Package 2 early enough to have time to pilot, evaluate and adjust solutions, together with your target groups. By the end of this work package implementation the solutions should be ready to be transferred to your target groups in Work Package 3. The piloted and adjusted solution should be presented in one project output. Organise your activities in up to five groups of activities. Describe the deliverables and outputs as well as present the timeline.

5.3 Work package leader

Work package leader 1
 Work package leader 2

5.4 Work package budget

Work package budget

5.4.1 Number of pilots

Number of pilots

5.5 Target groups

	Target group	How do you plan to reach out to and engage the target group?
1	<input type="text" value="Local public authority"/> Development and environmental departments at municipalities of the Zemgale region in Latvia, Tartu district in Estonia, South-East region in Sweden and throughout Poland and Lithuania. <small>185 / 500 characters</small>	The engagement of municipalities to carry out the WP2 activities will be ensured already in A.1.1. All 14 municipalities will undergo the testing of the developed ECI-RATING system with the support of the project partners. Representatives of municipalities will be asked to complete the evaluation questionnaire to assess the use of the system. For each of the municipality recommendation on how to improve the energy and climate action plan based on the rating results will be provided. As well as they will be involved in the preparation of the recommendations for update of policy on climate neutrality for public authorities. <small>629 / 1,000 characters</small>
2	<input type="text" value="Interest group"/> Economic, development and environmental committees at Local government associations in Latvia, Estonia, Poland, Sweden, Lithuania. <small>134 / 500 characters</small>	This target group will not be involved in the majority of the WP2 activities, e.g., testing of the ECI-RATING system (A.2.1., A.2.2., A.2.3.), but it will play an important role in the preparation of the project output in A.2.4. However, the engagement of this target group will be ensured through WP3 - A.3.1. <small>314 / 1,000 characters</small>
3	<input type="text" value="Sectoral agency"/> National and regional energy agencies from Latvia, Estonia, Poland, Sweden, Lithuania. <small>87 / 500 characters</small>	This target group will not be involved in the majority of the WP2 activities, e.g., testing of the ECI-RATING system (A.2.1., A.2.2., A.2.3.), but it will play an important role in the preparation of the project output in A.2.4. However, the engagement of this target group will be ensured through WP3 - A.3.1. <small>314 / 1,000 characters</small>
4	<input type="text" value="Regional public authority"/> Development and environmental departments from Latvian regional public authorities - planning regions of Riga, Latgale, Kurzeme. <small>130 / 500 characters</small>	This target group will not be involved in the majority of the WP2 activities, e.g., testing of the ECI-RATING system (A.2.1., A.2.2., A.2.3.), but it will play an important role in the preparation of the project output in A.2.4. However, the engagement of this target group will be ensured through WP3 - A.3.1. <small>314 / 1,000 characters</small>
5	<input type="text" value="National public authority"/> Energy and climate policy makers from Latvia, Estonia, Poland, Sweden, Lithuania. <small>82 / 500 characters</small>	This target group will not be involved in the majority of the WP2 activities, e.g., testing of the ECI-RATING system (A.2.1., A.2.2., A.2.3.), but it will play an important role in the preparation of the project output in A.2.4. However, the engagement of this target group will be ensured through WP3 - A.3.1. <small>314 / 1,000 characters</small>

5.6 Activities, deliverables, outputs and timeline

No.	Name
2.1	Testing of the ECI-RATING system
2.2	Adjustment of the ECI-RATING system
2.3	Evaluation of the lessons learned from testing the ECI-RATING system
2.4	Policy recommendations for the update of the regional energy and climate action plans

WP 2 Group of activities 2.1

5.6.1 Group of activities leader

Group of activities leader

A 2.1

5.6.2 Title of the group of activities

Testing of the ECI-RATING system

33 / 100 characters

5.6.3 Description of the group of activities

The aim of this activity is to run the developed ECI-RATING system and to test it on at least 14 local municipalities from all five project partner countries. Therefore, this activity is divided into three main steps: 1) EKODOMA will organize one day online training for the project partners to ensure that all partners are familiar with the functionalities of the platform, so they can independently train the local municipalities afterwards. 2) All project partners (except EKODOMA) will organize one day online training for their local authorities in order to present the ECI-RATING system and train to operate with it. This will be a practical training where selected municipalities will be invited to input the data into ECI-RATING system. EKODOMA, if necessary, will provide the assistance for the project partners during these trainings. Before the trainings all project partners (except EKODOMA) will organize at least one online meeting with selected local authorities to explain the methodology of the ECI-RATING system and to collect the necessary input data for the training. 3) As a result of the trainings with local municipalities a ranking result of all municipalities will be performed. All 14 selected municipalities will be arranged according to the benchmarking results of the ECI-RATING system. It is planned that four types of rankings will be developed: overall results in all categories, and results of each of the three categories: energy, climate, adaptation. In addition, the rankings will be possible to perform on transnational and country levels. For the municipalities it will be possible to estimate in which of the categories they have the highest rate, and where they lack behind other municipalities. Also, municipalities will be able to check for each of the category's indicators they have the lowest score, thus able to find possibilities for improvements. The information on separate indicators will be available only for the municipality itself. The overall rating results and on categories will be available for all municipalities participating in the ECI-RATING system. The municipalities will need to enter the input data only once a year for the previous full period (one calendar year). The rating of the municipalities will be done once in a calendar year. However, if during the period additional municipalities will decide to participate in the ECI-RATING system, the update of the ranking will be done, and municipalities will be ranked considering the data from the new municipality. Thus, the update of the ECI-RATING system results will be done regularly.

