

**Interreg**  
Baltic Sea Region



Co-funded by  
the European Union

# Financial webinar



## Interreg Baltic Sea Region 2021-2027

Online | 15 November 2022

MA/JS Interreg BSR



# Agenda

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Baltic Sea Region



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- **Warming-up** 13:00 – 13:15
- **Finances in small projects** 13:15 – 14:15
- Questions & BREAK 14:15 – 14:35
- Answers to your questions 14:35 – 14:55
  
- **Final words** 14:55 – 15:00





# Finances in small projects

- General rules for small projects
- Budget in small projects





# General rules for small projects

Dana Hennings/Finance Officer

# Duration of small projects



# General principles of eligibility for small projects



## Project budget

- Max. EUR 500,000
- Three cost categories (incl. preparation costs)



## Project partner budget

- Each partner has its own budget
- Can be used only by given partner
- No combination with other EU funds
- Public procurement



## No service/supply/work contract

- ... with own employees
- ... with partner itself (e.g. internal invoices)
- ... with other project partners



## Further points for budget planning

- No gifts and awards
- No cost-sharing
- No double funding



# Basic principles of reimbursement

- Reimbursement of costs
- Partner budget = Programme co-financing + own partner contribution

EU  
partners

- 80% of ERDF co-financing
- 20% own contribution

Norwegian  
partners

- 50% of Norwegian national co-financing
- 50% own contribution

- Reporting of costs and payment of Programme funds – in **EUR**



# Management verification in small projects



- Simplified cost options
  - verified by MA/JS
  - **partners do not have to pay for control**





- **Risk-based approach:**
  - Ex-ante assessment of State aid risks associated with project partners' activities
  - Partner types grouped into three risk categories: low, medium, high
  - State aid relevance shown immediately in the **State aid section of BAMOS+**
- Partners with medium risk can require and justify a **plausibility check**
- A partner's **entire Programme co-financing is either State aid** or not
- **Measures:**
  - Standard: General Block Exemption Regulation (max. EUR 2 million per PP per project)
  - Only on demand: De minimis (max. EUR 200,000 for three fiscal years)





- **Non-financial support** through project partners' activities
- **Examples:**
  - Consultancy, product development or other subsidised services provided to companies
  - Access to research facilities for companies
  - Project output (e.g. digital service platform) transferred to a company
- Measure: General Block Exemption Regulation, Article 20a
  - **EUR 20,000 per third party, per project**
  - Project partner has to calculate
  - Elimination of the aid elements if the value is beyond EUR 20,000

