

## Partnership agreement between the lead partner and its project partners for the implementation of the project #R067 MAMBA of Interreg Baltic Sea Region

Having regard to

- REGULATION (EU) No 1299/2013 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal, Article 13(2),
- The cooperation programme “Interreg Baltic Sea Region” (CCI 2014TC16M5TN001) - hereinafter referred to as **Programme**,
- The Interreg Baltic Sea Region Programme Manual, hereinafter referred to as **Programme Manual**,
- The Agreement on the Management, Financial and Control Systems of Interreg Baltic Sea Region (hereinafter referred to **MCS Agreement**) made between the countries participating in the Programme and the Investitionsbank Schleswig-Holstein, hereinafter referred to as **IB.SH**,
- The Agreement on Management, Control and Audit concerning beneficiaries located outside the Programme area of the Interreg Baltic Sea Region Programme 2014-2020 (Agreement according to Article 20(2)(c) of Regulation (EU) No 1299/2013) made between the partner countries to the Programme and the IB.SH (hereinafter referred to as **MCA Agreement**),
- The Agreement between the European Commission, the Russian Federation and the Federal Republic of Germany on the financial contribution of the European Union and the Russian Federation both provided for the implementation of the Transnational Cooperation Programme "Interreg Baltic Sea Region 2014-2020" in the Russian Federation, hereinafter referred to as **Financing Agreement**,
- The subsidy contract for the implementation of the project #R067 MAMBA of Interreg Baltic Sea Region (hereinafter referred to as **subsidy contract**), in particular Article 5(4) thereof,
- The latest version of the project data available in the electronic Monitoring System (hereinafter referred to as **project data**). These data derive from the original application selected by the Monitoring Committee, and comprise subsequent changes to the original project setup approved by the IB.SH. All decisions on project selection and changes to the project setup including their enclosures form an integral part of the subsidy contract,

the following partnership agreement (hereinafter referred to as **agreement**) is concluded between

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*Diaconie of Schleswig-Holstein*

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represented by  
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hereinafter referred to as lead partner or LP, meaning the lead beneficiary of the project as defined in Article 13 of Regulation (EU) No 1299/2013.

The LP is listed in the project data as **project partner no° 1.**

And

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listed in the project data as **project partner no° 15.**

- each hereinafter referred to as **project partner** or **PP**, meaning the other beneficiary as defined in Article 13 of Regulation (EU) No 1299/2013, in the Programme and in the Programme Manual, all project partners named above hereinafter referred to as **project partners** or **PPs**, for the implementation of the project #R067 MAMBA selected by the Monitoring Committee of Interreg Baltic Sea Region on 24/05/2017 (hereinafter referred to as **project**).

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## **Article 1**

### **Subject of the agreement**

1. Subject of this agreement is the organisation of a partnership and the stipulation of provisions in order to ensure a sound implementation of the project.
2. The subsidy contract between the IB.SH (acting as Managing Authority and Joint Secretariat of Interreg Baltic Sea Region) and the LP dated 14/11/2017 for the implementation of the project – including annexes, amendments, and supplements, as well as the body of rules and regulations it is based on and refers to – is considered to be an integral part of this agreement. The subsidy contract and any addendum to the subsidy contract shall be attached to this agreement as **Annex I**.

## **Article 2**

### **Duration of the agreement**

1. This agreement shall take effect retrospectively from the date the subsidy contract entered into force (cf. Article 13(1) of the subsidy contract), i.e. from 14/11/2017. In case project activities are carried out in the phase after the day of the selection decision by the Monitoring Committee 24/05/2017 but before the entry into force of the subsidy contract and this agreement, the provisions of this agreement shall already apply to this phase of project implementation.
2. It will remain in force until complete fulfilment of the LP and PPs’ obligations under this agreement and the subsidy contract.