2,610 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable

D 2.1

Title of the deliverable

Report on the results of ECI-RATING system testing

51 / 100 characters

Description of the deliverable

The purpose of this deliverable is to present the results of ECI-RATING system for the 14 selected municipalities, thus providing information of the benefits of using this system on transnational dimension. This report will contain information regarding the ranking results of selected municipalities in each category and overall results. Also, it will contain the information on practical examples regarding municipalities with the highest ranking in each of the categories. Therefore, other local municipalities will be able to understand why certain municipalities higher score and what measures they have implemented in order to reach it, thus opening the possibility to learn from the best in the field. The report will be prepared by the activity leader and will be available in English.

796 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system, O.2.4. Recommendations for update policy on climate neutrality

88 / 100 characters

5.6.6 Timeline

Period: 1 2 3 4 5 6

WP.2: Piloting and evaluating solutions

A.2.1: Testing of the ECI-RATING system

D.2.1: Report on the results of ECI-RATING system testing

5.6.7 This deliverable/output contains productive or infrastructure investment

WP 2 Group of activities 2.2

5.6.1 Group of activities leader

Group of activities leader

PP 2 - EKODOMA Ltd.

A 2.2

5.6.2 Title of the group of activities

Adjustment of the ECI-RATING system

36 / 100 characters

5.6.3 Description of the group of activities

The main purpose of this activity is to evaluate the ECI-RATING system and make the necessary adjustments on both methodology and the tool. To perform this activity following steps will be carried out: 1) The task leader (EKODOMA) will prepare an evaluation questionnaire for project partners and selected 14 municipalities in order to obtain their impressions of the use of the ECI-RATING system. The evaluation will contain at least questions on the transparency and understandability of the methodology, as well as functionality and result presenting way of the tool. The evaluation results will be collected and analysed by the task leader. In addition, an online meeting with project partners will be organized in order to discuss the evaluation results and make decisions on the possible adjustments and improvements of the ECI-RATING system (methodology and tool). 2) According to the suggestions regarding the improvements, EKODOMA will enhance the methodology and tool. 3) All project partners will be invited to make simple retesting of the ECI-RATING system tool to evaluate the performed adjustments. The feedback from the partners will be collected, and if no major comments regarding additional adjustments for the tool operation will be made, it will be finalized. Thus, the ECI-RATING system will be set up and ready for the transferring activities within WP3.

1,378 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable

O 2.2

Title of the output

ECI-RATING system

17 / 100 characters

Description of the output

The ECI-RATING system consisting of methodology (A.1.3.), tool and guidelines (A.1.4.) on how the ECI-RATING system can be used by the local municipalities is the main output or solutions of this project. Also, this ECI-RATING system will be developed in order to be possible to be used by all local municipalities across BSR in English, and particular in Estonia, Latvia, Lithuania, Poland and Sweden where it will be available in national languages. The ECI-RATING system physically will be available online for all potential users. In order to participate in the ECI-RATING system, the local municipality will need to contact their national contact point or EKODOMA as the systems maintainer. It is planned that for each of the municipalities an account will be created in the system. The appointed representative of the municipality will receive an invitation to register in the system and set the account. When the municipality will enter all the necessary input data, a ranking of the municipality according to the developed methodology in A.1.3. will be done. In addition, municipality now will also have access to the database of the best practical examples, where also contacts of the responsible persons will be given in order get more information, if necessary. All municipalities participating in the ECI-RATING system will be supported and encouraged to complete the fact sheets (templates will be available in the system) on their best practice examples, thus making the information in the ECI-RATING system more valuable for all BSR municipalities. More detailed information regarding the content of the ECI-RATING system is available in the descriptions in A.1.3., A.1.4, A.2.1. It is expected that the existence and active operation of this ECI-RATING system transnationally will promote local municipalities to increase their awareness and knowledge regarding the municipalities performance dealing with energy and climate issues and exchange of best experience of implemented measures or administrative actions taken towards climate neutrality. This will encourage municipalities to introduce more energy and climate measures and to achieve higher targets in a faster period. By using the ECI-RATING system these energy and CO2 emission savings will be recorded as measurable data by the system. Where now the information on actual savings at local municipalities are lacking on national and transnational levels.

2,434 / 3,000 characters

Target groups and uptake of the solution presented in this output

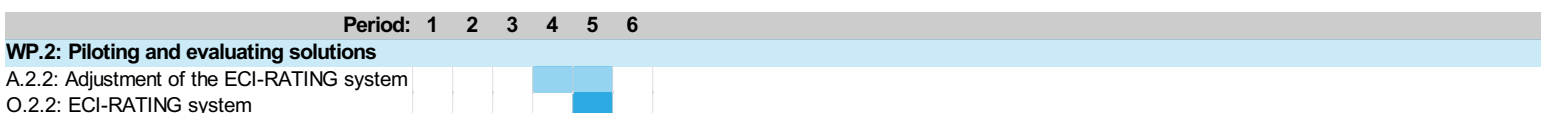
Target groups	How will this target group apply the output in its daily work?
Target group 1 Local public authority Development and environmental departments at municipalities of the Zemgale region in Latvia, Tartu district in Estonia, South-East region in Sweden and throughout Poland and Lithuania.	All local municipalities across BSR will be able to participate at the ECI-RATING system. The local municipalities will be able to evaluate their energy and climate performance and find the spots for possible improvements, as well as learn from the best practical experiences from other local authorities. The ECI-RATING system will provide additional motivation for municipalities to implement energy and climate measures to reach higher score and be better of other municipalities from BSR region and on country level. In addition, the municipalities can use the ECI-RATING system as a monitoring tool to evaluate their performance also regarding implementation of different measures and their effect to reach the targets set in the SECAPs or in similar plans. According to the report on monitoring activities in Covenant of Mayors initiative, this step is lacking for majority of the municipalities having the SECAPs in place. <p style="text-align: right;">930 / 1,000 characters</p>
Target group 2 Sectoral agency National and regional energy agencies from Latvia, Estonia, Poland, Sweden, Lithuania.	Based on the ECI-RATING system ranking results, the energy agencies will have additional source of information on the energy and climate performance of the local authorities. This information will allow to develop more in detailed regional energy and climate action plans as well as plan investments in energy efficiency or climate neutrality more efficiently according to the needs of the local authorities and aimed at achieving faster energy transition. <p style="text-align: right;">457 / 1,000 characters</p>
Target group 3 National public authority Energy and climate policy makers from Latvia, Estonia, Poland, Sweden, Lithuania.	Based on the ECI-RATING system ranking results, the energy agencies will have additional source of information on the energy and climate performance of the local authorities. This information will allow to develop more in detailed regional and national energy and climate action plans as well as plan investments in energy efficiency or climate neutrality more efficiently according to the needs of the local authorities and aimed at achieving faster energy transition. <p style="text-align: right;">469 / 1,000 characters</p>