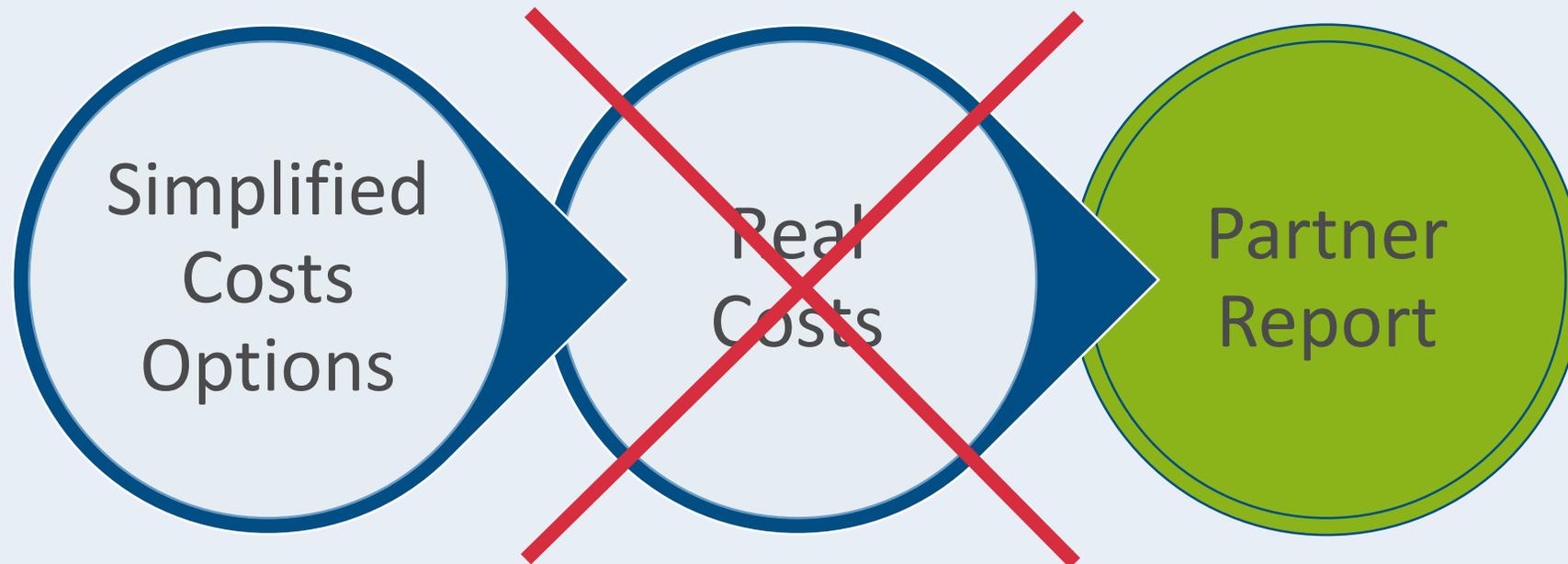


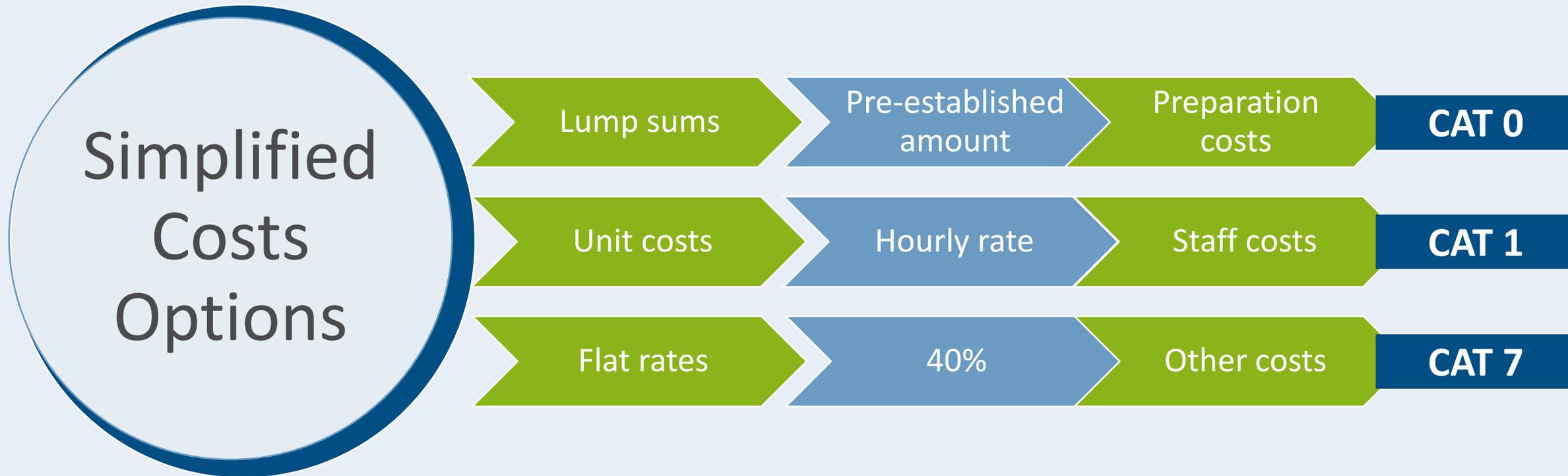


# Budget in small projects

Václav Kaplan/Senior Finance Officer

# Forms of support





# What can be planned?



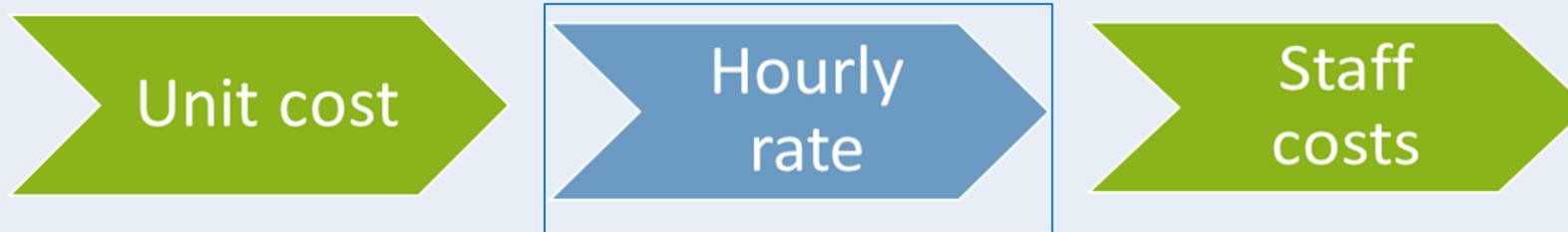
## Preconditions for reimbursement of preparation cost:

- Possibility stated in the announcement note
- **Project applied** in the application
- **Project did not receive other EU funds** for the development of this project application



**SMALL PROJECTS** - Lump sum EUR 10,000 ~ **EUR 8,000** Programme co-financing





## Conditions:

- employment contract or equivalent
- 1,720 hours per full-time employee per calendar year
- productive hours only