## **Article 3**

### **Project objectives, project partnership**

1. The LP and the PPs commit themselves in doing everything in their power to jointly implement the project in accordance with the project data and to support one another with the aim to reach the objectives of the project. This also includes the commitment to produce qualitative outputs and to achieve the results set in the project data.
2. The PPs entitle the LP to represent the PPs in the project. They commit themselves to undertake all steps necessary to support the LP in fulfilling its obligations specified in the subsidy contract and in this agreement.

## **Article 4**

### **Obligations of the lead partner**

1. The LP shall be responsible for the overall coordination, management and implementation of the project. It shall fulfil all obligations arising to the LP from Article 13(2) and (3) of the

Regulation (EU) No 1299/2013, the subsidy contract including the body of rules and regulations it bases on and refers to, as well as the Programme Manual. That means in particular:

- a) complying with the rules on eligibility of expenditure as stipulated in Article 3 of the subsidy contract,
  - b) providing progress reports to IB.SH, requesting and receiving payments from IB.SH in accordance with Article 4 of the subsidy contract,
  - c) complying with the obligations defined in Articles 5 and 6 of the subsidy contract,
  - d) carrying out publicity measures and maintaining the project’s website, if part-financed by the Programme, in accordance with Article 7 of the subsidy contract,
  - e) ensuring that any repayment is made in accordance with Article 8(2) and (3) of the subsidy contract,
  - f) assisting any audit or evaluation and retaining all files, documents and data related to the project in accordance with Article 9 of the subsidy contract,
  - g) complying with the rules on assignment, liability, dispute settlement and communication as determined in Articles 10-13 of the subsidy contract.
2. In addition to the responsibilities of the LP stipulated in this article, specific obligations of the PPs (cf. Article 5 of this agreement) do also apply to the LP.

## **Article 5** **Obligations of the project partners**

1. Each PP undertakes to comply with the body of rules and regulations referred to in Article 1 of the subsidy contract (including any amendments made to these rules and regulations) as well as relevant national regulations and all other rules applicable to the PP. That means in particular:
  - a) completing all activities, outputs and main outputs as foreseen in the detailed work plan (cf. Article 8 of this agreement),
  - b) complying with the rules on eligibility of expenditure as provided for in the Programme Manual and in line with Article 3 of the subsidy contract,
  - c) guaranteeing a sound financial management of its budget as indicated in the last approved version of the project data,
  - d) in accordance with Article 11 of this agreement, providing proof of progress in the implementation of project activities and the achievement of outputs and submitting a validation on the eligibility of the project-related expenditure by a controller designated/approbed by the respective country (first level controller),
  - e) upon request submitting to the LP the accounting reports or other documents, including copies of all pieces of evidence (receipts, invoices or accounting documents of equivalent probative value, documents related to tender, bank statements, etc.) (cf. Article 11 of this agreement),
  - f) assuming responsibility in the event of any irregularity in the expenditure it has declared,

- g) repaying the LP any amounts unduly paid and complying with any request for repayment by the IB.SH and/or the LP based on Article 8(2) of the subsidy contract and Article 14 of this agreement,
  - h) being responsible for information, communication and publicity measures for the public as referred to in Article 18 of this agreement,
  - i) keeping the ownership of project outputs having the character of investments within 5 years as specified in Article 71 of Regulation (EU) No 1303/2013 of the European Parliament and of the Council and in the Programme Manual,
  - j) keeping available all its documents related to the project. In line with the requirements of the Programme Manual, each PP is obliged to retain for audit purposes all files, documents and data about the project, in particular the subsidy contract and partnership agreement, as well as all reports and supporting documents regarding expenditure co-financed by the Programme. The retention periods depend on the type of Programme co-financing awarded and are laid down in the Programme Manual. Other possibly longer statutory retention periods as might be stated by national law remain unaffected. These obligations shall persist even if the PP is excluded from the project or the PP has withdrawn from the project (cf. Article 13(1), 15(1) of this agreement),
  - k) ensuring that its activities carried out in the implementation of the project do not constitute State aid and to undertake all necessary steps that State aid can be excluded (cf. chapter F.1.5 of the Programme Manual).
2. By signing this agreement, each PP declares that it:
- a) is familiar with and adheres to the content of the subsidy contract and the provisions it bases on and refers to; this includes the rules defined in Article 8 of the subsidy contract, which entitle the IB.SH to terminate the subsidy contract and/or to demand repayment of the co-financing in full or in part,
  - b) is familiar with and adheres to the latest approved version of the project data, undertakes to inform the LP immediately about all circumstances that delay, hinder or make impossible the realisation of the project as well as all circumstances that mean a change of the disbursement conditions or which would entitle the IB.SH to terminate the subsidy contract, to discontinue payments or to demand repayment of the co-financing in full or in part (cf. Article 8 of the subsidy contract