Durability of the output

EKODOMA already owns and maintains the Energy Monitoring Platform where the ECI-RATING system tool will be located. Therefore, EKODOMA will ensure that the maintenance of the ECI-RATING system tool will also be done at least 5-years after the end of the project. For this period EKODOMA also will provide the assistance for the ECI-RATING system users, if necessary. In addition, all project partners will act as the ECI-RATING system contact points in their countries in order to disseminate the information about the tool and to attract new local municipalities to participate in the ECI-RATING system. EKODOMA will be the contact point of the ECI-RATING system tool for other BSR countries. After the end of the project all project partners will continue to promote the ECI-RATING system through different events by presenting the benefits of using the ECI-RATING system in framework of other ongoing activities or projects involving the local municipalities.

965 / 1,000 characters

5.6.6 Timeline



5.6.7 This deliverable/output contains productive or infrastructure investment

WP 2 Group of activities 2.3

5.6.1 Group of activities leader

Group of activities leader

A 2.3

5.6.2 Title of the group of activities

69 / 100 characters

5.6.3 Description of the group of activities

The objective of this activity is to compare the municipalities results and find some explanations why they differ from each other in order to secure benefits for ECI-RATING system. There may be several reasons for such differences among the results. For instance, there can be technical explanations, or behavioral issues, or socially related explanations (e.g. Energy Communities) or maybe explanations based on national legislations. These all factors would be important to analyse not only on national, but also BSR context. Therefore, this activity will be divided into following main steps: 1) Activity leader in collaboration with Ekodoma will prepare a summary report on the testing results of ECI-RATING system. 2) Each partner will analyse the results for their country in the context of above mentioned differences (technical, behavioral, legislative, social, institutional, financial, etc.) and the results of analysis will be provided to the activity leader. 3) The activity leader will prepare a common report on the lessons learned from the ECI-RATING system testing results and will present and discuss among all project partners and selected municipalities for the project activities. The information from this report will also be used for the development of the project output O.2.4. Recommendations for update policy on climate neutrality.

1,359 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable

D 2.3

Title of the deliverable

38 / 100 characters

Description of the deliverable

The purpose of this deliverable is to collect, analyse and evaluate the testing results of the ECI-RATING system in order to be used as the source of information for the development of O.2.4. Recommendations for update policy on climate neutrality. The report will consist of information on the results for specific project partner country as well as information on similarities and differences among the participating municipalities. The documents will be available in English and national languages (LV, LT, EE, PL, SE).

523 / 2,000 characters

Which output does this deliverable contribute to?

62 / 100 characters

5.6.6 Timeline

	Period: 1	2	3	4	5	6
WP.2: Piloting and evaluating solutions						
A.2.3: Evaluation of the lessons learned from testing the ECI-RATING system						
D.2.3: Summary report of the lessons learned						

5.6.7 This deliverable/output contains productive or infrastructure investment

WP 2 Group of activities 2.4

5.6.1 Group of activities leader

Group of activities leader

PP 1 - Zemgale Planning Region

A 2.4

5.6.2 Title of the group of activities

Policy recommendations for the update of the regional energy and climate action plans

85 / 100 characters

5.6.3 Description of the group of activities

The purpose of this activity is to make use of the municipalities ranking results of ECI-RATING system in order to prepare recommendations for fostering the energy transition at local municipalities in the framework of regional and national energy and climate action plans, as well as on the BSR level. This activity is divided into three main steps: 1) Based on the deliverable of A.2.1. and A.2.3. each partner will analyse the results of the ranking system for their country and will prepare brief recommendation for rethinking of energy and climate policy regarding the development of energy and climate action plans. The recommendations will include information on the local municipalities strengths and weaknesses of different ECI-RATING system categories, as well as on the best practical examples as well as how more efficiently foster to reach the national energy and climate targets set for local public authorities. 2) Respective partners (ZPR) will update the existing regional energy plan according to the results of the ECI-RATING system. 3) Using the results of the above-mentioned steps, the task leader will prepare overview of the results of ECI-RATING system in project partner countries and will prepare brief recommendations how to improve the current situation in order to foster the energy transition at BSR local municipalities. 4) Each project partner will organize several meetings (at least 3) with project target groups like associations of local governments, energy agencies, national energy and climate policy makers in order to present and discuss the developed recommendations and adjust them according to the provided input and comments from different target groups.

1,700 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable



O 2.4

Title of the output

Recommendations for update policy on climate neutrality for local authorities

78 / 100 characters

Description of the output

The purpose of this output is to prepare one common document on recommendations to be able to use by the project target groups and make the adjustments to current national, regional, and local energy and climate action plans. The document will consist of three main parts: country specific recommendations, overall recommendations for project partner countries, and third part recommendation on BSR level. The documents will be available in English and national languages (LV, LT, EE, PL, SE). This deliverable will help to disseminate the lessons learned and outcomes of the ECI-RATING system. In this way it will be possible to reveal the benefits of the applicability of the ECI-RATING systems not only for its main users: the local municipalities, but also on national and BSR dimensions.

