1. Identification

Call	Date of submission
C1	26/04/2022

1.1. Full name of the project

Supporting BSR cities to implement public procurement of innovation while providing practical tools created using AI technologies and gamification methods

154 / 250 characters

1.2. Short name of the project

PPI4cities

10 / 20 characters

1.3. Programme priority

1. Innovative societies

1.4. Programme objective

1.2 Responsive public services

1.6. Project duration

Contracting start	22/09/2022	**Contracting end**	31/12/2022
Implementation start	01/01/2023	**Implementation end**	31/12/2025
		Duration of implementation phase (months)	36
Closure start	01/01/2026	**Closure end**	31/03/2026

1.7. Project summary

PPI4cities intends to support the cities in BSR region to improve their public services and achieve their ambitious innovation goals through developing pragmatic tools, which would facilitate the uptake of public procurement of innovation. It will do so by bringing together a portfolio of capacity building material and tools that enable the various actors of the cities to exploit structured content and move forward faster and with greater confidence and certainty in adopting PPI. It will also act as a network of BSR cities, for cities, dedicated to public procurement of innovation. Through peer exchange, networking and training, project fosters political commitment and boosts collective expertise, equipping cities to put PPI at the centre of smart city development. It will work on development of physical as well as virtual tools based on artificial technologies and gamification techniques in order to improve the engagement of the stakeholders and the target group into the development and piloting of the solutions. During the project lifetime developed solution will be piloted in a real-city settings in order to assess their feasibility and the effectiveness for the target groups. Project partners will engage in support activities to boost the BSR-wide impact of developed solutions on PPI and assist the BSR city network through transfering the solutions to the broader audience of the target group.

1,419 / 1,500 characters

1.8. Summary of the partnership

Consortium gathers actors united in their desire and competences for PPI. Project partners represent organizations at the national and regional level engaged into the PPI policy development and implementation of the support activities. Project partners have experience in working on a PPI topic from previous projects and daily services they are providing.

LIC was a leading partner of an Interreg Europe project iBUY "Fostering the role of public authorities as demanders of innovation through public procurement" and is also providing consultation services for the public procurers regarding the pre-commercial public procurement and PPI.

BIF, an in-house subsidiary of City of Tampere, was also a partner of iBUY, and is responsible for project activities in Tampere (in cooperation with the city). It cooperates closely with KEINO (Innovation procurement competence network in Finland) and will be using this network for engaging the target group and disseminating the results.

BME is one of the largest procurement and SCM networks in Europe and a leading association globally. It supports its members in opening opportunities in new markets, shaping economic processes and global developments. BME consists of 38 regions. In this project the Region Mecklenburg Western Pomerania takes the lead. In the area of public procurement the BME runs the German Competence Center for Innovative Procurement (KIONNO) by contract of the Federal Ministry of Economic Affairs and Climate since it was founded. In 2021 the BME offers two new certificates (procurement organisation and sustainability) and online platforms for suppliers, benchmark and certificates (BMEopensourcing) and a recruiting platform (BMEJobSource).

Ministry of Economics of Latvia was also involved in the iBUY project and is a responsible national authority for the policy development regarding the PPI. ECCI has an extensive experience in working with cities and facilitating their connections with start-ups and private sector in general.

NorthDenmark EU office will bring its experience from a project Circular PP, which promoted a circular procurement approach engaging public authorities, procurers, suppliers, policymakers and stimulated the development of new business models. It has direct access to all municipalities in Northern Jutland and a broad network through EEN and EDIH.

These organizations will form a competence network of intermediary organizations (in the AF referred as business support organizations), which will help in overcoming language and contextual barriers for local authorities and organisations interested in PPI topic. Therefore target group "business support organizations" is involved into the partnership.

Local public authorities and city representatives are involved into the consortium as partners (Panevezys development agency) or associated partners and will be engaged into the development and piloting of the developed solutions.

2,948 / 3,000 characters

1.11. Project Budget Summary

Financial resources [in EUR]		Preparation costs	Planned project budget
ERDF	ERDF co-financing	0.00	1,381,699.36
	Own contribution ERDF	0.00	345,424.84
	ERDF budget	0.00	1,727,124.20
NO	NO co-financing	0.00	0.00
	Own contribution NO	0.00	0.00
	NO budget	0.00	0.00
NDICI	NDICI co-financing	0.00	0.00
	Own contribution NDICI	0.00	0.00
	NDICI budget	0.00	0.00
RU	RU co-financing	0.00	0.00
	Own contribution RU	0.00	0.00
	RU budget	0.00	0.00
TOTAL	**Total Programme co-financing**	0.00	1,381,699.36
	Total own contribution	0.00	345,424.84
	Total budget	0.00	1,727,124.20

2. Partnership

2.1. Overview: Project Partnership

2.1.1 Project Partners

No.	LP/PP	Organisation (English)	Organisation (Original)	Country	Type of partner	Legal status	Partner budget in the project	Active/inactive	
								Status	from
1	LP	Lithuanian Innovation Centre	Lietuvos inovacijų centras	LT	Business support organisation	a)	481,140.00 €	Active	22/09/2022
2	PP	The Baltic Institute of Finland	Suomen Itämeri-instituutin säätiö	FI	Interest group	a)	272,688.00 €	Active	22/09/2022
3	PP	Estonian Chamber of Commerce and Industry	Eesti Kaubandus-Tööstuskoda	EE	NGO	b)	216,032.00 €	Active	22/09/2022
4	PP	The Ministry of Economics of the Republic of Latvia	Latvijas Republikas Ekonomikas ministrija	LV	National public authority	a)	184,492.00 €	Active	22/09/2022
5	PP	Panevėžys Development Agency	Panevėžio plėtros agentūra	LT	Business support organisation	a)	120,182.00 €	Active	22/09/2022
6	PP	BME Region Mecklenburg Western Pomerania	BME Region Mecklenburg-Vorpommern	DE	NGO	a)	265,988.00 €	Active	22/09/2022
7	PP	NorthDenmark EU-Office	Foreningen NordDanmarks EU-Kontor	DK	Business support organisation	a)	186,602.20 €	Active	22/09/2022

2.1.2 Associated Organisations

No.	Organisation (English)	Organisation (Original)	Country	Type of Partner
AO 1	Lithuanian Game Developers Association	Lietuvos žaidimų kūrėjų asociacija	LT	NGO
AO 2	Valmiera Municipality Government	Valmieras novada pašvaldība	LV	Local public authority
AO 3	Mid Sweden University	Mittuniversitetet	SE	Higher education and research institution
AO 4	The Network of County Development Centres	MTÜ Maakondlikud Arenduskeskused	EE	NGO
AO 5	Zemgale Planning Region	Zemgales plānošanas reģions	LV	Regional public authority
AO 6	City of Tampere	Tampereen kaupunki	FI	Local public authority

2.2 Project Partner Details - Partner 1

LP/PP Lead Partner

Partner Status Active

	Active from	22/09/2022	**Inactive from**	

Partner name:

Organisation in original language Lietuvos inovacijų centras

26 / 250 characters

Organisation in English Lithuanian Innovation Centre

28 / 250 characters

Department in original language Inovacijų analizės ir politikos departamentas

45 / 250 characters

Department in English Innovation analysis and policy department

41 / 250 characters

Partner location and website:

Address	Mokslininku 6ª		**Country**	Lithuania
	14 / 250 characters			
Postal Code	08412		**NUTS1 code**	Lietuva
	5 / 250 characters			
Town	Vilnius		**NUTS2 code**	Sostinės regionas
	7 / 250 characters			
Website	www.lic.lt		**NUTS3 code**	Vilniaus apskritis
	10 / 100 characters			

Partner ID:

Organisation ID type	Legal person's code (Juridinio asmens kodas)
Organisation ID	110066875
VAT Number Format	Please select
VAT Number	**N/A** ☑
	0 / 50 characters
PIC	999456476
	9 / 9 characters

Partner type:

Legal status	a) Public	
Type of partner	Business support organisation	Chamber of commerce, chamber of trade and crafts, business incubator or innovation centre, business clusters, etc.
Sector (NACE)	69.10 - Legal activities	

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?	No

Role of the partner organisation in this project:

Lead partner of the project, responsible for the overall management and communication of the project, involved in the activities in all three workpackages, leading the WP1 and the activity leader of 1.1, 1.5, 2.3. It will organize a Kick-off meeting in Lithuania and a transnational workshop as part of the activity 1.1. LIC will coordinate the activities implemented in Lithuania and will ensure the engagement of the target group (collecting their needs and feedback) for the solution development. It will be responsible for the procurement of the IT services for the platform development (activity 1.5). Working together with Panevezys Innovation Agency will implement the pilots in Panevezys (activities 2.1 and 2.2). It will organize solution transfer activities in Lithuania (activities 3.1 and 3.2). LIC will be the owner of the developed digital PPI platform and will ensure the durability of the project output.

920 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

○ Yes ○ No

2.2 Project Partner Details - Partner 2

LP/PP	Project Partner		
Partner Status	Active		
	Active from	22/09/2022	**Inactive from**	

Partner name:

Organisation in original language	Suomen Itämeri-instituutin säätiö

33 / 250 characters

Organisation in English	The Baltic Institute of Finland

31 / 250 characters

Department in original language	n/a

3 / 250 characters

Department in English	n/a

3 / 250 characters

Partner location and website:

Address	Kelloportinkatu 1		**Country**	Finland

17 / 250 characters

Postal Code	Kelloportinkatu 1		**NUTS1 code**	Manner-Suomi

17 / 250 characters

Town	Tampere		**NUTS2 code**	Länsi-Suomi

7 / 250 characters

Website	www.baltic.org		**NUTS3 code**	Pirkanmaa

14 / 100 characters

Partner ID:

Organisation ID type	Business Identity Code (Y-tunnus)
Organisation ID	1009120-9
VAT Number Format	FI + 8 digits
VAT Number	**N/A** ☐ FI10091209

10 / 50 characters

PIC	954288232

9 / 9 characters

Partner type:

Legal status	a) Public
Type of partner	Interest group	Trade union, foundation, charity, voluntary association, club, etc. other than NGOs

Sector (NACE)	94.99 - Activities of other membership organisations n.e.c.

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?	No

Role of the partner organisation in this project:

BIF will play an important role in developing the capacity building material tools (activity 1.2) as they are closely cooperating with the Keino competence center in Finland and have a good knowledge of the needs of the cities in Finland and the BSR region. BIF will be leading the piloting activities of WP.2 and will be implementing the pilot of the CityLab in Tampere and will be engaged with other Finnish municipalities in order to test the PPI support platform. It will organize a transnational workshop in Finland as part of the activity 2.2. It will be responsible for collecting the feedback of Finish cities for the evaluation of the solutions (activity 2.3) and will organize solution transfer activities in Finland (activities 3.1 and 3.2).

754 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

○ Yes ○ No

2.2 Project Partner Details - Partner 3

LP/PP	Project Partner
Partner Status	Active

	Active from	22/09/2022	**Inactive from**	

Partner name:

Organisation in original language	Eesti Kaubandus-Tööstuskoda
	28 / 250 characters
Organisation in English	Estonian Chamber of Commerce and Industry
	41 / 250 characters
Department in original language	Teenuste osakond
	16 / 250 characters
Department in English	Department of Services
	22 / 250 characters

Partner location and website:

Address	Toom-Kooli 17	**Country**	Estonia
	13 / 250 characters		
Postal Code	10130	**NUTS1 code**	Eesti
	5 / 250 characters		
Town	Tallinn	**NUTS2 code**	Eesti
	7 / 250 characters		
Website	www.koda.ee	**NUTS3 code**	Põhja-Eesti
	11 / 100 characters		

Partner ID:

Organisation ID type	Registration code (Registrikood)
Organisation ID	37260400
VAT Number Format	EE + 9 digits
VAT Number	N/A ☐ EE100559448
	11 / 50 characters
PIC	999937111
	9 / 9 characters

Partner type:

Legal status	b) Private	
Type of partner	NGO	Non-governmental organisations, such as Greenpeace, WWF, etc.
Sector (NACE)	94.11 - Activities of business and employers membership organisations	

Partner financial data:

Interreg
Baltic Sea Region

Project Acronym: PPI4cities
Submission Date : 26/04/2022 11:29:39
Project Number:
Project Version Number: 1

Is your organisation entitled to recover VAT related to the EU funded project activities?

Yes

Financial data	Reference period	01/01/2021	–	31/12/2021

	Staff headcount [in annual work units (AWU)]	29.0
	Employees [in AWU]	29.0
	Persons working for the organisation being subordinated to it and considered to be employees under national law [in AWU]	0.0
	Owner-managers [in AWU]	0.0
	Partners engaged in a regular activity in the organisation and benefiting from financial advantages from the organisation [in AWU]	0.0
	Annual turnover [in EUR]	1,681,768.00
	Annual balance sheet total [in EUR]	4,966,247.00
	Operating profit [in EUR]	78,375.00

Role of the partner organisation in this project:

ECCI will contribute to the development of the PPI platform while providing the needs and feedback of Estonian cities (activities 1.1, 1.2, 1.3, 1.5) and collecting the Estonian good practices (activity 1.4). ECCI will play a major role in developing and piloting the CityLab concept (leading activities 1.4 and 2.1) as they are closely cooperating with cities and have a good knowledge how to build local ecosystems and strengthen the cooperation among the cities and private sector. ECCI will be be implementing the pilot of the CityLab in Tartu and will be engaged with other Estonian municipalities in order to test the PPI support platform. It will organize a transnational workshop in Estonia as part of the activity 2.1. It will be responsible for collecting the feedback of Estonian cities for the evaluation of the solutions (activity 2.3) and will organize solution transfer activities in Estonia (activities 3.1 and 3.2).