## **Article 6** **Decision making**

1. All decisions regarding the overall implementation of the project shall be made by the project plenary which also shall be responsible for monitoring the project’s progress.
2. The project plenary shall take its decisions within the regular meetings of the project partnership. The LP shall chair these meetings. If the need arises, the LP may call additional meetings or telephone conferences upon due notice.

3. Whenever possible, decisions shall be taken by the project plenary on a consensus basis. In case consensus cannot be reached, each project partner shall have one vote. Absent Partners can vote electronically by sending their vote to the LP at least one hour before the project plenary begins. Decisions are taken by a simple majority of the votes cast.
4. The project plenary may decide to set up working groups for specific tasks and specify deliverables of each working group. Upon adoption of all deliverables by the project plenary the working groups shall be dissolved.

### Article 7

#### Co-operation with third parties

1. In case a party to this agreement cooperates with third parties including external service providers to implement the project, it shall remain solely responsible concerning compliance with its obligations as set out in this agreement. The LP shall be informed by any PP about the subject and party of any contract concluded with such third party.
2. No party to this agreement is entitled to assign its rights and obligations under this agreement without the prior consent of the other parties to this agreement and the approval of the IB.SH (cf. Article 10 of the subsidy contract).
3. Co-operation with third parties including external service providers shall be undertaken in accordance with the public procurement procedures and State aid rules determined in the Programme, the Programme Manual and in national and EU legislation.

### Article 8

#### Detailed work plan and quality of main outputs

1. Based on the work plan included in the latest project data, the LP and the PPs have developed a detailed work plan, including the operational structure and responsibility for the different work packages and their administration, as well as containing a numbered list of specific activities with a detailed description and timeframe for each individual partner activity that shall be realised in the framework of the project. The detailed work plan shows how the planned activities lead to the production of outputs and to the achievement of results as listed in the latest version of the project data. The detailed work plan is attached to this agreement as **Annex II** and mirrors the agreed obligations as laid down in the application.
2. By the attached detailed work plan, each activity to be realised in the framework of the project is assigned either to the LP or to one of the PPs (hereinafter also referred to as work package leaders / WP leaders or Group of Activity leaders / GoA leaders). The LP and the PPs adhere to this plan. WP leaders and GoA leaders work in close collaboration with the LP. In case of any delays in the delivery of the agreed project outputs in the work plan and application, the respective WP/GoA leader shall inform the LP immediately.

3. The LP and all PPs are aware that the IB.SH will check whether the quality of main outputs delivered is in line with the quality of main outputs described in the project data. In case the main outputs are not produced in the described quality the IB.SH is entitled to terminate the subsidy contract and demand repayment in accordance with Article 8(1)(c) of the subsidy contract.
4. Any request for an amendment of the detailed work plan shall be agreed by the LP and the PPs. The PPs shall inform the LP immediately in case any need for an amendment occurs. The rules on changes in the approved project set-up as determined in the Programme Manual and in the subsidy contract will be observed by the partnership.
5. Each PP shall inform the LP immediately about any factors that could lead to any deviation in the detailed work plan, especially those that could cause temporary or final discontinuation of the project.