793 / 3,000 characters

Target groups and uptake of the solution presented in this output

Target groups	How will this target group apply the output in its daily work?
Target group 1 Local public authority Development and environmental departments at municipalities of the Zemgale region in Latvia, Tartu district in Estonia, South-East region in Sweden and throughout Poland and Lithuania.	Based on the recommendations the municipalities will be able to update and improve the local energy and climate plans, with more direct EE and RES measures based on the ECI-RATING system results and experience exchange practices among municipalities from BSR. <small>260 / 1,000 characters</small>
Target group 2 Interest group Economic, development and environmental committees at Local government associations in Latvia, Estonia, Poland, Sweden, Lithuania.	The recommendations will serve as a basis for better planning of financial support for EE improvements that will ensure successful planning of energy and climate policy for public authorities. <small>193 / 1,000 characters</small>
Target group 3 Sectoral agency National and regional energy agencies from Latvia, Estonia, Poland, Sweden, Lithuania.	The recommendations will be applicable for successful planning of local, regional and national energy and climate policy actions. <small>130 / 1,000 characters</small>
Target group 4 Regional public authority Development and environmental departments from Latvian regional public authorities - planning regions of Riga, Latgale, Kurzeme.	The recommendations will be applicable for successful development and update of regional energy and climate actions plans. E.g., it will provide information on common energy and climate issues for local municipalities within particular region that have to be tackled by the regional policy actions. As well as issues that are specific for particular municipality with a local solution. <small>386 / 1,000 characters</small>
Target group 5 National public authority Energy and climate policy makers from Latvia, Estonia, Poland, Sweden, Lithuania.	The recommendations will serve as a basis for better planning of climate and energy policy on national level, and financial support for EE improvements and increase of RES capacity. With the help of recommendations it will be possible to get information on common energy and climate issues for local municipalities, and issues that are specific for particular municipality or region with more local solution and where there is no need for changes of policy on national level. <small>476 / 1,000 characters</small>

Durability of the output

All project partners will ensure that the O.2.4. will be disseminated across the national and BSR stakeholders, within activities foreseen in A.3.1 and A.3.2. After the end of the project there is no need of financial or institutional support of this project output. Project partners will ensure that this output will be available at the project partner websites for downloading.

380 / 1,000 characters

5.6.6 Timeline

	Period: 1	2	3	4	5	6
WP.2: Piloting and evaluating solutions						
A.2.4: Policy recommendations for the update of the regional energy and climate action plans						
O.2.4: Recommendations for update policy on climate neutrality for local authorities						

5.6.7 This deliverable/output contains productive or infrastructure investment

Work package 3

5.1 Transferring solutions

5.2 Aim of the work package

In Work Package 3, communicate and transfer the ready solutions to your target groups. Plan at least one year for this work package to transfer your solutions to the target groups, considering their respective needs. Select suitable activities to encourage your target groups to use the solutions in their daily work. Organise your activities in up to five groups of activities. Describe the deliverables and outputs as well as present the timeline.

5.3 Work package leader

Work package leader 1

Work package leader 2

5.4 Work package budget

Work package budget

5.5 Target groups

	Target group	How do you plan to reach out to and engage the target group?
1	<input type="text" value="Local public authority"/> <input type="text" value="Development and environmental departments at municipalities of the Zemgale region in Latvia, Tartu district in Estonia, South-East region in Sweden and throughout Poland and Lithuania."/> <small>185 / 500 characters</small>	<input type="text" value="This WP will directly engage 10 local authorities (2 from each country) in order to enlarge the ECI-RATING system user range. These municipalities will be contacted using each partners previous collaboration, and via other target groups (local government associations, energy agencies, regional public authorities). The other 14 selected municipalities will be used as a channel for project result dissemination and motivation of other municipalities to join the ECI-RATING system."/> <small>482 / 1,000 characters</small>
2	<input type="text" value="Interest group"/> <input type="text" value="Economic, development and environmental committees at Local government associations in Latvia, Estonia, Poland, Sweden, Lithuania."/> <small>134 / 500 characters</small>	<input type="text" value="Based on the previous cooperation with the representatives of this target group, each partner will engage at least one local government association to disseminate the project results and participate in the A.2.4. and A.3.1. activities. The partners from Latvia have already good collaboration and have addressed the Latvian Association of Local and Regional Governments where 41 out of 43 local municipalities are as their members. The representatives of Local government associations will be invited to participate in the meetings on recommendations for policy update, national conference where the ECI-RATING system, the results of the testing as well as best practices of municipalities will be presented. The feedback from local government associations will be collected and incorporated in the O.2.4."/> <small>806 / 1,000 characters</small>
3	<input type="text" value="Sectoral agency"/> <input type="text" value="National and regional energy agencies from Latvia, Estonia, Poland, Sweden, Lithuania."/> <small>87 / 500 characters</small>	<input type="text" value="Each project partner will contact their national, regional or local energy agencies using their previous collaboration. For instance, Zemgale Planning region will invite Zemgale Energy Agency to participate in the project activities. The ESS and TREA will address other regional agencies to participate in the project. From Lithuania, the Lithuanian Energy Agency and Kaunas Energy agency will be invited. The representatives of energy agencies will be invited to participate in the meetings on recommendations for policy update, national conference where the ECI-RATING system, the results of the testing as well as best practices of municipalities will be presented. The feedback from the energy agencies will be collected and incorporated in the O.2.4."/> <small>756 / 1,000 characters</small>
4	<input type="text" value="Regional public authority"/> <input type="text" value="Development and environmental departments from Latvian regional public authorities - planning regions of Riga, Latgale, Kurzeme."/> <small>130 / 500 characters</small>	<input type="text" value="From the beginning of the project Zemgale Planning Region will use their previous cooperation within other project and directly contact representatives of all other Planning regions of Latvia in order to disseminate the information about the project, and will involve the representatives to join the meetings on recommendations for policy update, national conference where the ECI-RATING system, the results of the testing as well as best practices of municipalities will be presented. The feedback from other planning regions will be collected and incorporated in the O.2.4."/> <small>576 / 1,000 characters</small>