934 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

○ Yes ○ No

2.2 Project Partner Details - Partner 4

LP/PP	Project Partner
Partner Status	Active

Active from	22/09/2022	**Inactive from**	

Partner name:

Organisation in original language	Latvijas Republikas Ekonomikas ministrija

42 / 250 characters

Organisation in English	The Ministry of Economics of the Republic of Latvia

52 / 250 characters

Department in original language	Inovācijas departaments

23 / 250 characters

Department in English	Innovation Department

21 / 250 characters

Partner location and website:

Address	Brīvības street 55	**Country**	Latvia

18 / 250 characters

Postal Code	LV – 1519		NUTS1 code	Latvija
	10 / 250 characters			
Town	Riga		NUTS2 code	Latvija
	4 / 250 characters			
Website	https://www.em.gov.lv/en		NUTS3 code	Rīga
	26 / 100 characters			

Partner ID:

Organisation ID type	Unified registration number (Vienotais reģistrācijas numurs)
Organisation ID	90000086008
VAT Number Format	LV + 11 digits
VAT Number	**N/A** ☐ LV90000086008
	13 / 50 characters
PIC	
	0 / 9 characters

Partner type:

Legal status	a) Public	
Type of partner	National public authority	Ministry, etc.
Sector (NACE)	84.11 - General public administration activities	

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?	Yes

Role of the partner organisation in this project:

Partner will contribute to the development of the PPI platform while providing the needs and feedback of Latvian cities (activities 1.1, 1.2, 1.3, 1.5) and collecting the Latvian good practices (activity 1.4). It will be engaged with other Latvian municipalities in order to test the PPI support platform and will be responsible for collecting the feedback of Latvian cities for the evaluation of the solutions (activity 2.3). Partner responsible for overall coordination of the WP3. It will organize a transnational dissemination event as part of the activity 3.1 and will organize solution transfer activities in Latvia (activities 3.1 and 3.2).

648 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

○ Yes ○ No

2.2 Project Partner Details - Partner 5

LP/PP	Project Partner		
Partner Status	Active		
	Active from 22/09/2022	**Inactive from**	

Partner name:

Organisation in original language	Panevėžio plėtros agentūra
	26 / 250 characters
Organisation in English	Panevėžys Development Agency
	28 / 250 characters

Department in original language	n/a
	3 / 250 characters
Department in English	n/a
	3 / 250 characters

Partner location and website:

Address	Laisves sq. 11		Country	Lithuania
	14 / 250 characters			
Postal Code	LT-35200		NUTS1 code	Lietuva
	9 / 250 characters			
Town	Panevezys		NUTS2 code	Vidurio ir vakarų Lietuvos regionas
	9 / 250 characters			
Website	www.panevezysnow.lt		NUTS3 code	Panevėžio apskritis
	19 / 100 characters			

Partner ID:

Organisation ID type	Legal person's code (Juridinio asmens kodas)
Organisation ID	148328495
VAT Number Format	LT + 9 digits
VAT Number	N/A ☐ LT100003080
	11 / 50 characters
PIC	n/a
	3 / 9 characters

Partner type:

Legal status	a) Public
Type of partner	Business support organisation	Chamber of commerce, chamber of trade and crafts, business incubator or innovation centre, business clusters, etc.
Sector (NACE)	70.22 - Business and other management consultancy activities

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?	Yes

Role of the partner organisation in this project:

Partner will participate in the project on behalf of Panevezys city. It will contribute in development of the solutions while explaining the needs and feedback from a city perspective (activities 1.1, 1.2, 1.4, 1.5). It will play a major role in piloting activities: piloting city co-creation lab and engaging with the local innovation ecosystem, piloting the PPI support platform (activities 2.1, 2.2, 2.3). Together with LIC will organize solution transfer activities in Lithuania (activities 3.1 and 3.2).

508 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

○ Yes ○ No

2.2 Project Partner Details - Partner 6

LP/PP	Project Partner

Partner Status	Active		
	Active from	22/09/2022	**Inactive from**	

Partner name:

Organisation in original language	BME Region Mecklenburg-Vorpommern
	33 / 250 characters
Organisation in English	BME Region Mecklenburg Western Pomerania
	40 / 250 characters
Department in original language	Bereich International
	21 / 250 characters
Department in English	Department of International Affairs
	35 / 250 characters

Partner location and website:

Address	BME e.V. Region MV, Kuhlenlot 1		
	32 / 250 characters	**Country**	Germany
Postal Code	23970		
	5 / 250 characters	**NUTS1 code**	Mecklenburg-Vorpommern
Town	Wismar		
	6 / 250 characters	**NUTS2 code**	Mecklenburg-Vorpommern
Website	www.mecklenburgvorpommern.bme.de		
	32 / 100 characters	**NUTS3 code**	Nordwestmecklenburg

Partner ID:

Organisation ID type	Company registration number (Handelsregisternummer)
Organisation ID	VR 6654
	7 / 50 characters
VAT Number Format	DE + 9 digits
VAT Number	**N/A** ☐ DE114235471
	11 / 50 characters
PIC	965238465
	9 / 9 characters

Partner type:

Legal status	a) Public	
Type of partner	NGO	Non-governmental organisations, such as Greenpeace, WWF, etc.
Sector (NACE)	94.11 - Activities of business and employers membership organisations	

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?	Yes

Role of the partner organisation in this project:

Partner will contribute to the development of the PPI platform while providing the needs and feedback of German cities (activities 1.1, 1.2, 1.3, 1.5). As the project partner works as the competence center, which has an aim to permanently strengthen the innovation orientation of public procurement in Germany and to increase the proportion of innovation procurement in the total volume of public procurement in Germany, it will be responsible partner for developing of the capacity building material and tools (Activity 1.2) It will organize a transnational workshop in Germany as part of the activity 1.2. It will be responsible for collecting the feedback of German cities for the evaluation of the solutions (activity 2.3) and will organize solution transfer activities in Germany (activities 3.1 and 3.2).

814 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

○ Yes ○ No

2.2 Project Partner Details - Partner 7

LP/PP	Project Partner
Partner Status	Active

Active from	22/09/2022	**Inactive from**	

Partner name:

Organisation in original language	Foreningen NordDanmarks EU-Kontor

33 / 250 characters

Organisation in English	NorthDenmark EU-Office

22 / 250 characters

Department in original language	n/a

3 / 250 characters

Department in English	n/a

3 / 250 characters

Partner location and website:

Address	Niels Jernes Vej 10	**Country**	Denmark

19 / 250 characters

Postal Code	DK-9220	**NUTS1 code**	Danmark

8 / 250 characters

Town	Aalborg	**NUTS2 code**	Nordjylland

7 / 250 characters

Website	www.eu-norddanmark.dk	**NUTS3 code**	Nordjylland

21 / 100 characters

Partner ID:

Organisation ID type	Civil registration number (CPR)
Organisation ID	36274433
VAT Number Format	DK + 8 digits

VAT Number	N/A ☐ DK36 27 44 33

13 / 50 characters

PIC	933150962

9 / 9 characters

Partner type:

Legal status	a) Public

Type of partner	Business support organisation	Chamber of commerce, chamber of trade and crafts, business incubator or innovation centre, business clusters, etc.

Sector (NACE)	70.22 - Business and other management consultancy activities

Partner financial data:

Is your organisation entitled to recover VAT related to the EU funded project activities?

Partly

VAT explanation

Our organisation has an office in both Denmark and Brussels. Thus, if we do activities in BXL, eg. Participate in a fair, workshop or the like, we would be
able to recover the VAT from purchase of goods and services. If activities take place in other countries than Denmark or Brussels, the answer is no.

305 / 1,000 characters

Role of the partner organisation in this project:

Partner will contribute to the development of the PPI platform while providing the needs and feedback of Danish cities (activities 1.1, 1.2, 1.3, 1.5). It will be engaged with Danish municipalities in order to test the PPI support platform and will be responsible for collecting the feedback of Danish cities for the evaluation of the solutions (activity 2.3). It will organize solution transfer activities in Denmark (activities 3.1 and 3.2). As it is a partner, which unities several municipalities of the region, it will play an important role in engaging the cities and building the BSR newtork.

599 / 1,000 characters

Has this organisation ever been a partner in the project(s) implemented in the Interreg Baltic Sea Region Programme?

◉ Yes ○ No

2.3 Associated Organisation Details - AO 1

Associated organisation name and type:

Organisation in original language	Lietuvos žaidimų kūrėjų asociacija
	34 / 250 characters
Organisation in English	Lithuanian Game Developers Association
	38 / 250 characters
Department in original language	n/a
	3 / 250 characters
Department in English	n/a
	3 / 250 characters
Legal status	a) Public
Type of associated organisation	NGO	Non-governmental organisations, such as Greenpeace, WWF, etc.

Associated organisation location and website:

Address	Vaidilutės g. 79
	17 / 250 characters
Country	Lithuania
Postal Code	10100
	5 / 250 characters
Town	Vilnius
	7 / 250 characters
Website	www.lzka.lt
	11 / 100 characters

Role of the associated organisation in this project:

Lithuanian Game Developers Association (LGDA) is a non-profit organization that represents the interests of Lithuania's game industry and unites its developers by promoting their professional growth, collaboration, and game development in Lithuania. With its competences and experience it will be providing support and expertise regarding the relevant gamification methods and technicues which could be relevant for the development of the PPI support platform. Contributing to the implementation of activities 1.1, 1.5.

519 / 1,000 characters

2.3 Associated Organisation Details - AO 2

Associated organisation name and type:

Organisation in original language

Valmieras novada pašvaldība

28 / 250 characters

Organisation in English

Valmiera Municipality Government

33 / 250 characters

Department in original language

n/a

3 / 250 characters

Department in English

n/a

3 / 250 characters

Legal status

a) Public

Type of associated organisation

Local public authority

Municipality, city, etc.

Associated organisation location and website:

Address

Lacplesa street 2

17 / 250 characters

Country

Latvia

Postal Code

LV-4201

8 / 250 characters

Town

Valmiera

8 / 250 characters

Website

www.valmierasnovads.lv

22 / 100 characters

Role of the associated organisation in this project:

Associated partner will contribute to the development of the PPI platform while providing its input and feedback as well as using the tools of the platform, contributing to the activities 1.1, 1.2, 2.2, 2.3, 3.2.

212 / 1,000 characters

2.3 Associated Organisation Details - AO 3

Associated organisation name and type:

Organisation in original language	Mittuniversitetet
	18 / 250 characters
Organisation in English	Mid Sweden University
	21 / 250 characters
Department in original language	Institutionen för Ekoteknik och Hållbart Byggande
	49 / 250 characters
Department in English	Departme for ecotechnology and Sustainable Building Engineering
	64 / 250 characters
Legal status	a) Public
Type of associated organisation	Higher education and research instituti — University faculty, college, research institution, RTD facility, research cluster, etc.

Associated organisation location and website:

Address	Akademigatan 1	**Country**	Sweden
	14 / 250 characters		
Postal Code	SE-831 25		
	9 / 250 characters		
Town	Östersund		
	9 / 250 characters		
Website	www.miun.se		
	11 / 100 characters		

Role of the associated organisation in this project:

The department of Ecotechnology and sustainable building engineering together with the department of Economics, Geography, Law and Tourism at Mid Sweden university is currently starting a research project about public procurement with the municipality as a case study. Therefore, its experience will contribute to the development of the platform while providing the needs of the municipality and the insights about the Swedish context in general in order to involve Swedish cities and municipalities into the network and transfer the developed solutions in Sweden.

564 / 1,000 characters

2.3 Associated Organisation Details - AO 4

Associated organisation name and type:

Organisation in original language	MTÜ Maakondlikud Arenduskeskused
	32 / 250 characters
Organisation in English	The Network of County Development Centres
	43 / 250 characters
Department in original language	n/a
	3 / 250 characters
Department in English	n/a
	3 / 250 characters
Legal status	a) Public
Type of associated organisation	NGO	Non-governmental organisations, such as Greenpeace, WWF, etc.

Associated organisation location and website:

Address	Pärnu tn 52 Paide	**Country**	Estonia
	17 / 250 characters		
Postal Code	72712		
	5 / 250 characters		
Town	Paide		
	6 / 250 characters		
Website	www.arenduskeskused.ee		
	22 / 100 characters		

Role of the associated organisation in this project:

The county development centres are located in each Estonia's county. The Network includes 15 centres with a total of more than 160 staff. The county development centres provide information and counselling service as well as development support for companies, non-governmental organisations and local authorities. Therefore the network will support in reaching out the target group in Estonia as well as disseminating the project results and transferring the solutions to the Estonian cities.