#### **Article 9**

##### **Detailed project budget, LPs and PPs contributions**

1. The PPs accept the detailed project budget determined in the latest project data, as well as the amount and composition of the earmarked co-financing (approved grant) awarded to the LP as defined in the subsidy contract (cf. Article 2(1) and (2) thereof). Each PP commits itself to providing its individual contribution to the total project budget.
2. The detailed project budget in the latest project data provides detailed financial data for the LP and each PP per budget line (hereinafter referred to as **BL**). Furthermore, it specifies the LP's and each PP's co-financing rates and their detailed budgets for BL4 'External expertise and services', BL5 'Equipment', BL6 'Infrastructure and works' and BL7 'Expenditure for project specific activities'.
3. The amounts of co-financing defined in the project data are considered as maximum provisional amounts. The Programme co-financing will be paid by the LP to the PPs on the basis of the reported eligible expenditure only.
4. Disbursement of co-financing shall be made by the LP subject to the condition that the IB.SH makes the funds available to the extent specified in the project data. If the IB.SH does not make the funds available to the extent specified in the project data, any claim by a PP against the LP for whatever reason is excluded.
5. The PPs shall inform the LP immediately when any need for an amendment of the project budget occurs. Any request for amendment of the project budget as laid down in the project data submitted by the LP to the IB.SH, shall be authorised by the PPs beforehand. The rules on changes in the approved project set-up as determined in the Programme Manual and in the subsidy contract will be observed by the partnership.

## Article 10 Detailed spending plan

1. Based on the spending plan for project expenditure included in the latest project data and corresponding to the detailed work plan referred to in Article 8 of this agreement, the LP and the PPs have agreed on a detailed spending plan which is attached to this agreement as **Annex III**. It provides six-monthly spending targets at the level of all parties to this agreement.
2. All PPs declare that they will request payments according to the timeframe established in Article 11 of this agreement and at least to the extent defined in the spending plan (Annex III). Payments not requested in time and in full as indicated in the spending plan may be lost. Moreover the maximum amount of ERDF co-financing approved (cf. Article 2(1) of the subsidy contract) might be reduced, if the amounts of actual payment requests are less than the expected payment requests. Further details on financial planning and de-commitment are provided in the Programme Manual.

## Article 11 Request for payments, reporting

1. The PP is aware, that expenditures incurred as a result of implementation of project activities are reimbursed retrospectively. No advance payment can be made by the IB.SH to the account of the LP. Therefore each PP shall apply relevant measures to maintain sufficient level of financial liquidity to cover the project related expenditures.
2. The PPs are entitled to request payments by providing proof of progress in the implementation of their activities as described in the latest approved version of the detailed work plan (Annex II). The PP shall present to the LP partner progress reports by using special forms provided by the LP consisting of an activity report and a validated financial report.
3. Partner progress reports must be validated by the first level controller of the PP as defined in the Programme Manual before their submission to the LP.
4. The PPs must observe detailed instructions for submission of the partner progress reports as laid down in the partner reporting forms and the Programme Manual. In order to enable the LP to meet the deadlines for submission of progress reports according to Article 4 of the subsidy contract, the following dates of submission apply for each PP:

Partner progress report	Reporting period		Deadline for submission
	Start date	End date	
1	25/05/2017	31/03/2018	15/06/2018
2	01/04/2018	30/09/2018	15/12/2018
3	01/10/2018	31/03/2019	15/06/2019
4	01/04/2019	30/09/2019	15/12/2019
5	01/10/2019	31/03/2020	15/06/2020
6	01/04/2020	31/12/2020	15/12/2020

The PPs are also aware of the time limits concerning a request for postponement of a deadline for submission of a progress report and the right of the IB.SH to consider consequences in case a progress report is delayed (cf. Article 4 of the subsidy contract).