	Target group	How do you plan to reach out to and engage the target group?
5	National public authority Energy and climate policy makers from Latvia, Estonia, Poland, Sweden, Lithuania. <small>82 / 500 characters</small>	As majority of the project partners are representing public bodies (4 out of 6) and are responsible for either local, regional or national energy and climate policy implementation, they already have good collaboration with representatives of national energy and climate policy makers from respective ministries. To engage this target group, project partners will use direct contacts. The partner from Lithuania (EKT) has implemented activities within Energy Efficiency for Lithuanian Public Buildings and Street Lighting (LITGOVEN project) financed by EIB ELENA facility and others, thus having also contact with respective policy makers. The national energy and climate policy makers will be invited to participate in the meetings on recommendations for policy update, national conference where the ECI-RATING system, the results of the testing as well as best practices of municipalities will be presented. The feedback from the policy makers will be collected and incorporated in the O.2.4. <small>994 / 1,000 characters</small>

5.6 Activities, deliverables, outputs and timeline

No.	Name
3.1	ECI-RATING system goes national scale among project partner countries
3.2	Promotion of the ECI-RATING system on BSR level

WP 3 Group of activities 3.1

5.6.1 Group of activities leader

Group of activities leader

A 3.1

5.6.2 Title of the group of activities

70 / 100 characters

5.6.3 Description of the group of activities

Just the establishment and operation of the ECI-RATING system in some regions of the project partner countries will not ensure the use of the full potential of the ECI-RATING system, as well as its long-lasting. Therefore, the aim of this activity is to implement project dissemination and communication activities in order to promote the use of the ECI-RATING system all across the project partner countries and to make it recognizable and prestige sort of a positive competition platform for local municipalities in the project partner countries. It is planned that some of the communication steps will be carried out from the start of the project to prepare the background for the dissemination activities when the ECI-RATING system will be established. Thus, this activity will be divided into five steps implemented in parallel: 1) Creation of a dedicated project website webpages using the existing website of project partners. These webpages will be the central hub for all the project's dissemination activities. Content will be kept relevant and up to date with news items, blogs and infographics and further events of the interest to address the target groups. It will host project deliverables. 2) Achievement of media coverage on national level focusing on media used by the target group. Following the digital and social media networks, the project will develop informative and dynamic content for the websites, such as blogs and news for posting on project partner social media accounts. 3) Each project partner will organize one national conference to present and discuss the ECI-RATING system methodology, tool as well as its potential to become a prestige positive competition platform for local municipalities. 4) Each project partner will involve at least two additional local municipalities to participate in the ECI-RATING system. 5) The collaboration with national networks (local government associations, energy agencies, etc.) is a key element for discussion and feedback to ECI-RATING system and recommendations for its uptake on national level. Each project partner will organize meetings with project target groups like associations of local governments, energy agencies, national energy and climate policy makers in order to discuss the potential of overtaking the operation of ECI-RATING system on national level.

2,343 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable

D 3.1

Title of the deliverable

Recommendation for the use of the ECI-RATING nationally and among the project partner countries

96 / 100 characters

Description of the deliverable

The purpose of this deliverable is to obtain lessons learned from the dissemination and communication activities and in particular from organization of national conference, interactions with key stakeholders and results of the engagement of additional local municipalities in order to prepare the recommendations on how the ECI-RATING system can be operated on national level and transnational among all project partner countries. The content of the deliverable will consist of at least the following information: events carried out by the project partners, analysis of the evaluation questionnaires completed by the additional local municipalities undergo the ECI-RATING system, outcomes and main decisions done from the national conference and meetings with key stakeholders, specific recommendations for project partner countries, and recommendation for transnational use of the ECI-RATING system among project partner countries. The reports with the recommendations will be available in English and national languages (LV, LT, EE, PL, SE).

1,043 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system, O.2.4. Recommendations for update policy on climate neutrality

88 / 100 characters

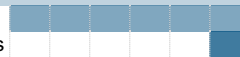
5.6.6 Timeline

Period: 1 2 3 4 5 6

WP.3: Transferring solutions

A.3.1: ECI-RATING system goes national scale among project partner countries

D.3.1: Recommendation for the use of the ECI-RATING nationally and among the project partner countries



5.6.7 This deliverable/output contains productive or infrastructure investment

WP 3 Group of activities 3.2

5.6.1 Group of activities leader

Group of activities leader PP 5 - The Association of Municipalities Polish Network „Energie Cités”

A 3.2

5.6.2 Title of the group of activities

Promotion of the ECI-RATING system on BSR level

48 / 100 characters

5.6.3 Description of the group of activities

The purpose of this activity is to put as much effort as possible to ensure the operation of the ECI-RATING system not only among the project partner countries, but also across all the BSR. Therefore, this activity will be implemented in parallel with the A.3.1. and will be divided into the following main steps: 1) The activity lead partner will once in six months prepare in English informative newsletter regarding the project latest activities and results. In addition, project partners will seek for the opportunities to collaborate with umbrella organization in BSR to promote the use of ECI-RATING system also in other BSR countries. 2) At the end of the project one international conference for all BSR countries will be held to present the ECI-RATING system and results of the project. 3) The lead project partner in cooperation with EKODOMA and activity leader will participate in at least 2 international conferences to present the ECI-RATING system and project results. This activity is crucial for the project in order to enlarge the number of ECI-RATING system users as well as set the background to promote it as a positive, recognizable and prestige energy and climate performance evaluation platform for local municipalities across BSR.