491 / 1,000 characters

2.3 Associated Organisation Details - AO 5

Associated organisation name and type:

Organisation in original language	Zemgales plānošanas reģions
	27 / 250 characters

Organisation in English	Zemgale Planning Region
	23 / 250 characters

Department in original language	Attīstības nodaļa
	17 / 250 characters

Department in English	Department of development
	25 / 250 characters

Legal status	a) Public

Type of associated organisation	Regional public authority	Regional council, etc.

Associated organisation location and website:

Address	Katoļu iela 2b		**Country**	Latvia
	14 / 250 characters			

Postal Code	LV-3701
	7 / 250 characters

Town	Jelgava
	8 / 250 characters

Website	www.zemgale.lv
	14 / 100 characters

Role of the associated organisation in this project:

Associated partner will contribute to the development of the PPI platform while providing its input and feedback as well as using the tools of the platform, contributing to the activities 1.1, 1.2, 2.2, 2.3, 3.1, 3.2.

217 / 1,000 characters

2.3 Associated Organisation Details - AO 6

Associated organisation name and type:

Organisation in original language	Tampereen kaupunki	
		18 / 250 characters
Organisation in English	City of Tampere	
		15 / 250 characters
Department in original language	Hallintoyksikkö, hankintapalvelut	
		33 / 250 characters
Department in English	Central administration, procurement services	
		44 / 250 characters
Legal status	a) Public	
Type of associated organisation	Local public authority	Municipality, city, etc.

Associated organisation location and website:

Address	Aleksis Kiven katu 14 - 16 C	**Country** Finland
	28 / 250 characters	
Postal Code	33101	
	5 / 250 characters	
Town	Tampere	
	7 / 250 characters	
Website	www.tampere.fi	
	14 / 100 characters	

Role of the associated organisation in this project:

It will contribute in development of the solutions while explaining the needs and feedback from a city perspective (activities 1.1, 1.2, 1.4, 1.5). It will participate in piloting activities: piloting city co-creation lab and engaging with the local innovation ecosystem, piloting the PPI support platform (activities 2.1, 2.2, 2.3). It will support BIF in organizing solution transfer activities in Finland (activities 3.1 and 3.2).

433 / 1,000 characters

3. Relevance

3.1 Context and challenge

Public procurement is an important strategic tool to help cities deal with different economic, environmental and social challenges. It is no longer seen as only of interest to purchasers and budget holders but also as highly relevant to leaders and stakeholders as they address key policy priorities. Therefore, innovative public procurement can be a catalyst for local innovation, offering innovative services that address local challenges and helping innovative suppliers to increase the technology readiness of their products. Smart cities can thus benefit from innovative procurement in order to improve urban life through more sustainable, integrated solutions. However, local public authorities and suppliers are facing several barriers in undertaking innovation procurement and there is a need for matching needs of public buyers with innovative solutions. Based on previous analysis, the facilitating role desired from the public buyers' perspective is mainly desired in these phases: (i) in promoting innovation procurement to motivate public buyers to engage and use experiences derived from good practice cases presented to them (learn), (ii) in helping to develop an innovation procurement case which includes a market scan and a follow-up bridging between needs and innovative solutions (match). Since the nature of public procurement is inherently conservative and risk-averse (safety standards, bureaucracy, avoidance of law-suits etc.), procurement and innovation are often seen as antagonists. Beyond that innovation procurement may require more effort compared to routine procurement whereas procurement departments are usually oriented towards cost-saving as an economic necessity. Therefore, the promotion of innovation procurement is necessary to mobilize public buyers. The diversity of problems is accompanied by a lack of knowledge and innovative tools, which could help public authorities and in order to address challenges

1,949 / 2,000 characters

3.2 Transnational value of the project

All the partner countries have included PPI in their strategic documents as an important tool to foster innovations in the public sector. However, its uptake is rather low especially in the local public authorities such as municipalities. Individually, partner countries are facing the very same problems, which can be easily overcome thanks to the collaboration. All these points in common justify the collaborative work, but we must stress the relevance of the transnational perspective as well. From previous projects (see section 3.8) we have learnt that, while PPI is to be adjusted to national legislation, there are major similarities among states and regions, which is especially important when we address the subnational level: municipalities in different countries share similar challenges and they need to collaborate with their peers. Doing so within the same state is not enough, for that limits the synergies that can be developed when working with cities and other stakeholders in other regions, but sharing the same key challenges. When building the present project, we have analysed the context logic in the involved countries, discussing with partners, finding out that transnational collaboration can add large value to the development of PPI-based initiatives in the involved territories, due to some main reasons: (i) fostering synergies and economies of scale; (ii) making use of the exchange of experience between entities in different areas, offering potential different relevant good practices; (iii) promoting a more cohesive standard within the BSR and, in general, the EU, when it comes to facilitating innovation policy; (iv) joint learning from challenges in the design and implementation process, that can be considered and addressed by organisations in different countries, but which learnings are transnational.

1,845 / 2,000 characters

3.3 Target groups

Target group	Sector and geographical coverage	Its role and needs	
Business support organisation	Field of responsibility: departments in charge of public-related affairs. Territories: all territories are expected to be engaged. 130 / 500 characters	Business support organisations are involved in a project as project partners and will play a major role in developing the right tools in order to support the cities in an effective collaboration with business through PPI. They are having the vision on the needs and logic coming from companies (especially SMEs) and the challenges affecting local public authorities. Their needs are based on improving their services in this matching task, which can be supported by the project solutions. Therefore, business support organisations represent the supply side in PPI processes. They can test and further implement the solutions of the project linked to identifying the innovation/technology/knowledge required under specific challenges of cities, so SMEs-providers can undertake projects to provide solutions to those. They can additionally make use of the project solutions to enlarge their support to cities in industrial innovation and entrepreneurship services. 963 / 1,000 characters	
Local public authority	Field of responsibility: high-level managers, strategic planning managers, departments in charge of procurement. Territories: all territories are expected to be engaged. 169 / 500 characters	Cities (local authorities-municipalities) are the key target of the project, since they are those representing citizens and the economic and social challenges of the territory. Their role is based on stating their needs to work on these challenges, and pilot the development of the solutions. Therefore, local public authorities/municipalities in general represent the demand side of PPI processes. They can test the solutions linked to the main goals of the project and its deliverables and outcomes, aimed at facilitating the role of these authorities when shaping and undertaking PPI initiatives. The learnings coming from their involvement shall help to identify the right final solutions after testing, and disseminate them to other municipalities. 754 / 1,000 characters	

3.4 Project objective

Your project objective should contribute to:

Responsive public services

Project objective is to support municipalities in BSR region to uptake the public procurement of innovation as a tool needed for the smart city development through development of a digital PPI support platform which will provide a knowledge hub for innovation procurement that a public body can access easily. Gamification methods and AI technologies will be applied for the development of a number pragmatic tools, which will support cities in order to prepare how to apply new models of working needed for the successfull implementation of public procurement of innovation. The project partnership will work in the definition of a number of pragmatic tools that will be piloted by the cities with the support of intermediary organizations and afterwards further disseminated to more stakeholders.

PPI4cities has four strategic objectives:
- to develop PPI support solutions for smart cities, which can be integrated in their strategic planning and procurement implementation environments to exhibit their true potential and allow for the significant scale-up and consequent increase in social, economic and environmental value.
- to enhance mechanisms for local ecosystems' engagement; to improve local governments capacity for planning through collaboration and co-design through CityLabs; resulting in outcomes that are better for citizens and businesses.
- to explore and prove the extent to which a difference can be made through adopting a co-creation approach and innovative digital tools for supporting the city representatives to make better choices and facilitate the preparation for PPI
- to understand, develop and test models, essential for the true transfer of developed solutions in cities of different sizes and maturities in BSR region. And through this to accelerate the pace by which we make transformative improvements, and enhance the uptake of PPI.

1,876 / 2,000 characters

3.5 Project's contribution to the EU Strategy for the Baltic Sea Region

Please indicate whether your project contributes to the implementation of the Action Plan of the EU Strategy for the Baltic Sea Region (EUSBSR).

◉ Yes ○ No

Please select which Policy Area of the EUSBSR your project contributes to most.

PA Innovation

Please list the action of this Policy Area that your project contributes to and explain how.

The project directly supports the EUSBSR Policy Area Innovation (PA INNO) and especially its Action 1 'Challenge-driven innovation' as its focuses on innovative public procurement as a catalyst for local innovation, offering innovative services that address local challenges and improving urban life through more sustainable and integrated solutions. In the PA INNO part of the EUSBSR Action Plan (Action 1), 'BSR initiatives on public procurement for innovation' is mentioned as a potential new action, but so far, PPI-focused projects (with a comprehensive BSR-wide approach and methodology) have not been implemented in the EUSBSR framework. PPi4Cities responds to this need, and brings an important novel contribution to PA INNO Action 1. The project also supports PA INNO Action 2 'Digital Innovation and transformation' and Action 3 'Co-creative innovation' as a digital PPI support platform (Action 2) is piloted in it, as well as 'Co-creation CityLabs' with their participatory mechanisms for the co-design of smart city solutions. The project's contribution to EUSBSR is further enhanced through the main PA INNO coordinator role of one of project partners, The Baltic Institute of Finland. This strengthens the EUSBSR related policy support for the project, as well as exchange, communication and dissemination of the project results in EUSBSR and BSR networks and with other EU macro-regional strategies, as well as through policy dialogue with and support from the PA INNO steering group.

1,500 / 1,500 characters

If applicable, please describe which other Policy Areas of the EUSBSR your project contributes to and how.

n/a

3 / 1,500 characters

3.6 Other political and strategic background of the project

Strategic documents

Project will contribute to the implementation of Urban Agenda for the EU, which is a new working method of thematic Partnerships seeking to optimise the utilisation of the growth potential of cities and to address social challenges. It has identified the topic of innovative and responsible public procurement as one of the priorities and aims to push forward developing and implementing an ambitious procurement
strategy as an integrated and supportive management tool for governance.

485 / 500 characters

Project will contribute to the Digital Europe Programme (DIGITAL) which intends bringing digital technology to businesses, citizens and public administrations. Artificial intelligence technologies are listed as one of the focus ares of the programme and project also intends to use it to facilitate the uptale of PPI among public authorities.

342 / 500 characters

Project will contribute to the 'Digital Compass: The European Way for the Digital Decade', which focuses on the digitalization of public services. Project will develop a digital platform, which will improve the capacity of public authorities and provide them with digital tools, which will contribute to the digital transformation in public sector.

349 / 500 characters

3.7 Seed money support

Please indicate whether your project is based on a seed money project implemented in the Interreg Baltic Sea Region Programme 2014-2020.

○ Yes ◉ No

3.8 Other projects: use of results and planned cooperation

Full name of the project	Funding Source	Use of the project outcomes and/or planned cooperation

Full name of the project	Funding Source	Use of the project outcomes and/or planned cooperation
Fostering the role of public authorities as demanders of innovation through public procurement - iBUY 101 / 200 characters	Interreg Europe 15 / 200 characters	Project aimed at developing innovative models suitable to mobilise public and private stakeholders on the basis of the 'entrepreneurial discovery process' linked to the research and innovation strategies for smart specialisation in the area of public procurement for innovation, while promoting a European perspective and ensuring the durability and transferability of the achieved results. During the implementation of the project, project partners (LIC, BIF and MoE) identified the needs for further cooperation in supporting the concept of PPI in BSR region. Outcomes of the project will be used to further develop the capacity building material and interactive tools. 671 / 1,000 characters
Procure2Innovate 16 / 200 characters	Horizon2020 11 / 200 characters	Procue2Innovate project has been working to develop the international bonds between competence centres for innovation procurement. By sharing, collaborating and learning from one another, these competence centres have established and enhanced the services that they provide to public procurers, and have found new opportunities to collaborate and promote innovation procurement. Koinno competence center in Germany is a partner of the PPI4cities project and Keino competence center in Finland is an associated partner. therefore the procure2innovate network will be used for consulting and collection of feedback during the solutions development phase as well as transferring phase in order to reach out the broader audience of BSR cities and other public organizations, interested in PPI. 790 / 1,000 characters
Baltic Game Industry – Empowering a Booster for Regional Development - BGI, 75 / 200 characters	BSR Interreg 12 / 200 characters	Project increased the capacity for innovation and coverted the game industry in the region into a global player with worldwide competitiveness. Durable game incubation structures, programmes and schemes that effectively support the emergence and viability of game start-ups have been introduced and therefore viable ecosystem was formed. The support and competences of game start-ups will be used in defining the gamification methods, which will be most relevant for the digital PPI support platform. The gaming ecosystem stakeholder will be consulted for the development of the platform in order to use the innovative methods and interactive tools, which can have an impact and will help to promote the platform among the target group. 737 / 1,000 characters

Full name of the project	Funding Source	Use of the project outcomes and/or planned cooperation
Circular PP	BSR Interreg	Partners developed country-specific action and implementation plans for circular public procurement, experience of the pilots and other exchanges resulted in a series of recommendations for promoting circular procurement at the local, national and European levels. Material including e.g. videos, infographics on circular public procurement, market engagement, the resource loop, circularity strategies, and circular tenders criteria will be used as resources for the development of PPI support platform. Experience from the market building activities will be used for the development of a CityLab concept. 606 / 1,000 characters

3.10 Horizontal principles 11 / 200 characters   12 / 200 characters

Horizontal principles	Projects's direct impact
Sustainable development	positive
Non-discrimination including accessibility	positive
Equality between men and women	positive

4. Management

Allocated budget | 10%

4.1 Project management

☑ **Please confirm that the lead partner and all project partners will comply with the rules for the project management as described in the Programme Manual.**

If relevant, please indicate any other important aspects of the project management, e.g. external entity supporting the lead partner in the management of the project, advisory board, steering committee, any other relevant working groups, etc.