Any postponement of a deadline for submission of a partner progress report must be approved by the LP beforehand.

5. In case a PP ascertains that it will be behind schedule with its contribution to the progress report as defined in Article 4 of the subsidy contract, the PP shall immediately inform the LP; such an information must not be submitted later than the actual deadline for submission of the given partner progress report. The PP concerned and the LP, supported by the other parties to this agreement, shall make any effort to jointly sort out the problem causative for the default. If necessary, the LP shall submit a request for postponement of the deadline for submission of the progress report to the IB.SH in accordance with Article 4 of the subsidy contract.
6. In case a PP does not comply with the requirement to inform the LP, does not sort out any problem causative for the default, is responsible for not meeting a deadline for a request for postponement according to Article 4 of the subsidy contract, or such a request is not approved by the IB.SH, the LP shall be entitled to exclude the partner progress report (activity report and financial report) in the relevant reporting period from the progress report the LP is obliged to submit to the IB.SH according the subsidy contract.
7. In order to proceed with the analysis of progress and final reports, each PP must provide additional information if the LP or the IB.SH deem that necessary. Additional information requested by the IB.SH shall be collected and sent by the LP within the time frame demanded by the IB.SH.
8. Similar to the right of the IB.SH as laid down in Article 4(5) of the subsidy contract, the LP reserves the right not to accept – in part or in full – expenditure validated by PPs’ first level controllers if – due to the results of the LP’s own checks and/or controls or audits performed by another authority (e.g. the first level controller of the LP) – the validation or the facts stated therein prove to be incorrect or if the underlying activities are not in line with the legal framework as set out in Article 1 of the subsidy contract. In such a case, the LP will either reduce the requested payment, demand repayment of funds already paid out unduly or set them off against the next payment request submitted by the PP, if possible and in accordance with Article 132 of Regulation (EU) No 1303/2013. The same applies if the agreed project outputs of the PP are overdue or insufficient.
9. The co-financing awarded by the subsidy contract and paid to the account of the LP following its request for payment according to Article 4 of the subsidy contract, shall be redistributed between the relevant PPs to accounts indicated by the PPs. No deduction, retention or further specific charges which would reduce the amount of a share claimed by a PP in accordance with these rules shall be made by the LP. Paragraph 8 remains unaffected. Any exchange rate risk shall be borne by the respective PP.

## **Article 12** **Liability**

1. Within the partnership, each party to this agreement shall hold harmless the other parties and indemnify them from liabilities, damages and costs resulting from the non-compliance of its individual duties and obligations as set forth in this agreement and its annexes. In particular, this

shall apply to all cases where one party does not fulfil its obligations to comply with the applicable rules of State aid and public procurement law.

2. The LP and each PP is solely liable for the statements/commitments made in its partner declaration which is attached to the latest project data.
3. No party to this agreement shall be held liable for not complying with obligations ensuing from this agreement and its annexes in case of force majeure. In such a case, the party concerned must announce this immediately in writing to the other parties to this agreement.

### **Article 13**

#### **Non-fulfilment of obligations**

1. In case a PP repeatedly does not fulfil its obligations stipulated in the subsidy contract, this agreement and the respective annexes, the LP may decide to exclude the PP from the project, with approval of the Monitoring Committee of Interreg Baltic Sea Region. The LP shall without delay inform the IB.SH of such decision. In case the exclusion is approved by the Monitoring Committee of Interreg Baltic Sea Region, the PP is obliged to refund to the LP any Programme funds received by the day of exclusion for which it cannot prove that they were used for the implementation of the project according to the rules of eligibility of expenditure.
2. In case of non-fulfilment of obligations of a PP having financial consequences for the funding of the project as a whole, the LP may demand compensation to cover the sum involved.
3. The LP can make any effort to support the PP concerned to fulfil its obligations. The LP is entitled to summon the PP or to set deadlines or similar. The other parties to this agreement shall make any effort to jointly sort out the problem. Article 17 remains unaffected.