1,255 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable



D 3.2

Title of the deliverable

Recommendation for the use of the ECI-RATING system in BSR

58 / 100 characters

Description of the deliverable

The purpose of this deliverable is to obtain lessons learned from the dissemination and communication steps in this activity. The content of the deliverable will consist of at least the following information: events carried out by the project partners, outcomes and main discussions from organization and participation at international conferences and meetings with key stakeholders, recommendation for transnational use of the ECI-RATING system among BSR countries. The report with the recommendations will be available in English.

532 / 2,000 characters

Which output does this deliverable contribute to?

O.2.2. ECI-RATING system, O.2.4. Recommendations for update policy on climate neutrality

88 / 100 characters

5.6.6 Timeline

Period: 1 2 3 4 5 6

WP.3: Transferring solutions

A.3.2: Promotion of the ECI-RATING system on BSR level						
D.3.2: Recommendation for the use of the ECI-RATING system in BSR						

5.6.7 This deliverable/output contains productive or infrastructure investment



6. Indicators

Indicators

Output indicators				Result indicators		
Output indicators	Total target value in number	Project outputs	Please explain how the solution presented in this output serves the target group(s).	Result indicator	Total target value in number	Please explain how organisations in the target groups within or outside the partnership will take up or upscale each solution.
RCO 84 – Pilot actions developed jointly and implemented in projects	2	N/A	N/A	RCR 104 - Solutions taken up or up-scaled by organisations	2	<p>Both solutions (ECI-RATING system, recommendations) will be used by all project partners because they will contain information and tool that was not available before and further will help project partners in their daily work with local authorities. However, the O.2.2. can be seen as the most important output of the project that will have long-term effects. The project transfer activities have been designed to promote and put as much effort as possible to make the ECI-RATING system recognizable for municipalities to use the system both nationally and on BSR scale. Each project partner will act as the country's contact point and promoter of the ECI-RATING system also after the end of the project. Thus, ensuring that the system is actively used by municipalities and also organizations that plan the energy and climate actions or policy for local authorities. It is expected that the system will be used on national and BSR level as a source of information for measurable, objective and actual data and information of the energy and climate performance in municipalities. It is planned that ECI-RATING system could develop to be recognizable and prestige competition in a positive way for across BSR municipalities to foster them towards climate neutrality. The O.2.4. Recommendations for update policy on climate neutrality for local authorities after the project will be used mainly by the representatives of the target groups in their daily work regarding the planning of climate and energy actions or policy locally, regionally or on national level.</p>
1,562 / 2,000 characters						

Output indicators	Total target value in number	Project outputs	Please explain how the solution presented in this output serves the target group(s).
RCO 116 – Jointly developed solutions	2	O.2.2: ECI-RATING system	<p>It will be a practical tool for all type of local authorities across BSR to evaluate their energy and climate performance. Each municipality will receive guided information on results e.g., in which category municipality has the best performance, in which - the lower ranking comparing to others. This information will help to make better decisions and plan the investments in EE or RES more feasible and result oriented. In addition, the system will have best practical example database on different EE and RES measures implemented by municipalities. Municipalities with lower ranking will have the possibility to learn from best municipalities on measures they can carry out in order to reach higher scoring in this particular category. This will be a practical motivation to foster the actions towards climate neutrality. Other target groups will be able to use the information from the system in order to plan their energy and climate actions and policy for local authorities more needs-based.</p> <p style="text-align: right; font-size: small;">998 / 1,000 characters</p>

Output indicators		Result indicators		
Output indicator	Total target value in number	Result indicator	Total target value in number	Please describe what types of organisations are planned to actively participate in the project. Explain how this participation will increase their institutional capacity. These types of organisations should be in line with the target groups you have defined for your project.
RCO 87 - Organisations cooperating across borders	6	PSR 1 - Organisations with increased institutional capacity due to their participation in cooperation activities across borders		<p>The project will engage 6 project partners from five different countries of BSR area; 4 public organizations (one regional public authority, two energy agencies, one NGO) and two SMEs. The partners will be engaged through all project activities, since they all have good previous cooperation with local authorities in field of energy and climate actions. However, each of the partner has gained different experiences, knowledge and skills that can be transferred to other partners to increase their institutional capacities. For instance, the partners from Latvia will share their experience on positive aspects of implementation and certification of energy management system (according to ISO 50001) in municipalities, and how to plan the regional action plans. The energy agencies from Estonia and Sweden will share their experience on how the actions towards climate neutrality are implemented in their local municipalities. Partner from Lithuania can share their experience on developing the investment concepts for EE and RES measures at local public authorities within EUCF initiative. The last, but not the least partner from Poland (PNEC) will share their knowledge and experience on helping municipalities to reach energy, climate and adaptation targets within Covenant of Mayors context and Energy Cities Hubs to activate, empower and inspire local leaders towards climate-neutrality.</p> <p style="text-align: right;">1,393 / 1,500 characters</p>
			50	<p>Other organisations</p> <p>The project will directly engage at least 24 municipalities; 14 out of which will be engaged more in-depth. All municipalities will have possibility to improve the planning skills of administration regarding the development of energy and climate action plans, and implementation of EE and RES measures. Also, 5 local government associations (at least 1 from each partner country), 4 Regional public authorities (all from Latvia), 5 National public authorities (at least 1 from each partner country), and 1 BSR level public authority will be engaged mainly in the project transfer activities within WP3, A.2.3. and A.2.4. The representatives of these target groups will participate in the project events. Through the events they will receive information on the ECI-RATING system, best practical examples of municipalities, outcomes and results of the EC-RATING system testing, etc. This information will increase the knowledge of the current situation regarding energy and climate performance at municipalities. Also, it will increase the skills of what and how EE and RES measures are implemented by municipalities and what support would be needed in order to increase their efforts to reach the energy and climate targets by 2030.</p> <p style="text-align: right;">1,231 / 1,500 characters</p>

7. Budget

7.0 Preparation costs

Preparation Costs

Would you like to apply for reimbursement of the preparation costs?