The main monitoring and advisory body of the project is the Steering Group (SG), which consist of the representatives of the project partners. SG gives advice and monitors the project progress, spreads the info, and provides its contacts and networks for the success of the project. SG online meetings will take two times per year. Project managers of each PP consist Management Team (MT), which together with LP plan and monitor the content progress of the project. MT has a meeting 1 time a month.

500 / 500 characters

4.2 Project financial management

☑ **Please confirm that the lead partner and all project partners will comply with the rules for the financial management and control as described in the Programme Manual.**

If relevant, please indicate any other important aspects of the financial management, e.g. external entity supporting the lead partner, positions planned for financial management, involvement of special financial experts (e.g. for public procurement), etc.

All PPs take care of their financial operations by their own in-house accountant. Project Financial Management brings together planning, budgeting, accounting, financial reporting, internal control, auditing, procurement, disbursement, and the physical performance of the project with the aim of managing project resources properly and achieving the project's objectives. All PPs have either part-time financial assistants or accountants for compiling the partner financial reports.

485 / 500 characters

4.3 Input to Programme communication

☑ **Please confirm that you are aware of the obligatory inputs to Programme communication that must be submitted along the pre-defined progress reports, as described in the Programme Manual.**

If relevant, please describe other important aspects of project communication that you plan to introduce, e.g. a communication plan, opening and closing events, social media channel(s) etc.

To ensure effective project communication, Communication Manager (lead partner team) will prepare an overall communication plan for the project and provide partners with templates. Each partner will be responsible for communicating their project activities and results through social media channels and LP will assist in a broader exposure of the project to the BSR (contributions to BSR program events, publications, etc).

425 / 500 characters

4.4 Cooperation criteria

Please select the cooperation criteria that apply to your project. In your project you need to apply at least three cooperation criteria. Joint development and joint implementation are the obligatory ones you need to fulfill in your project.

Cooperation criteria

Joint Development	☑
Joint Implementation	☑
Joint Staffing	☑
Joint Financing	☐

5. Work Plan

Number	Work Package Name
1	WP1 Preparing solutions

	Number	Group of Activity Name
	1.1	Developing the requirement of PPI support platform
	1.2	Developing the interactive capacity building tools based on gamification (part of the PPI platform)
	1.3	Developing the content for the good practice database (part of the PPI platform)
	1.4	Developing the co-creation CityLab
	1.5	Developing the digital PPI support platform

Number	Work Package Name
2	WP2 Piloting and evaluating solutions

	Number	Group of Activity Name
	2.1	Piloting the Co-creation CityLabs
	2.2	Piloting the digital PPI support platform
	2.3	Development of pilot evaluation methodology and conducting evaluation of pilots

Number	Work Package Name
3	WP3 Transferring solutions

	Number	Group of Activity Name
	3.1	Integration of the PPI support platform into the national innovation support system
	3.2	Promotion of the PPI support platform among cities in BSR region - forming BSR city network

Work plan overview

	Period: 1	2	3	4	5	6	Leader
WP.1: WP1 Preparing solutions							**PP1**
A.1.1: Developing the requirement of PPI support platform							PP1
D.1.1: Requirement of the digital PPI platform		D					
A.1.2: Developing the interactive capacity building tools based on gamification (part of the PPI platform)							PP6
D.1.2: Capacity building material and content for interactive assessment tools developed			D				
A.1.3: Developing the content for the good practice database (part of the PPI platform)							PP2
D.1.3: Catalogue of good practices		D					
A.1.4: Developing the co-creation CityLab							PP3
O.1.4: Co-creation CityLab developed			O				
A.1.5: Developing the digital PPI support platform							PP1
O.1.5: PPI support platform			O	O	O		
WP.2: WP2 Piloting and evaluating solutions							**PP2**
A.2.1: Piloting the Co-creation CityLabs							PP3
D.2.1: CityLabs tested and formed				D			
A.2.2: Piloting the digital PPI support platform							PP2
D.2.2: The PPI platform piloted and capacities of cities in relation to PPI increased					D		
A.2.3: Development of pilot evaluation methodology and conducting evaluation of pilots							PP1
D.2.3: Pilots' evaluation report					D		
WP.3: WP3 Transferring solutions							**PP4**
A.3.1: Integration of the PPI support platform into the national innovation support system							PP4
D.3.1: Policy recommendation for further support of PPI among municipalities in BSR					D		
A.3.2: Promotion of the PPI support platform among cities in BSR region - forming BSR city network							PP4
D.3.2: BSR city network formed					D		

Outputs and deliverables overview

Code	Title	Description	Contribution to the output	Output/ deliverable contains an investment

D 1.1	Requirement of the digital PPI platform	A manual on the detailed specificities of the platform will be generated, discussed among project partners (following inputs from local stakeholders), to integrate all the requirements, needs, and technical aspects to be considered when building the digital platform (output); this document will be shared between the project partners and the developers of the platform and it will serve to define with precision its specificities, target groups, user needs, and all other aspects to be considered. It will include: consolidation of main common, technical requirements for the PPI platform linked to key interventions, description what data the project will generate or utilise, consolidation and refinement of technical requirements related to, e.g., compliance to standards, national or international regulations, specification of the set of requirements to be addressed and fulfilled by the PPI platform.	Output O.1.4	
D 1.2	Capacity building material and content for interactive assessment tools developed	Capacity building material for professionals will focus on 3 key innovation procurement topics (needs assessment, market engagement, using criteria). The training material will consist of support materials and interactive tools. The language of the content will be English, but they might be translated into the languages of each partner, if needed. This course will be integrated into the PPI support platform. Capacity building material will be accompanied by the interactive self-assessment and needs assessment tools, which will generate concrete recommendations. It will help the target group to assess the inovativeness of their procurement, will provide recommendations what kind of criteria are relevant for the tendering documentation. The interactive self-assessment for professionals is expected to be designed using gamification elements in training, which will encourage players to have a friendly competition and motivate participants to learn. Scores and leaderboards will be used to improve skills to apply business models based on project descriptions that will be provided to procurement specialists. Additionally, a possibility for immediate real-time feedback will be provided. Gamification will provide needed reinforcement and support to players by adding elements of engagement and fun to the training process.	Output O.1.4	
D 1.3	Catalogue of good practices	Full catalogue of good practices on PPI - with specific practical solutions - to be integrated in the PPI platform. At least 20 good practices of city procurements will be identified and included in the PPI platform, as one of its support tools. Good practices will specify the used criteria, as the identification of criteria is often listed as one of challanges faced by procurers. The catalogue of good practices will serve as a tool for the promotion of PPI in a broader BSR region. Text material will be prepared in English. Practical examples of the successful procurement of innovations or the design of innovative procurement processes make it clear that innovation-oriented public procurement is already feasible today and is an important PPI promotion tool. The practical examples will deal, among other things, with the topics of e-government and digitization in the administration as well as the revision of structures in the procurement department (purchasing organization) and socially responsible procurement. The practical examples will provide insight into projects from the areas of e-mobility, waste and energy management.	Output O.1.4	
O 1.4	Co-creation CityLab developed	The concept of co-creation City Lab will include: - Capacity building material for managers at strategic level with the guidelines for the initiating of the co-creation CityLab (ecosystem mapping guidelines etc.), which will be later integrated into the PPI support platform. - Methodology for the implementation of physical CityLab workshops (co-creation tools, community engagement tools); - Plan for market dialogue methodology on how to engage with SMEs in a framework of PPI. - Guideline for monitoring the follow-up of potential projects coming from the labs, and ways to engage in developing solutions under PPI initiatives.		
O 1.5	PPI support platform	Development and activation (as a beta version - for testing purposes, until the final version is obtained) of the PPI platform, integrating the solutions and specificities indicated above and those achieved through this WP's deliverables. PPI support platform will have the following features: (1) Capacity building tools for managers (Support for initiating co-creation citylab), needs assessment tools and an actual co-creation city lab, which will be developed in order to realise the open innovation concept: game-based platform for collecting deeper and more varied insights from the participants (2) Capacity building tools for professionals. Videos and Text material.Text material presented in an interactive way. Training modules, based on the gamification methods including self-evaluation tools. Gamification technique – leaderboard – will give the learners the possibility to compete with each other while practising skills and improving their learning. (3) Good practices database (procurement cases) from different regions according different sectors. (4) Market consultation tools, which will help procurers to strengthen the market consultations/business dialogue in connection with the preparation of a PPI process, and not to depend only on a small number of companies involved in dialogue/consultations, but through AI, being able to analyse large amounts of data in a short time. It will provide access to digestible supplier overviews and descriptions of products and services, information about a supplier's geographic reach, and suppliers with similar offerings. (5) Networking tools, which will provide networking opportunities among cities as well as private and public sector. Cities will have a chance to post their profiles and challenges and the private sector will post the solutions. It will be possible to see organisations from the whole Baltic sea region and/or from a concrete country. PPI support platform will present city profiles and best practices, therefore, cities can share and learn from others while discovering solutions to common challenges. Cities can also benefit from creating opportunities through their own content. Platform will have all the information in English, there will be parts in partner languages as well.		

D 2.1	CityLabs tested and formed	By engaging with the people, CityLabs will pilot the developed participatory mechanisms for the co-design of smart city solutions. After the implementation of co-creation city-labs in the piloting cities at least 3 challenges will be identified (1 for each piloting city). A report will be issued which will synthesise the experience of the CityLab pilots. It will Identify the qualities and requirements of a good CityLab so that piloting cities can develop and establish the CityLabs for other cases. It will also enable other cities to use the strategy to inform and set up their own Labs. This will be achieved by: defining the concept of a CityLab, highlighting the range of functions that a CityLab can adopt and perform, providing a set of practical recommendations for Lab design and operations, suggesting how a range of audiences can use the Lab, collating and sharing best practice case studies that illustrate a variety of purposes, scales and designs.	O.1.4 Co-creation CityLabs developed	
D 2.2	The PPI platform piloted and capacities of cities in relation to PPI increased	At least 25 cities have piloted the PPI platform and used different tools available: Capacity building tools for managers, needs assessment tools; Capacity building tools for professionals and sel-evaluation tools. Good practices database; Market consultation tools. 3 cities, which have piloted the Citylab, in addition to the mentioned tool, also enter the iddentified challanges into the platform and receive concrete recommendations, how the PPI process for these challanges may be conducted and what are the technologies available for their challange solution. City representatives increase their capacities regarding the PPI and its different steps. They get practical knowledge how to conduct the needs assessment and market analysis. City representatives get a comprehensive market overview and broaden the buyers and the supplier's opportunities to move towards the best fitting innovative solution. Broadened possibilities of buyers to get access to suppliers and innovative solutions.	O. 1. 5 PPI support platform	
D 2.3	Pilots' evaluation report	The mechanism - following the platform and the solutions designed in WP1 - will be tested for one year. A brief report will be issued in the end and a final monitoring and evaluation system will be put in place after this testing. The report will include concrete recommendations, how the solutions have to be improved according the feedback of the cities, which have piloted the solutions. The evaluation report will provide practical guidance and insights, answer common questions and concerns, and provide recommendations through the knowledge gained from testing and implementing the solutions in the three piloting cities of Panevezys, Tartu and Tampere. In addition, it will incorporate the feedback from the 25 cities which used the tools of the PPI support platform.	O.1.4 and O.1.5	
D 3.1	Policy recommendation for further support of PPI among municipalities in BSR	Guideline with policy recommendations for implementing PPI initiatives - using the solutions provided by the project. The guideline (to be translated into all project partners' languages) will be a practical and comprehensive document shaped as a policy brief that will offer a direct and straightforward overview on the PPI implementation for PPI in BSR municipalities. Guidelines will integrate the learnings from the transnational dissemination event.	O.1.4 Co-creation CityLabs developed and O.1.5 PPI support platform	
D 3.2	BSR city network formed	5 cities from each of the partner countries (25 in total), which were not directly involved into the project activities created their city profiles in the PPI platform and posted the challenges which need innovative solutions and formed the BSR city network. Joining the network through the PPI support platform allows for cities to learn from each other and enable collaboration. All partners are provided with a collective memory and access to each others materials and experiences. The network enables cities to continuously unlock the opportunities and address the challenges of the digital decade. Cities can access case studies, training material presented in an interactive way and tools, which facilitate market engagement and PPI process.	O.1.5 PPI support platform	

Work package 1

5.1 WP1 Preparing solutions

5.2 Aim of the work package

The aim of this work package is to prepare solutions to help address the identified challenge. You can either develop entirely new solutions or adapt existing solutions to the needs of your target groups. Prepare your solutions in a way that you can pilot them in Work Package 2. Consider how you involve your target groups in preparation of the solutions.
Organise your activities in up to five groups of activities to present the actions you plan to implement. Describe the deliverables and outputs as well as present the timeline.