# Hourly rate



Pre-defined hourly rate

Per country

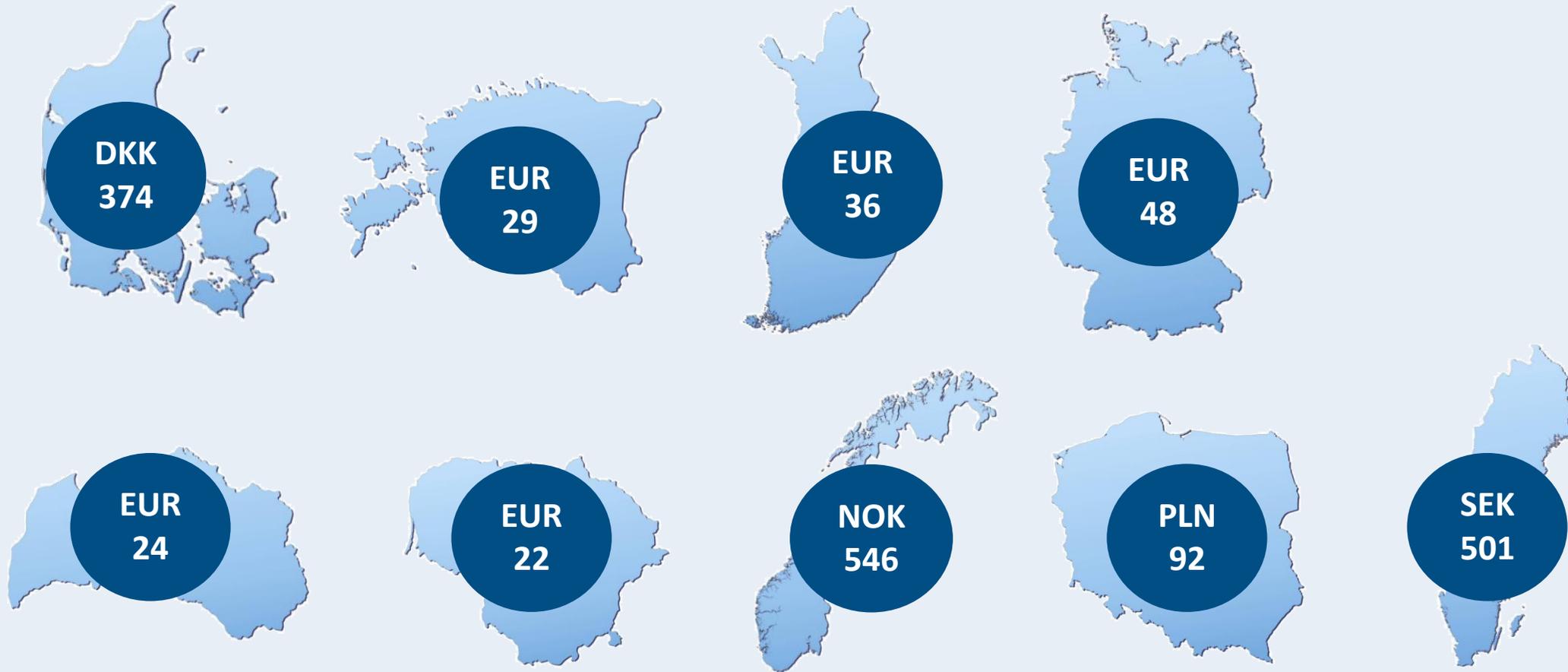
The same for each employee

Per productive working hour

**STAFF  
COSTS**



# Hourly rate



# Calculation



**FOR STAFF COSTS  
PLANNING**

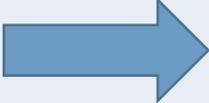
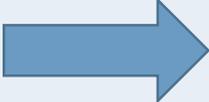
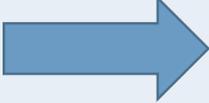
**1720  
rule**

Full-time 100% for project	1720 hrs/year
Part-time (50%) 100% for project	50% x 1720 hrs/year
Part-time (X%) Y% for project	X% x Y% x 1720 hrs/year



# CAT1 – Unpaid voluntary work

## Specific case for small projects

- In small projects only  in other project types not allowed
- No indication in the application  limits to be considered in planning
- Max. amount of own contribution  only in addition to regular employees