Yes

Other EU support of preparatory cost

Did you receive any other EU funds specifically designated to the development of this project application?

No

7.1 Breakdown of planned project expenditure per cost category & per partner

No. & role	Partner name	Partner status	CAT0 - Preparation costs	CAT1 - Staff	CAT2 - Office & administration
1 - LP	Zemgale Planning Region	Active 22/09/2022	5,000.00	119,712.00	17,956.80
2 - PP	EKODOMA Ltd.	Active 22/09/2022	11,000.00	70,176.00	10,526.40
3 - PP	Energy Agency for South east Sweden	Active 22/09/2022	2,000.00	187,695.00	28,154.25
4 - PP	Tartu Regional Energy Agency	Active 22/09/2022	2,000.00	124,700.00	18,705.00
5 - PP	The Association of Municipalities Polish Network „Energie Cités”	Active 22/09/2022	2,000.00	84,968.00	12,745.20
6 - PP	JSC Ekotermija	Active 22/09/2022	2,000.00	94,600.00	14,190.00
Total			24,000.00	681,851.00	102,277.65

No. & role	Partner name	CAT3 - Travel & accommodation	CAT4 - External expertise & services	CAT5 - Equipment	CAT6 - Infrastructure & works
1 - LP	Zemgale Planning Region	17,956.80	4,900.00	60,000.00	0.00
2 - PP	EKODOMA Ltd.	10,526.40	41,000.00	0.00	0.00
3 - PP	Energy Agency for South	28,154.25	19,400.00	0.00	0.00
4 - PP	Tartu Regional Energy Agency	18,705.00	21,900.00	30,000.00	0.00
5 - PP	The Association of Municipalities Polish Network	12,745.20	31,100.00	40,000.00	0.00
6 - PP	JSC Ekotermija	14,190.00	21,900.00	0.00	0.00
Total		102,277.65	140,200.00	130,000.00	0.00

No. & role	Partner name	Total partner budget
1 - LP	Zemgale Planning Region	225,525.60
2 - PP	EKODOMA Ltd.	143,228.80
3 - PP	Energy Agency for South east Sweden	265,403.50
4 - PP	Tartu Regional Energy Agency	216,010.00
5 - PP	The Association of Municipalities Polish Network „Energie Cités”	183,558.40
6 - PP	JSC Ekotermija	146,880.00
Total		1,180,606.30

7.1.1 External expertise and services

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value
3. Enerav Aaencv f	Events/meetings	CAT4-PP3-A-0	Room rental, catering, etc. for organization of at least 3 meetings and 1 national conference. <small>94 / 100 characters</small>	No	1.1 2.1 3.1	4,600.00
3. Enerav Aaencv f	IT	CAT4-PP3-B-0	Translation and adjustment costs for ECI-RATING system tool adaptation to national needs. <small>90 / 100 characters</small>	No	1.4 2.2	3,000.00
3. Enerav Aaencv f	Specialist support	CAT4-PP3-E-0	Subcontracting costs for update of action plans for municipalities, policy recommendations. <small>93 / 100 characters</small>	No	1.1	5,000.00
3. Enerav Aaencv f	Other	CAT4-PP3-G-0	Travel and accommodation costs for 4 persons (1 per municipality) to international conference. <small>95 / 100 characters</small>	No	3.2	2,800.00
3. Enerav Aaencv f	Communication	CAT4-PP3-C-0	Translation, design, and printing costs of communication and dissemination materials. <small>86 / 100 characters</small>	No	3.1 3.2	4,000.00
5. The Association	Events/meetings	CAT4-PP5-A-0	Room rental, catering for organization of at least 3 meetings, national, international conference. <small>99 / 100 characters</small>	No	1.1 2.1 3.1 3.2	13,100.00
5. The Association	IT	CAT4-PP5-B-0	Translation and adjustment costs for ECI-RATING system tool adaptation to national needs. <small>90 / 100 characters</small>	No	1.4 2.2	3,000.00
5. The Association	Specialist support	CAT4-PP5-E-0	Subcontracting costs for update of action plans for municipalities, policy recommendations. <small>93 / 100 characters</small>	No	1.1	5,000.00
5. The Association	Communication	CAT4-PP5-C-0	Translation, design, and printing costs of communication and dissemination materials. <small>86 / 100 characters</small>	No	3.1 3.2	10,000.00
Total						140,200.00