5.3 Work package leader

| **Work package leader 1** | PP 1 - Lithuanian Innovation Centre |
| **Work package leader 2** | PP 6 - BME Region Mecklenburg Western Pomerania |

5.4 Work package budget

| **Work package budget** | 55% |

5.5 Target groups

	Target group	How do you plan to reach out to and engage the target group?
1	Business support organisation Field of responsibility: departments in charge of public-related affairs. Territories: all territories are expected to be engaged. *130 / 500 characters*	Business support organizations will be engaged into the solution developement process as project partners and associated partners. The broader audience of business support organizations will be included through online consultations and participation in workshops in partner countries. *285 / 1,000 characters*
2	Local public authority Field of responsibility: high-level managers, strategic planning managers, departments in charge of procurement. Territories: all territories are expected to be engaged. *169 / 500 characters*	Questionnaire will be prepared and distributed among the city representatives in partner contries in order to receive their feedback and expectation for the PPI support platform. The questionnaire respondents will form a project support group, which will be used throughout the project in order to reach out to the target group more effectively. Concrete persons will be identified in order to make the communication more personal and engaging. Co-creation workshops in each of the partner country will be organized were the cities representatives (outside the project consortium) will be included as participants in order to define the requiremenst of the platform based on their needs. Associations of the local public authorities will be the channel in each of the partner countries in order to reach out to the broad circle of local authorities. *849 / 1,000 characters*

5.6 Activities, deliverables, outputs and timeline

No.	Name
1.1	**Developing the requirement of PPI support platform**
1.2	**Developing the interactive capacity building tools based on gamification (part of the PPI platform)**
1.3	**Developing the content for the good practice database (part of the PPI platform)**
1.4	**Developing the co-creation CityLab**
1.5	**Developing the digital PPI support platform**

WP 1 Group of activities 1.1

5.6.1 Group of activities leader

Group of activities leader | PP 1 - Lithuanian Innovation Centre

A 1.1

5.6.2 Title of the group of activities

Developing the requirement of PPI support platform

50 / 100 characters

5.6.3 Description of the group of activities

The solutions designed under the project will be added into a main tool that is going to be developed throughout this initial work package. This tool, shaped as a digital support platform for public procurement of innovation, will be designed (technically) by developers, but its contents, functionalities, etc. are to be prepared and built by project partners. During the planning phase, the development activities are defined, the
timeline is created and the project team members are selected. User requirements are defined with the help of contribution of each partner according the feedback from the target group. Specific questions will be addressed through a questionnaire to potential participants and users of the platform about their expectations from it. Gamification methods will be introduced in developing the capacity building tools and AI technologies will be used in developing the market engagement tools.
It will take a co-ordinated approach to gather, validate and then consolidate the requirements of target group. From this a baseline range of functional and non-functional requirements will be identified and prioritised per their impact and benefit with priority given to requirements common between the cities.

This group of activities will consist of:
(i) LIC provides guidelines for partners for benchmarking with the tools national/regional/local authorities use in their platforms for PPI projects, so we can make use of potential previous learnings
(ii) LIC organizes a kick-off meeting and a transnational workshop of the partnership to discuss the specificities of the platform, it will take place at the beginning of the WP (including the participation of external experts having experence in similar IT tools development);
(iii) LIC prepares a questionnaire to be distributed among the target group in partner countries;
(iv) Project partners organize workshops with their local stakeholders (in the the project field of action - target groups) to ensure that the functionalities of the platform are aligned to their needs;
(v) LIC integrates the feedback from the target groups and organizes a transnational workshop in order to finalize the requirement of the platform;
(vi) LIC prepares the specification for the procurement process for developers to built the platform and beta version.

2,332 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable ✔

D 1.1

Title of the deliverable

Requirement of the digital PPI platform

40 / 100 characters

Description of the deliverable

A manual on the detailed specificities of the platform will be generated, discussed among project partners (following inputs from local stakeholders), to integrate all the requirements, needs, and technical aspects to be considered when building the digital platform (output); this document will be shared between the project partners and the developers of the platform and it will serve to define with precision its specificities, target groups, user needs, and all other aspects to be considered.
It will include: consolidation of main common, technical requirements for the PPI platform linked to key interventions, description what data the project will generate or utilise, consolidation and refinement of technical requirements related to, e.g., compliance to standards, national or international regulations, specification of the set of requirements to be addressed and fulfilled by the PPI platform.

907 / 2,000 characters

Which output does this deliverable contribute to?

Output O.1.4

12 / 100 characters

5.6.6 Timeline

Period:	1	2	3	4	5	6
WP.1: WP1 Preparing solutions						
A.1.1: Developing the requirement of PPI support platform	■	■				
D.1.1: Requirement of the digital PPI platform		■				

5.6.7 This deliverable/output contains productive or infrastructure investment ☐

WP 1 Group of activities 1.2

5.6.1 Group of activities leader

Group of activities leader PP 6 - BME Region Mecklenburg Western Pomerania

A 1.2

5.6.2 Title of the group of activities

Developing the interactive capacity building tools based on gamification (part of the PPI platform)

99 / 100 characters

5.6.3 Description of the group of activities

An identified challenge is the need to improve the knowledge, skills and capabilities of cities when it comes to understanding and implementing PPI initiatives. PPI programmes - up to now - have been mainly designed by national authorities that have been acquiring capabilities in this regard in the last few years. However, mid-sized cities tend to be further from having the resources and the training to undertake new PPI instruments/programmes. It includes different levels of target group: managers, included at the strategic level as well as professionals, actually implementing procurement procedures. The project aims at developing a pragmatic tools oriented to provide capacity building to managers at the strategic level as well as professionals in designing and implementing these PPI-based programmes.
For the development of capacity building tools for specialists gamification methods will be also integrated. To ensure the best experience for the participants, the gamification will be designed to be as similar to the existing procurement process as possible. Training's intention will be to learn to apply new business models of public procurement of innovation based on documentation examples, gamification will be used with the intention to engage trainees in the process.

Steps foreseen:
BME organizes transnational workshop to discuss and co-create the content of the capacity building material for managers and professionals and assessment tools (including external experts for PPI capacity building and gamification experts);
BME together with BIF provides guidelines for the partners and prepares the general part of the training material for professionals;
BME together with BIF prepares the content for the individuals' knowledge self-assessment tool, organizations' needs assessment tool, project innovativeness self-assessment tool;
LIC contributes in identification of relevant gamification techniques;
Project partners in cooperation with associated partners and the target group prepare the training content relevant to their countries and translate the relevant material to their national languages.

2,133 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable   ✔

D 1.2

Title of the deliverable

Capacity building material and content for interactive assessment tools developed

81 / 100 characters

Description of the deliverable

Capacity building material for professionals will focus on 3 key innovation procurement topics (needs assessment, market engagement, using criteria). The training material will consist of support materials and interactive tools. The language of the content will be English, but they might be translated into the languages of each partner, if needed. This course will be integrated into the PPI support platform. Capacity building material will be accompanied by the interactive self-assessment and needs assessment tools, which will generate concrete recommendations. It will help the target group to assess the inovativeness of their procurement, will provide recommendations what kind of criteria are relevant for the tendering documentation.
The interactive self-assessment for professionals is expected to be designed using gamification elements in training, which will encourage players to have a friendly competition and motivate participants to learn. Scores and leaderboards will be used to improve skills to apply business models based on project descriptions that will be provided to procurement specialists. Additionally, a possibility for immediate real-time feedback will be provided. Gamification will provide needed reinforcement and support to players by adding elements of engagement and fun to the training process.

1,338 / 2,000 characters

Which output does this deliverable contribute to?

Output O.1.4

12 / 100 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.1: WP1 Preparing solutions							
A.1.2: Developing the interactive capacity building tools based on gamification (part of the PPI platform)							
D.1.2: Capacity building material and content for interactive assessment tools developed							
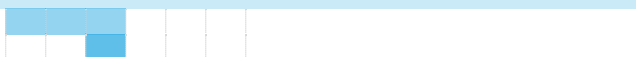
5.6.7 This deliverable/output contains productive or infrastructure investment

WP 1 Group of activities 1.3

5.6.1 Group of activities leader

Group of activities leader | PP 2 - The Baltic Institute of Finland

A 1.3

5.6.2 Title of the group of activities

Developing the content for the good practice database (part of the PPI platform)

80 / 100 characters

5.6.3 Description of the group of activities

Project partners will work on identifying good practices that can serve as examples and support to municipalities to define their PPI programmes and initiatives, as well as business support organisations/intermediary bodies to support the stakeholders their represent to participate in these PPI calls/programmes. Each project partner will identify good practices, and a template will be generated to ensure homogeneity and possibilities to compare across them.
Steps planned:
BIF prepares the template and the guidelines for the partners for the good practice identification;
Intermediary organizations identify the good practices from their countries, as well as BSR countries not covered in the project consortium;
Intermediary organizations contact directly the good practice owners in order to get deeper knowledge about the conducted procurements;
Intermediary organizations provide a text description and a video material (if relevant) with selected organizations.
Intermediary organizations translate the content into their national languages, if needed.

1,065 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable ☑

D 1.3

Title of the deliverable

Catalogue of good practices

27 / 100 characters

Description of the deliverable

Full catalogue of good practices on PPI - with specific practical solutions - to be integrated in the PPI platform. At least 20 good practices of city procurements will be identified and included in the PPI platform, as one of its support tools. Good practices will specify the used criteria, as the identification of criteria is often listed as one of challanges faced by procurers. The catalogue of good practices will serve as a tool for the promotion of PPI in a broader BSR region. Text material will be prepared in English.

Practical examples of the successful procurement of innovations or the design of innovative procurement processes make it clear that innovation-oriented public procurement is already feasible today and is an important PPI promotion tool. The practical examples will deal, among other things, with the topics of e-government and digitization in the administration as well as the revision of structures in the procurement department (purchasing organization) and socially responsible procurement. The practical examples will provide insight into projects from the areas of e-mobility, waste and energy management.

1,142 / 2,000 characters

Which output does this deliverable contribute to?

Output O.1.4

12 / 100 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.1: WP1 Preparing solutions							
A.1.3: Developing the content for the good practice database (part of the PPI platform)		■	■				
D.1.3: Catalogue of good practices			■				
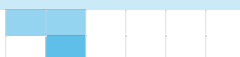
5.6.7 This deliverable/output contains productive or infrastructure investment

WP 1 Group of activities 1.4

5.6.1 Group of activities leader

Group of activities leader | PP 3 - Estonian Chamber of Commerce and Industry

A 1.4

5.6.2 Title of the group of activities

Developing the co-creation CityLab

34 / 100 characters

5.6.3 Description of the group of activities

As broad stakeholder involvement is essential for the successful implementation of PPI and cities face great challenges in engaging with broader ecosystem, the concept of a co-creation CityLab will be developed which will provide guidance on how the challenges should be successfully tackled by towns and cities using place-based and citizen-centred responses. It will provide a basis for a multi-level and cross-sectoral involvement of local innovation agents (SMEs, policy makers, society) into one enabling structure for strengthening local innovation ecosystem and building the co-creation potential. As engaging various stakeholders remains a challenge, an innovative way to increase the stakeholder participation will be used and gamification elements will be introduced in developing the city labs. Therefore, these activities aim at building the structure of what we named CityLab, integrating relevant local stakeholders of the quadruple helix model. In these labs, stakeholders shall discuss and decide which are the most relevant challenges in the city, and how stakeholders can participate in providing solutions to them (which should be developed under PPI); they shall also discuss how to integrate the existing local infrastructure, putting special emphasis in the digitisation concept. Using the co-creation model can bring the answers within reach. Therefore, the CityLab will help to choose the right challenges and focus on them clearly; find the right group of stakeholders who want to drive changes; focus on clear goals and KPIs, and ask what can be achieved with the time. In practical terms, CityLabs will be physical and virtual meeting points where city stakeholders, students, citizens and academia work together to identify and solve the challenges faced by diverse BSR cities. Virtual CityLabs will focus on engaging the citizens, especially youth and students through the challenge and research-based learning methods into the co-creation process. CityLabs Virtual Meeting Platforms will bring problems to the classrooms and will encourage students, teachers and researchers to co-work in the search of innovative solutions and alternatives to bring super-diverse development to cities. The activities under this group will serve to build the methodology to design and further implement the labs.