Flat rate – 40 % of eligible staff costs

Automatic calculation

No supporting documents

Over or under-compensation possible



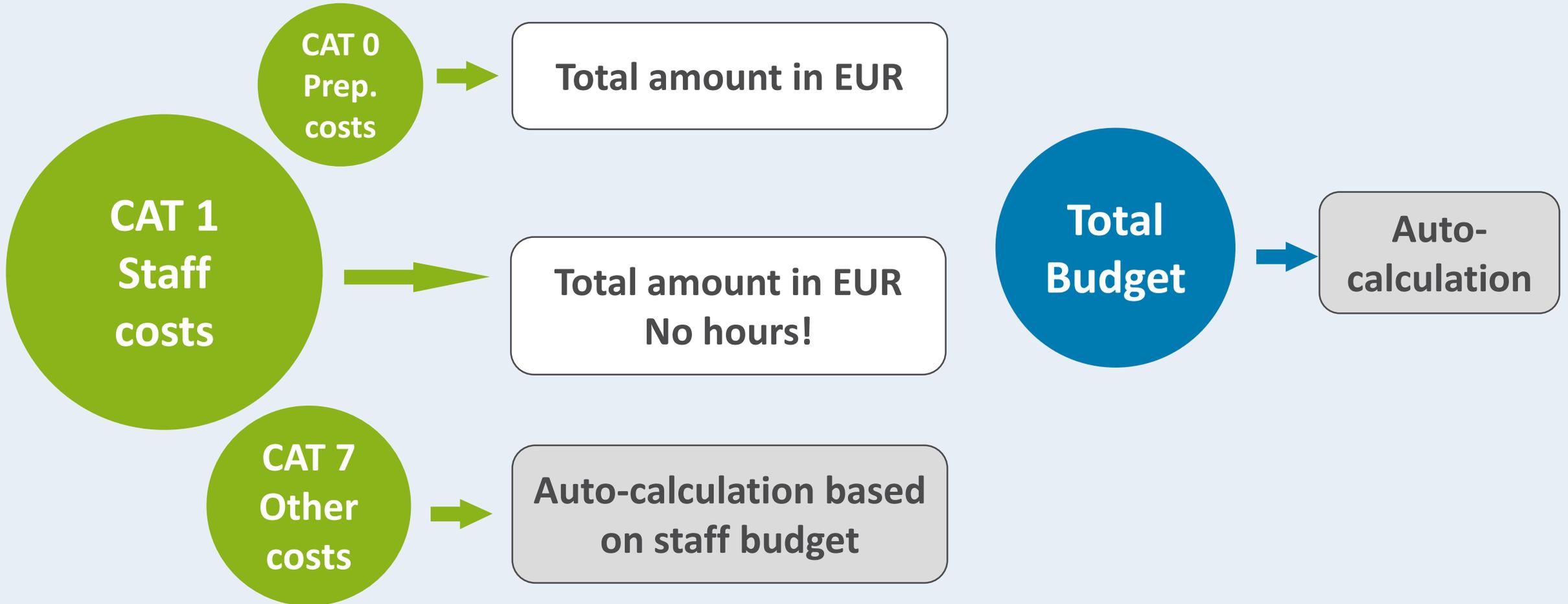
# Budget planning

Example budget  
project partner from **Finland**  
project duration: **2 years**



# Budget planning

## Application form – BAMOS+



# Total project budget



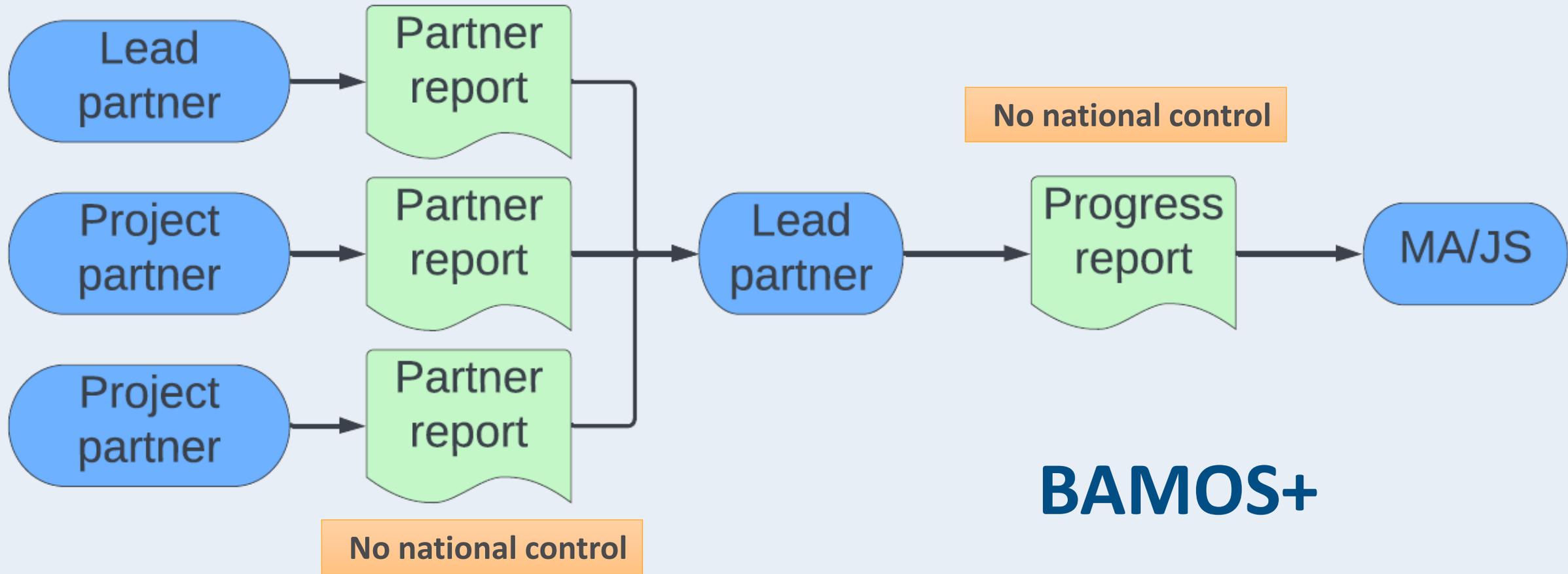
**Max. EUR 500,000  
(CAT 0 + CAT 1+ CAT 7)**