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value
2. EKODOMA Ltd.	Events/meetings	CAT4-PP2-A-1	Room rental, catering for organization of at least 3 meetings, national, international conference. <small>100 / 100 characters</small>	No	2.1	6,000.00
2. EKODOMA Ltd.	IT	CAT4-PP2-B-1	Subcontracting costs for elaboration and adjustments to the ECI-RATING system tool. <small>84 / 100 characters</small>	No	1.4 2.2	30,000.00
2. EKODOMA Ltd.	Communication	CAT4-PP2-C-1	Translation, design, and printing costs of communication and dissemination materials. <small>86 / 100 characters</small>	No	3.1	5,000.00
1. Zemaale Plannin	Events/meetings	CAT4-PP1-A-1	Room rental, catering, etc. for organization of at least 3 meetings. <small>69 / 100 characters</small>	No	1.1 2.1 3.1	1,500.00
1. Zemaale Plannin	Other	CAT4-PP1-G-1	Travel and accommodation costs for 4 persons (1 per municipality) to international conference. <small>95 / 100 characters</small>	No	3.2	2,400.00
1. Zemaale Plannin	Communication	CAT4-PP1-C-1	Design, printing costs of communication and dissemination materials. <small>69 / 100 characters</small>	No	3.1 3.2	1,000.00
4. Tartu Regional E	Events/meetings	CAT4-PP4-A-1	Room rental, catering, etc. for organization of at least 3 meetings and 1 national conference. <small>95 / 100 characters</small>	No	1.1 2.1 3.1 3.2	6,500.00
4. Tartu Regional E	IT	CAT4-PP4-B-1	Translation and adjustment costs for ECI-RATING system tool adaptation to national needs. <small>90 / 100 characters</small>	No	1.4 2.2	3,000.00
4. Tartu Regional E	Specialist support	CAT4-PP4-E-1	Subcontracting costs for update of action plans for municipalities, policy recommendations. <small>93 / 100 characters</small>	No	1.1	5,000.00
4. Tartu Regional E	Other	CAT4-PP4-G-1	Travel and accommodation costs for 4 persons (1 per municipality) to international conference. <small>95 / 100 characters</small>	No	3.2	2,400.00
Total						140,200.00

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value
4. Tartu Regional E	Communication	CAT4-PP4-C-2	Translation, design, printing costs of national/international com. and dissemination materials. <small>96 / 100 characters</small>	No	3.1 3.2	5,000.00
6. JSC Ekotermija	Events/meetings	CAT4-PP6-A-2	Room rental, catering, etc. for organization of at least 3 meetings and 1 national conference. <small>95 / 100 characters</small>	No	1.1 2.1 3.1 3.2	6,500.00
6. JSC Ekotermija	IT	CAT4-PP6-B-2	Translation and adjustment costs for ECI-RATING system tool adaptation to national needs. <small>90 / 100 characters</small>	No	1.4 2.2	3,000.00
6. JSC Ekotermija	Specialist support	CAT4-PP6-E-2	Subcontracting costs for update of action plans for municipalities, policy recommendations. <small>93 / 100 characters</small>	No	1.1	5,000.00
6. JSC Ekotermija	Other	CAT4-PP6-G-2	Travel and accommodation costs for 4 persons (1 per municipality) to international conference. <small>95 / 100 characters</small>	No	3.2	2,400.00
6. JSC Ekotermija	Communication	CAT4-PP6-C-2	Translation, design, and printing costs of communication and dissemination materials. <small>86 / 100 characters</small>	No	3.1 3.2	5,000.00
Total						140,200.00

7.1.2 Equipment

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value
1. Zemaale Plannin	Tools or devices	CAT5-PP1-F-0	Smart metering systems for 4 municipalities supporting energy data collection and remote monitoring <small>99 / 100 characters</small>	No	1.1	60,000.00
4. Tartu Regional E	Tools or devices	CAT5-PP4-F-0	2 smart metering systems for 2 pilot municipalities supporting energy data collection and monitoring <small>100 / 100 characters</small>	No	1.1	30,000.00
5. The Association	Tools or devices	CAT5-PP5-F-0	2 smart metering systems (for 2 pilot municipalities) supporting energy data collection <small>88 / 100 characters</small>	No	1.1	40,000.00
Total						130,000.00

7.1.3 Infrastructure and works

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value
Please select	Please select	CAT6-PP--01	 <small>0 / 100 characters</small>	Please select		0.00
Total						0.00

7.1.4 Investment summary

Investment item no.	Investment title	Total planned value

7.2 Planned project budget per funding source & per partner

No. & role	Partner name	Partner status	Country	Funding source	Co-financing rate [in %]	Total [in EUR]	Programme co-financing [in EUR]	Own contribution [in EUR]	State aid instrument
1-LP	Zemgale Planning Region	Active 22/09/2022	LV	ERDF	80.00 %	225,525.60	180,420.48	45,105.12	For each partner, the State aid relevance and applied aid measure are defined in the State aid section
2-PP	EKODOMA Ltd.	Active 22/09/2022	LV	ERDF	80.00 %	143,228.80	114,583.04	28,645.76	
3-PP	Energy Agency for Southeast Sweden	Active 22/09/2022	SE	ERDF	80.00 %	265,403.50	212,322.80	53,080.70	
4-PP	Tartu Regional Energy Agency	Active 22/09/2022	EE	ERDF	80.00 %	216,010.00	172,808.00	43,202.00	
5-PP	The Association of Municipalities Polish Network „Energie Cités”	Active 22/09/2022	PL	ERDF	80.00 %	183,558.40	146,846.72	36,711.68	
6-PP	JSC Ekotermija	Active 22/09/2022	LT	ERDF	80.00 %	146,880.00	117,504.00	29,376.00	
Total ERDF						1,180,606.30	944,485.04	236,121.26	
Total						1,180,606.30	944,485.04	236,121.26	

7.3 Spending plan per reporting period

	EU partners (ERDF)		Total	
	Total	Programme co-financing	Total	Programme co-financing
Preparation costs	24,000.00	19,200.00	24,000.00	19,200.00
Period 1	231,321.26	185,057.03	231,321.26	185,057.03
Period 2	289,151.58	231,321.26	289,151.58	231,321.26
Period 3	289,151.58	231,321.26	289,151.58	231,321.26
Period 4	115,660.63	92,528.50	115,660.63	92,528.50
Period 5	115,660.63	92,528.50	115,660.63	92,528.50
Period 6	115,660.62	92,528.49	115,660.62	92,528.49
Total	1,180,606.30	944,485.04	1,180,606.30	944,485.04