Steps foreseen:
ECCI with the support with other partners prepares guidelines for the creation of the city lab concept (ecosystem mapping guidelines, co-creation guidelines);
ECCI identifies possible gamification techniques and interactive methods for the physical co-creation workshops;
ECCI provides requirements for the virtual CityLabs;
NDOffice provides input for the market engagement methodology.

2,731 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable

O 1.4

Title of the output

Co-creation CityLab developed

29 / 100 characters

Description of the output

The concept of co-creation City Lab will include:
- Capacity building material for managers at strategic level with the guidelines for the initiating of the co-creation CityLab (ecosystem mapping guidelines etc.), which will be later integrated into the PPI support platform.
- Methodology for the implementation of physical CityLab workshops (co-creation tools, community engagement tools);
- Plan for market dialogue methodology on how to engage with SMEs in a framework of PPI.
- Guideline for monitoring the follow-up of potential projects coming from the labs, and ways to engage in developing solutions under PPI initiatives.

632 / 3,000 characters

Target groups and uptake of the solution presented in this output

Target groups	How will this target group apply the output in its daily work?	
Target group 1 Business support organisation Field of responsibility: departments in charge of public-related affairs. Territories: all territories are expected to be engaged.	Business support organizations and competence centers will use methodological material in promoting the co-creation processes among the cities and possibly other public institutions while providing innovation support services and helping the public sector institutions, which are lacking the knowledge and resources how effectively engage with stakeholders. 357 / 1,000 characters	
Target group 2 Local public authority Field of responsibility: high-level managers, strategic planning managers, departments in charge of procurement. Territories: all territories are expected to be engaged.	Managers will increase their competences and will be able to use the Citylab tools in initiating the local ecosystem engagement, which is needed for the initiating the PPI projects. 182 / 1,000 characters	

Durability of the output

The capacity building material for the development of the CityLab will be integrated into the PPI platform in order to reach out the other BSR cities. Duarbility of the output will be guaranteed through the increased capacities of the piloting cities as well as through making it and the lessons learnt from the implementation process available on the PPI platform.

365 / 1,000 characters

5.6.6 Timeline

Period:	1	2	3	4	5	6
WP.1: WP1 Preparing solutions						
A.1.4: Developing the co-creation CityLab		■	■			
O.1.4: Co-creation CityLab developed			■			

5.6.7 This deliverable/output contains productive or infrastructure investment

WP 1 Group of activities 1.5

5.6.1 Group of activities leader

Group of activities leader PP 1 - Lithuanian Innovation Centre

A 1.5

5.6.2 Title of the group of activities

Developing the digital PPI support platform

<div align="right">43 / 100 characters</div>

5.6.3 Description of the group of activities

Considering the needs and specificities linked to the requirements of the IT platform, this will be built by developers in the scope of the project. This platform will integrate the solutions-services detailed in the previous activities of the WP. This deliverable will integrate the other deliverables of this WP, since their content-functionalities will be part of the platform, which is to be tested in the piloting WP. All partners will contribute in the development process of the platform to make sure the developers include all the required aspects to ensure the final solution is the expected one.
Steps foreseen:
LIC initiates the procurement process for the development of PPI platform and selects the supplier;
LIC organizes a development workshop with selected supplier and project partners;
LIC continiuosly consults with project partners, associated partners and a supplier in order to guarantee efficient development process.
Following the learnings during the piloting phase, and the results coming from the monitoring and evaluation system, the platform - and the solutions/specificities it contains - will be updated and improved to have the final version.

<div align="right">1,174 / 3,000 characters</div>

5.6.4 This group of activities leads to the development of a deliverable ☐

O 1.5

Title of the output

PPI support platform

20 / 100 characters

Description of the output

Development and activation (as a beta version - for testing purposes, until the final version is obtained) of the PPI platform, integrating the solutions and specificities indicated above and those achieved through this WP's deliverables.
PPI support platform will have the following features:
(1) Capacity building tools for managers (Support for initiating co-creation citylab), needs assessment tools and an actual co-creation city lab, which will be developed in order to realise the open innovation concept: game-based platform for collecting deeper and more varied insights from the participants
(2) Capacity building tools for professionals. Videos and Text material.Text material presented in an interactive way. Training modules, based on the gamification methods including self-evaluation tools. Gamification technique – leaderboard – will give the learners the possibility to compete with each other while practising skills and improving their learning.
(3) Good practices database (procurement cases) from different regions according different sectors.
(4) Market consultation tools, which will help procurers to strengthen the market consultations/business dialogue in connection with the preparation of a PPI process, and not to depend only on a small number of companies involved in dialogue/consultations, but through AI, being able to analyse large amounts of data in a short time. It will provide access to digestible supplier overviews and descriptions of products and services, information about a supplier's geographic reach, and suppliers with similar offerings.
(5) Networking tools, which will provide networking opportunities among cities as well as private and public sector. Cities will have a chance to post their profiles and challenges and the private sector will post the solutions. It will be possible to see organisations from the whole Baltic sea region and/or from a concrete country. PPI support platform will present city profiles and best practices, therefore, cities can share and learn from others while discovering solutions to common challenges. Cities can also benefit from creating opportunities through their own content.

Platform will have all the information in English, there will be parts in partner languages as well.

2,271 / 3,000 characters

Target groups and uptake of the solution presented in this output

Target groups	How will this target group apply the output in its daily work?	
Target group 1 Local public authority Field of responsibility: high-level managers, strategic planning managers, departments in charge of procurement. Territories: all territories are expected to be engaged.	Managers will increase their competences and will be able to use the platform in initiating the local ecosystem engagement, which is needed for the initiating the PPI projects. Procurement specialists will have a possibility to increase their capacity in conducting the PPI, after conducting the self-assessment tools, they will receive tailored feedback and recommendations, get the support from the peers in the network, conduct easily market analysis and build a successful PPI case. 486 / 1,000 characters	
Target group 2 Business support organisation Field of responsibility: departments in charge of public-related affairs. Territories: all territories are expected to be engaged.	Business support organizations and competence centers will use the platform in promoting the PPI among the cities and possibly other public institutions while providing innovation support services and helping the public sector institutions, which are lacking the knowledge and resources to uptake the PPI as a strategic innovation demand tool. 343 / 1,000 characters	
Target group 3 Please select	SMEs will be able to use the platform in promoting their solutions and looking for the new business opportunities. It will be a great tool for netwotking and understanding the challanges which the cities are facing and where technology providers are needed. 257 / 1,000 characters	

Durability of the output

LIC (lead partner) will be the owner of the PPI support platform and will continue updating its content. The platform developers (IT service providers) will be required to support the platform for the 5 years after the completion of the project (such a requirement will be foreseen in the technical specifications of the procurement). Partners will dedicate a staff member for the content update after the completion of the project. The platform will be integrated with the project partners websites.
As the cities and representatives of local authorities will be involved throughout different phases of project implementation, it will help to create a feeling of co-development and co-ownership of the project results, therefore, leading to their stronger durability of the developed solutions.

795 / 1,000 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.1: WP1 Preparing solutions							
A.1.5: Developing the digital PPI support platform							
O.1.5: PPI support platform							

5.6.7 This deliverable/output contains productive or infrastructure investment

Work package 2

5.1 WP2 Piloting and evaluating solutions

5.2 Aim of the work package

The aim of this work package is to pilot, evaluate and adjust solutions. Plan one or several pilots to validate the usefulness of the solutions prepared in Work Package 1. Start Work Package 2 early enough to have time to pilot, evaluate and adjust solutions, together with your target groups. By the end of this work package implementation the solutions should be ready to be transferred to your target groups in Work Package 3.
The piloted and adjusted solution should be presented in one project output.
Organise your activities in up to five groups of activities. Describe the deliverables and outputs as well as present the timeline.

5.3 Work package leader

Work package leader 1	PP 2 - The Baltic Institute of Finland
Work package leader 2	PP 3 - Estonian Chamber of Commerce and Industry

5.4 Work package budget

Work package budget	25%

5.4.1 Number of pilots

Number of pilots	1

5.5 Target groups

	Target group	How do you plan to reach out to and engage the target group?
1	Business support organisation Field of responsibility: departments in charge of public-related affairs. Territories: all territories are expected to be engaged. 130 / 500 characters	The intermediary organizations will be directly involved into the piloting activities, as they will be providing support for the cities throughout the process. In this way, they will also increase their capacities and will be able to pass on their knowledge in trainings in their respective countries, e.g. towards other local and regional authorities. 353 / 1,000 characters
2	Local public authority Field of responsibility: high-level managers, strategic planning managers, departments in charge of procurement. Territories: all territories are expected to be engaged. 169 / 500 characters	Local public aothorities will be directly involved into the piloting activities. Taking an action-oriented and collaborative approach, the intermediary organizations will guide participating cities towards becoming the drivers of the innovation in their regions. It will be achieved through the use of developed tools and innovation support services. Local public authorities in each or the partner countries will get acquanted with the capacity building material and interactive tools developed under the WP 1. In addition, 3 cities will pilot the co-creation CityLabs and will strengthen the local innovation ecosystems. In order to present project outputs briefings or short checklists in simple language will be prepared in order to constantly engage the target group and inform them about the progress of the project. 824 / 1,000 characters

5.6 Activities, deliverables, outputs and timeline

No.	Name
2.1	**Piloting the Co-creation CityLabs**
2.2	**Piloting the digital PPI support platform**
2.3	**Development of pilot evaluation methodology and conducting evaluation of pilots**

WP 2 Group of activities 2.1

5.6.1 Group of activities leader

Group of activities leader	PP 3 - Estonian Chamber of Commerce and Industry

A 2.1

5.6.2 Title of the group of activities

Piloting the Co-creation CityLabs

33 / 100 characters

5.6.3 Description of the group of activities

Two piloting activities will be conducted in parallel and will complement each other: piloting of the co-creation of the citylab and piloting of the PPI support platform. Both of these activities will go through different steps.
This group of activities has the aim of demonstrating the relevance and effectiveness of the cooperation model between various stakeholders, who promote innovation through public procurement and support economic operators, in particular SMEs and start-ups. In order to effectively engage with the local ecosystem and overcome their associated challenges, cities will be provided with intermediary services. These offer flexible support to cities through coaching so that cities can effectively identify the challanges and integrate them into existing strategies. Working with experts, cities will utilise these services to tackle common barriers and leverage local enablers. Cities will work with the support of the partnership (through constant communication and support) in starting their procedures to first identify the challenges, and then upload them to the platform.
There will be at least 2 pilot meetings and follow-up (led by cities) with stakeholders from their territory to work on identifying specific local needs, and envisage what kind of potential solutions (innovation-based) could address them.

Steps planned:
With the support of intermediary organisations piloting cities initiate co-creation citylabs in 3 piloting cities (Panevezys, Tampere and Tartu). Cities have been identified for the pilots based on their strategic goasl and commitment to the development of the smart city solutions.
Piloting cities organize co-creation workshops for challange identification (at least 2 workshops in each piloting city);
Piloting cities form a transnational buyers group and learn from the experience of their peers (participating cities are encouraged to interact and learn from one another to creatively tackle city challenges);
Piloting cities organize market engagement events and challange pitching sessions. It creates a framework for the direct exchange of different experts and experts in the procurement of innovations from the public sector and the private sector.
ECCI organizes a transnational learning event for cities to share the market engagement tools and practices. The exchange of experience among the cities and solution providers will be fostered. Selected private companies with comparable expertise will be called in and this will generate the cooperation practice in a market-driven environment.

2,567 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable   ✔

D 2.1

Title of the deliverable

CityLabs tested and formed

26 / 100 characters

Description of the deliverable

By engaging with the people, CityLabs will pilot the developed participatory mechanisms for the co-design of smart city solutions. After the implementation of co-creation city-labs in the piloting cities at least 3 challenges will be identified (1 for each piloting city). A report will be issued which will synthesise the experience of the CityLab pilots. It will Identify the qualities and requirements of a good CityLab so that piloting cities can develop and establish the CityLabs for other cases. It will also enable other cities to use the strategy to inform and set up their own Labs. This will be achieved by: defining the concept of a CityLab, highlighting the range of functions that a CityLab can adopt and perform, providing a set of practical recommendations for Lab design and operations, suggesting how a range of audiences can use the Lab, collating and sharing best practice case studies that illustrate a variety of purposes, scales and designs.

965 / 2,000 characters

Which output does this deliverable contribute to?