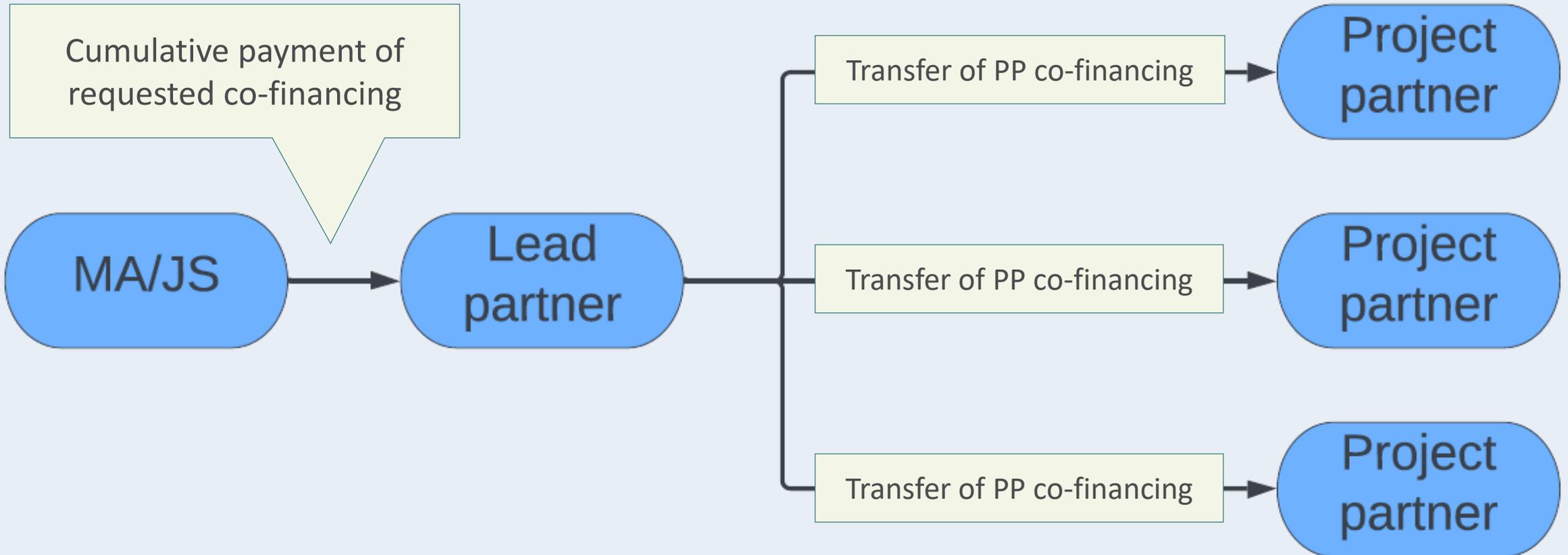


# Basic principles of reporting

# Reporting process – small projects



# Payment process





# Final words





# Gateway for applicants

[interreg-baltic.eu/gateway](https://interreg-baltic.eu/gateway)

- Details about **open calls**
- **Programme manual**
- Information material: **stay tuned**
- **Video tutorials:** check available and stay tuned for more!



## Stay tuned

[interreg-baltic.eu/subscribe-newsletter](https://interreg-baltic.eu/subscribe-newsletter)

- Sign up for the **newsletter**
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