O.1.4 Co-creation CityLabs developed

36 / 100 characters

5.6.6 Timeline

Period:	1	2	3	4	5	6
WP.2: WP2 Piloting and evaluating solutions						
A.2.1: Piloting the Co-creation CityLabs				▉		
D.2.1: CityLabs tested and formed				▉		

5.6.7 This deliverable/output contains productive or infrastructure investment ☐

WP 2 Group of activities 2.2

5.6.1 Group of activities leader

Group of activities leader | PP 2 - The Baltic Institute of Finland

A 2.2

5.6.2 Title of the group of activities

Piloting the digital PPI support platform

41 / 100 characters

5.6.3 Description of the group of activities

Piloting the developed digital PPI platform will be implemented in parallel with the piloting of CityLab, as these activities will complement each other.
City representatives will be introduced to the capacity building material developed under the PPI support platform and they will pilot the existant tools: city mangers and procurement specialists will undertake the training using the tarining modules, they will conduct sel-assessment and need assessment using the interactive tools.
Cities, which have impelemnted the co-creation CityLab workshops, will start experimenting with the platform by introducing their challenges, for which they want to undertake PPI procedures. Developed tools of the platform will help to bring new ideas, approaches and understanding of innovation to the buyers; guiding the buyer through the need specification process step-by-step and ensuring that innovation procurement is not done for the sake of innovation, but that the market challenge reflects real needs.
Matchmaking among cities and solution providers will be also supported through the PPI platform. Screening the market and engaging with suppliers is a time-consuming task and needs an understanding of the market. Therefore, tool for market and trend analysis to compare products and solutions available on the market will be piloted in order to facilitate this process. An analysis tool will help procurers to strengthen the market consultations/business dialogue in connection with the preparation of a PPI process, and not to depend only on a small number of companies involved in dialogue/consultations, but through AI, being able to analyse large amounts of data in a short time. It will help to find new suppliers for solving the identified challanges, create competition and drive innovation across the cities.

Steps foreseen:
At least 5 cities from each of the partner countries are introduced to the PPI platform and pilot the capacity building material and interactive tools;
Piloting cities are familiarised with PPI concepts and implementation paths via workshops (1 transnational workshop in Finland).
At least 3 piloting cities (the ones which piloted the CityLab) enter their challanges into the platform;
Piloting cities conduct the market analysis using the developed tools;
Piloting cities identify possible suppliers and get knowledge about the solutions availabe.

2,386 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable ☑

D 2.2

Title of the deliverable

The PPI platform piloted and capacities of cities in relation to PPI increased

78 / 100 characters

Description of the deliverable

At least 25 cities have piloted the PPI platform and used different tools available: Capacity building tools for managers, needs assessment tools; Capacity building tools for professionals and sel-evaluation tools. Good practices database; Market consultation tools.
3 cities, which have piloted the Citylab, in addition to the mentioned tool, also enter the iddentified challanges into the platform and receive concrete recommendations, how the PPI process for these challanges may be conducted and what are the technologies available for their challange solution.
City representatives increase their capacities regarding the PPI and its different steps. They get practical knowledge how to conduct the needs assessment and market analysis. City representatives get a comprehensive market overview and broaden the buyers and the supplier's opportunities to move towards the best fitting innovative solution. Broadened possibilities of buyers to get access to suppliers and innovative solutions.

995 / 2,000 characters

Which output does this deliverable contribute to?

O. 1. 5 PPI support platform

28 / 100 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.2: WP2 Piloting and evaluating solutions							
A.2.2: Piloting the digital PPI support platform							
D.2.2: The PPI platform piloted and capacities of cities in relation to PPI increased							

5.6.7 This deliverable/output contains productive or infrastructure investment ☐

WP 2 Group of activities 2.3

5.6.1 Group of activities leader

Group of activities leader | PP 1 - Lithuanian Innovation Centre

A 2.3

5.6.2 Title of the group of activities

Development of pilot evaluation methodology and conducting evaluation of pilots

79 / 100 characters

5.6.3 Description of the group of activities

In order to ensure that the solutions provided are functioning as expected, it is require to monitor and evaluate their implementation. Therefore, a monitoring and evaluation system will be designed in order to provide information for decision making that it must be constantly updated. A set of indicators and mechanisms to analyse them will be piloted, following the design of the platform and the solutions undertaken in WP1. While the pilot will be tested in a limited way, the pilot will contemplate that - when it will be tame to disseminate it - this monitoring and evaluation system must adapt to the regional/national framework of each user.
After conducting the pilots, the evaluation will have an aim to compile practical examples of what worked and what did not, so that cities and support organizations can easily look up and learn from the project experience. Therefore, the evaluation activity is important not only for the inner use of the project, but also as the experience sharing tool among the broader network.

Steps foreseen:
ECCI develops a monitoring framework for the evaluation of the CityLab pilots;
LIC develops a minitoring framework for the evaluation of the PPI platform pilots;
Partner organizations collect the feedback from the piloting cities conducted in their countries:
LIC prepares an evaluation report, which will be the basis for the improvement of created tools.

1,406 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable ☑

D 2.3

Title of the deliverable

Pilots' evaluation report

25 / 100 characters

Description of the deliverable

The mechanism - following the platform and the solutions designed in WP1 - will be tested for one year. A brief report will be issued in the end and a final monitoring and evaluation system will be put in place after this testing. The report will include concrete recommendations, how the solutions have to be improved according the feedback of the cities, which have piloted the solutions. The evaluation report will provide practical guidance and insights, answer common questions and concerns, and provide recommendations through the knowledge gained from testing and implementing the solutions in the three piloting cities of Panevezys, Tartu and Tampere. In addition, it will incorporate the feedback from the 25 cities which used the tools of the PPI support platform.

774 / 2,000 characters

Which output does this deliverable contribute to?

O.1.4 and O.1.5

15 / 100 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.2: WP2 Piloting and evaluating solutions							
A.2.3: Development of pilot evaluation methodology and conducting evaluation of pilots							
D.2.3: Pilots' evaluation report							

5.6.7 This deliverable/output contains productive or infrastructure investment ☐

Work package 3

5.1 WP3 Transferring solutions

5.2 Aim of the work package

In Work Package 3, communicate and transfer the ready solutions to your target groups. Plan at least one year for this work package to transfer your solutions to the target groups, considering their respective needs. Select suitable activities to encourage your target groups to use the solutions in their daily work.
Organise your activities in up to five groups of activities. Describe the deliverables and outputs as well as present the timeline.

5.3 Work package leader

Work package leader 1	PP 4 - The Ministry of Economics of the Republic of Latvia
Work package leader 2	PP 7 - NorthDenmark EU-Office

5.4 Work package budget

Work package budget	10%

5.5 Target groups

	Target group	How do you plan to reach out to and engage the target group?
1	Business support organisation Field of responsibility: departments in charge of public-related affairs. Territories: all territories are expected to be engaged. 130 / 500 characters	Dedicated activities and workshops will be implemented to transfer the project learnings to other business support organizations such as European digital innovation hubs, competence centers for public procurement of innovation. The dedicated workshops will be organized in each of the partner countries in order to reach out the target group. Activities under this WP will also be used to reach out other regional and national authorities, responsible for the support for public procurement of innovation in the regional or national level. 539 / 1,000 characters
2	Local public authority Field of responsibility: high-level managers, strategic planning managers, departments in charge of procurement. Territories: all territories are expected to be engaged. 169 / 500 characters	Through the associations and associated partners, cities which were not directly involved into the development and piloting of the solutions, will be invited to join the network and knowledge sharing and capacity building workshops will be organized in each of the partner countries. Each partner organization will be engaged with their peer organizations and will try to make the project events fit into the framework of the existing network rather than organising stand-alone events in order to reach out a broader target audience. 533 / 1,000 characters

5.6 Activities, deliverables, outputs and timeline

No.	Name
3.1	**Integration of the PPI support platform into the national innovation support system**
3.2	**Promotion of the PPI support platform among cities in BSR region - forming BSR city network**

Interreg
Baltic Sea Region

Project Acronym: PPI4cities
Submission Date : 26/04/2022 11:29:39
Project Number:
Project Version Number: 1

WP 3 Group of activities 3.1

5.6.1 Group of activities leader

Group of activities leader | PP 4 - The Ministry of Economics of the Republic of Latvia

A 3.1

5.6.2 Title of the group of activities

Integration of the PPI support platform into the national innovation support system

83 / 100 characters

5.6.3 Description of the group of activities

Series of activities will be organized in order to guarantee the durability of the developed platform and its integration into the national innovation and procurement support system. During the workshops it will be shown how the learnings of the project fit into the framework of national interests. Project results will be explained to the organizations of regional and national innovation ecosystems. Implemented pilot activities will be showcased as it will provide the authorities a real life experience. Results will be embedded within the national contexts, therefore it will help national and regional authorities understand how it can help to achieve their goals.

Steps foreseen:
(i) Based on learnings during the project MoE develops policy recommendations, how the PPI can be further supported among BSR cities;
(ii) Partners organize meetings with national procurement offices, PPI competence centers, organizations responsible for national and/or regional innovation policy development and implementation in their countries in order to present the developed tools and provide recommendations how the PPI for cities can be further supported (1 meeting in each partner country).
(iii) Partners build connections with European digital innovation hubs in partner countries in order to integrate the developed tools into their service package (1 workshop in each partner country).
(iv) MoE organazies a transnational dissemination event "PPI for the smart city development". It will serve as a project's final event, which will address the BSR community supporting innovations among cities and aims
at presenting and disseminating the project's solutions.

1,665 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable ☑

D 3.1

Title of the deliverable

Policy recommendation for further support of PPI among municipalities in BSR

76 / 100 characters

Description of the deliverable

Guideline with policy recommendations for implementing PPI initiatives - using the solutions provided by the project. The guideline (to be translated into all project partners' languages) will be a practical and comprehensive document shaped as a policy brief that will offer a direct and straightforward overview on the PPI implementation for PPI in BSR municipalities. Guidelines will integrate the learnings from the transnational dissemination event.

454 / 2,000 characters

Which output does this deliverable contribute to?

O.1.4 Co-creation CityLabs developed and O.1.5 PPI support platform

68 / 100 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.3: WP3 Transferring solutions							
A.3.1: Integration of the PPI support platform into the national innovation support system						▨ ▨	
D.3.1: Policy recommendation for further support of PPI among municipalities in BSR							▨

5.6.7 This deliverable/output contains productive or infrastructure investment ☐

WP 3 Group of activities 3.2

5.6.1 Group of activities leader

Group of activities leader | PP 4 - The Ministry of Economics of the Republic of Latvia

A 3.2

5.6.2 Title of the group of activities

Promotion of the PPI support platform among cities in BSR region - forming BSR city network

91 / 100 characters

5.6.3 Description of the group of activities

Cities will be invited to join the PPI platform and form intelligent ecosystems in order to develop crucial long-term relationships with other BSR cities. The goal of these activities is to form a network, which is an ideal environment to exchange expertise, ideas and best practice with peers. To become a member, cities should be committed to look for innovative solutions to their challanges and to engaging with others in the community by sharing experiences.
Steps planned:
(i) partners organize workshops with other cities in their own countries in order to disseminate the results of the pilots and to present the developed tools (at least 1 workshop in each of the partner countries)
(ii) Intermediary organizations support cities in challane identification process and joining the PPI platform.

803 / 3,000 characters

5.6.4 This group of activities leads to the development of a deliverable ✔

D 3.2

Title of the deliverable

BSR city network formed

23 / 100 characters

Description of the deliverable

5 cities from each of the partner countries (25 in total), which were not directly involved into the project activities created their city profiles in the PPI platform and posted the challanges which need innovative solutions and formed the BSR city network. Joining the network through the PPI support platform allows for cities to learn from each other and enable collaboration. All partners are provided with a collective memory and access to each others materials and experiences. The network enables cities to continuously unlock the opportunities and address the challenges of the digital decade. Cities can access case studies, training material presented in an interactive way and tools, which facilitate market engagement and PPI process.

747 / 2,000 characters

Which output does this deliverable contribute to?

O.1.5 PPI support platform

27 / 100 characters

5.6.6 Timeline

	Period:	1	2	3	4	5	6
WP.3: WP3 Transferring solutions							
A.3.2: Promotion of the PPI support platform among cities in BSR region - forming BSR city network						▦	▦
D.3.2: BSR city network formed							▦

5.6.7 This deliverable/output contains productive or infrastructure investment ☐

6. Indicators

Indicators

Output indicators				Result indicators		
Output indicators	Total target value in number	Project outputs	Please explain how the solution presented in this output serves the target group(s).	Result indicator	Total target value in number	Please explain how organisations in the target groups within or outside the partnership will take up or upscale each solution.
RCO 84 – Pilot actions developed jointly and implemented in projects	1	N/A	N/A	RCR 104 - Solutions taken up or up-scaled by organisations	2	Having a central unified network providing PPI support for cities in the region is one way to address the low uptake of PPI and provide a balance between organizational flexibility and user consistency. Bringing together local governments and foster collaboration using a common platform provides a common framework for the city's boroughs and public services to engage on bigger challenges such as those related to digitalization and climate change. Cities and municipalities will be able to use the solutions for initiating innovation projects in their regions. As broad dissemination of results is planned in each of the partner countries, target groups will be aware of the exsistent solution and its benefits. Developed tools will also be benficial for training the new employers related to the PPI topic. As it will be a new solution developed, none of organizations were using it before. Platform will be an easy to access info hub, where cities can find information on what constitutes a PPI for cities and how it can be implemented. The objective is also to develop a network of like-minded people who can expand their knowledge and share their experiences, to significantly grow the number of innovation procurement projects around BSR region. The network will help to implement the full process of PPI, by supporting cities and political decision-makers. It also connects them with technology solution developers, who can contribute to the development of concepts, guiding practices and operational strategies, to enhance smart city development. Ultimately, the platform promotes a model where PPI is used to redefine the city as a more innovative space. *1,665 / 2,000 characters*
RCO 116 – Jointly developed solutions	2	O.1.4: Co-creation CityLab developed	The CityLab approach will help the cities to develop a strategic process for the PPI – starting with identifying what challanges the cities face; systematically examining and coordinating existing plans and resources; and capitalizing on political priorities, financing mechanisms, human talent, and timelines to set achievable targets. It will also offer cities the opportunity to more holistically examine their planning approaches and see what might be missing. CityLab framework cal also be used in several other creative ways to support local priorities. It provides a common language to discuss sustainability and digitalization related issues across different sectors and with different stakeholders. It may be used as a communication and fundraising tool in order to gain broader support from across sectors, such as finance, and attract more financial resources for investing in city development. *905 / 1,000 characters*			
		O.1.5: PPI support platform	PPI support platform will help to identify best procurement practices, present city challanges, which need innovative solutions, network with cities and other organisations, and understand how to evaluate and assess existant technologies that promote smart city development. Digital tools for market consultations will be diversifying how cities engage with the market and hold the potential to strengthen their cooperation. Solution providers will have the chance to present their products to a broader market audience and build coopeartion networks with public sector. Platform will have a very stong focus on capacity building. It is expected that users will gain an enhanced understanding of the process and challenges for PPI implementation, strengthen the individual and institutional capacity of public officials in PPI, including capacity to integrate it in regional and local development plans. *906 / 1,000 characters*			

Output indicators		Result indicators			
Output indicator	Total target value in number	Result indicator	Total target value in number	Please describe what types of organisations are planned to actively participate in the project. Explain how this participation will increase their institutional capacity. These types of organisations should be in line with the target groups you have defined for your project.	
RCO 87 - Organisations cooperating across borders	13	**PSR 1 - Organisations with increased institutional capacity due to their participation in cooperation activities across borders**	25	Project partners and associated organisations	The institutional capacity will be increased thanks to the exchange of experience within the partnership, as well as by the learnings acquired by developing the platform and its solutions. 189 / 1,500 characters
				Other organisations	Other organisations that collaborate in piloting the solutions will also benefit by the collaboration with the project and the support in developing its results. 162 / 1,500 characters

7. Budget

7.0 Preparation costs	46/53

Preparation Costs

Would you like to apply for reimbursement of the preparation costs?	Yes

Other EU support of preparatory cost

Did you receive any other EU funds specifically designated to the development of this project application?	No

7.1 Breakdown of planned project expenditure per cost category & per partner

No. & role	Partner name	Partner status	CAT0 - Preparation costs	CAT1 - Staff	CAT2 - Office & administration
1 - LP	Lithuanian Innovation Centre	Active 22/09/2022	24,000.00	283,800.00	42,570.00
2 - PP	The Baltic Institute of Finland	Active 22/09/2022	0.00	185,760.00	27,864.00
3 - PP	Estonian Chamber of Commerce and Industry	Active 22/09/2022	0.00	149,640.00	22,446.00
4 - PP	The Ministry of Economics of the Republic of Latvia	Active 22/09/2022	0.00	123,840.00	18,576.00
5 - PP	Panevėžys Development Agency	Active 22/09/2022	0.00	85,140.00	12,771.00
6 - PP	BME Region Mecklenburg Western Pomerania	Active 22/09/2022	0.00	185,760.00	27,864.00
7 - PP	NorthDenmark EU-Office	Active 22/09/2022	0.00	129,694.00	19,454.10
Total			24,000.00	1,143,634.00	171,545.10

No. & role	Partner name	CAT3 - Travel & accommodation	CAT4 - External expertise & services	CAT5 - Equipment	Total partner budget
1 - LP	Lithuanian Innovation Cen	42,570.00	86,700.00	1,500.00	481,140.00
2 - PP	The Baltic Institute of Finl	27,864.00	31,200.00	0.00	272,688.00
3 - PP	Estonian Chamber of Co	22,446.00	20,000.00	1,500.00	216,032.00
4 - PP	The Ministry of Economic	18,576.00	22,000.00	1,500.00	184,492.00
5 - PP	Panevėžys Development	12,771.00	8,000.00	1,500.00	120,182.00
6 - PP	BME Region Mecklenbur	27,864.00	23,000.00	1,500.00	265,988.00
7 - PP	NorthDenmark EU-Office	19,454.10	18,000.00	0.00	186,602.20
Total		171,545.10	208,900.00	7,500.00	1,727,124.20

7.1.1 External expertise and services

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value	
1. Lithuanian Innova	IT	CAT4-PP1-B-0	Contract for developers to build the PPI platform under the project specifications. 83 / 100 characters	No	1.4	47,000.00	
1. Lithuanian Innova	Events/meetings	CAT4-PP1-A-0	Organisation of the transnational workshop including the IT external experts 76 / 100 characters	No	1.1	5,000.00	
1. Lithuanian Innova	Specialist support	CAT4-PP1-E-0	Translation services for the content of the platform 52 / 100 characters	No	1.2 1.3 1.4 1.5	6,000.00	
1. Lithuanian Innova	Events/meetings	CAT4-PP1-A-0	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	1.1 1.5 2.3 3.1 3.2	5,000.00	
1. Lithuanian Innova	Specialist support	CAT4-PP1-E-0	Video production of capacity building material 46 / 100 characters	No	1.2 1.3 1.4	5,000.00	
1. Lithuanian Innova	Other	CAT4-PP1-G-0	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	1.2 2.1 2.2 3.1	6,000.00	
2. The Baltic Institut	Events/meetings	CAT4-PP2-A-0	Organisation of the transnational workshop 42 / 100 characters	No	2.2	5,000.00	
2. The Baltic Institut	Events/meetings	CAT4-PP2-A-0	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	1.1 1.2 1.5 2.1 2.3 3.1 3.2	7,000.00	
2. The Baltic Institut	Specialist support	CAT4-PP2-E-0	Translation services for the content of the platform 52 / 100 characters	No	1.2 1.3 1.4 1.5	6,000.00	
	Total					208,900.00	

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value	
2. The Baltic Institut	Other	CAT4-PP2-G-1	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	1.2 2.1 3.1	6,000.00	
3. Estonian Chamb	Specialist support	CAT4-PP3-E-1	Translation services for the content of the platform 52 / 100 characters	No	1.2 1.3 1.4 1.5	6,000.00	
3. Estonian Chamb	Events/meetings	CAT4-PP3-A-1	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	1.1 1.2 1.5 3.1 3.2	5,000.00	
3. Estonian Chamb	Other	CAT4-PP3-G-1	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	1.2 2.2 3.1	4,000.00	
4. The Ministry of E	Events/meetings	CAT4-PP4-A-1	Organization of a dissemination event 37 / 100 characters	No	3.1	6,000.00	
4. The Ministry of E	Specialist support	CAT4-PP4-E-1	Translation services for the content of the platform 52 / 100 characters	No	1.2 1.3 1.4 1.5	5,000.00	
4. The Ministry of E	Events/meetings	CAT4-PP4-A-1	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	1.1 1.2 1.5 3.2	4,000.00	
4. The Ministry of E	Other	CAT4-PP4-G-1	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	1.2 2.1	4,000.00	
4. The Ministry of E	National control	CAT4-PP4-F-1	FLC costs 9 / 100 characters	No	N/A	3,000.00	
5. Panevėžys Devel	Events/meetings	CAT4-PP5-A-1	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	2.1 2.3	2,000.00	
	Total					208,900.00	

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value	
5. Panevėžvs Devel	National control	CAT4-PP5-F-2	FLC costs 9 / 100 characters	No	N/A	3,000.00	
5. Panevėžvs Devel	Other	CAT4-PP5-G-2	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	1.2 2.1 3.1	3,000.00	
6. BME Region Me	Events/meetings	CAT4-PP6-A-2	Organisation of the transnational workshop 42 / 100 characters	No	1.2	5,000.00	
6. BME Region Me	Specialist support	CAT4-PP6-E-2	Translation services for the content of the platform 52 / 100 characters	No	1.2 1.3 1.4 1.5	5,000.00	
6. BME Region Me	Events/meetings	CAT4-PP6-A-2	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	1.1 1.2 1.5 3.1 3.2	6,000.00	
6. BME Region Me	Other	CAT4-PP6-G-2	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	2.1 2.2 3.1	4,000.00	
6. BME Region Me	National control	CAT4-PP6-F-2	FLC costs 9 / 100 characters	No	N/A	3,000.00	
2. The Baltic Institut	Specialist support	CAT4-PP2-E-2	Accounting services 19 / 100 characters	No	N/A	7,200.00	
3. Estonian Chamb	Events/meetings	CAT4-PP3-A-2	Organisation of the transnational event for cities 50 / 100 characters	No	2.1	5,000.00	
7. NorthDenmark E	National control	CAT4-PP7-F-2	FLC costs 9 / 100 characters	No	N/A	9,000.00	
7. NorthDenmark E	Other	CAT4-PP7-G-3	Travel costs for the target group to participate in the transnational learning events 85 / 100 characters	No	1.2 2.1 2.2 3.1	6,000.00	
	Total					208,900.00	

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value	
7. NorthDenmark E	Events/meetings	CAT4-PP7-A-3	Organization of meetings and workshops with local stakeholders and target group 79 / 100 characters	No	1.1 1.2 1.5 3.1 3.2	3,000.00	
1. Lithuanian Innova	National control	CAT4-PP1-F-3	FLC costs 9 / 100 characters	No	N/A	3,200.00	
1. Lithuanian Innova	Specialist support	CAT4-PP1-E-3	External support for the solution development and piloting, especially PPI support platform 92 / 100 characters	No	1.1 1.2 1.3 1.4 1.5 2.1 2.2 2.3	9,500.00	
	Total					208,900.00	

7.1.2 Equipment

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value	
1. Lithuanian Innova	Office equipment	CAT5-PP1-A-0	Laptop with software 20 / 100 characters	No	N/A	1,500.00	
4. The Ministry of E	Office equipment	CAT5-PP4-A-0	Laptop with software 20 / 100 characters	No	N/A	1,500.00	
5. Panevėžys Devel	Office equipment	CAT5-PP5-A-0	Laptop with software 20 / 100 characters	No	N/A	1,500.00	
3. Estonian Chamb	Office equipment	CAT5-PP3-A-0	Laptop with software 20 / 100 characters	No	N/A	1,500.00	
6. BME Region Me	Office equipment	CAT5-PP6-A-0	Laptop with software 20 / 100 characters	No	N/A	1,500.00	
	Total					7,500.00	

7.1.3 Infrastructure and works

Contracting partner	Group of expenditure	Item no.	Specification	Investment item?	Group of activities no.	Planned contract value	
Please select	Please select	CAT6-PP--01	0 / 100 characters	Please select		0.00	
	Total					0.00	

7.2 Planned project budget per funding source & per partner

No. & role	Partner name	Partner status	Country	Funding source	Co-financing rate [in %]	Total [in EUR]	Programme co-financing [in EUR]	Own contribution [in EUR]	State aid instrument
1-LP	Lithuanian Innovation Centre	Active 22/09/2022	LT	ERDF	80.00 %	481,140.00	384,912.00	96,228.00	For each partner, the State aid relevance and applied aid measure are defined in the **State aid section**
2-PP	The Baltic Institute of Finland	Active 22/09/2022	FI	ERDF	80.00 %	272,688.00	218,150.40	54,537.60	
3-PP	Estonian Chamber of Commerce and Industry	Active 22/09/2022	EE	ERDF	80.00 %	216,032.00	172,825.60	43,206.40	
4-PP	The Ministry of Economics of the Republic of Latvia	Active 22/09/2022	LV	ERDF	80.00 %	184,492.00	147,593.60	36,898.40	
5-PP	Panevėžys Development Agency	Active 22/09/2022	LT	ERDF	80.00 %	120,182.00	96,145.60	24,036.40	
6-PP	BME Region Mecklenburg Western Pomerania	Active 22/09/2022	DE	ERDF	80.00 %	265,988.00	212,790.40	53,197.60	
7-PP	NorthDenmark EU-Office	Active 22/09/2022	DK	ERDF	80.00 %	186,602.20	149,281.76	37,320.44	
Total ERDF						1,727,124.20	1,381,699.36	345,424.84	
Total						1,727,124.20	1,381,699.36	345,424.84	

7.3 Spending plan per reporting period

	EU partners (ERDF)		Total	
	Total	Programme co-financing	Total	Programme co-financing
Preparation costs	24,000.00	19,200.00	24,000.00	19,200.00
Period 1	236,000.00	188,800.00	236,000.00	188,800.00
Period 2	361,000.00	288,800.00	361,000.00	288,800.00
Period 3	465,000.00	372,000.00	465,000.00	372,000.00
Period 4	289,000.00	231,200.00	289,000.00	231,200.00
Period 5	182,000.00	145,600.00	182,000.00	145,600.00
Period 6	170,124.20	136,099.36	170,124.20	136,099.36
Total	1,727,124.20	1,381,699.36	1,727,124.20	1,381,699.36