### **Article 14**

#### **Recovery of amounts unduly paid**

1. In case the IB.SH demands, in full or in part, repayment of the co-financing already paid to the LP in accordance with the provisions of the subsidy contract, every PP is obliged to transfer its portion of any amount unduly paid to the LP in compliance with Article 27(2) of Regulation (EU) No 1299/2013. The LP shall without delay inform the PPs by forwarding a copy of the letter by which the IB.SH has asserted the repayment claim (cf. Article 8(2) of the subsidy contract). Moreover, the LP shall notify each PP in writing of the amount repayable to the account of the LP. Alternatively and where applicable, the repayment amount will be offset against the next payment by the IB.SH to the LP or remaining payments can be suspended (cf. Article 8(4) of the subsidy contract).
2. Taking into account the due date stated in the letter of the IB.SH as referred to in Article 8(2) of the subsidy contract, repayment by the PPs to the LP is due within two weeks following the date of the letter by which the LP asks the PPs for repayment to its account. Any delay in effecting repayment shall give the LP rise to interest on account of late payment, starting on the due date and ending on the value day of actual repayment to the accounts of the LP. In accordance with Article 8(2), last sentence, of the subsidy contract, the interest rate shall be one-and-a-half

percentage points above the rate applied by the European Central Bank in its main refinancing operations on the first working day of the month in which repayment by the PPs to the LP is due. Financial charges incurred by the repayment of undue amounts shall be borne entirely by the concerned PPs.

3. If the LP does not succeed in securing repayment from a PP, it shall inform the IB.SH; this information shall include a proof that the LP has undertaken all necessary steps of recovery in accordance with this agreement. In case Article 27(3) sentence 1 of Regulation (EU) No 1299/2013 or an equivalent rule stipulated in the MCS Agreement, the MCA Agreement or the Financing Agreement applies, the LP shall be entitled to transfer its right to demand repayment from the PP to the Member State or third country on whose territory the PP is located or, in the case of an European grouping of territorial cooperation (EGTC), is registered.

### **Article 15**

#### **Withdrawal from the partnership**

1. The LP and each PP agree not to withdraw from the project unless there are unavoidable reasons for it. If this were nonetheless to happen the LP and the remaining PPs shall endeavour to cover the contribution of the withdrawing PP either by directly assuming its tasks or by asking one or more new third organisations to join the partnership.
2. The parties to this agreement are aware that the IB.SH is entitled to terminate the subsidy contract if the number of PPs falls below the minimum number of partners that is set in the Programme Manual (cf. Art. 8(1)(b) of the subsidy contract).
3. In case of change in the partnership, the parties to this agreement will adhere to the provisions on changes in the approved project set-up as determined in the Programme Manual.

### **Article 16**

#### **Applicable law**

Without prejudice to both the applicable European law and Article 12(1) of the subsidy contract, this agreement shall be governed by German law, being the law of the country of the LP.

### **Article 17**

#### **Dispute settlement**

1. The LP and the PPs sign this agreement with the intention to cooperate amicably. Should a dispute arise between the LP and the PPs or between the PPs, the parties concerned will endeavour to work towards a mutually acceptable settlement. Such disputes shall be referred to a mediator, in order to reach settlement. The mediator is designated by the disputing parties. If the parties cannot agree on the mediator, the project plenary can make a suggestion.

2. If efforts to achieve an amicable settlement should fail, the parties concerned are obliged to seek an out-of-court arbitration procedure of an ad-hoc arbitration committee. The ad-hoc arbitration committee shall be composed of three arbitrators appointed in accordance with the provisions of this paragraph. Each Party shall designate one arbitrator and the two arbitrators so designated shall elect a third, who shall be the Chairman. The Chairman has to be qualified to hold the office of a judge. If, within thirty days of the request for arbitration, either Party has not designated an arbitrator, either Party may request the IB.SH to appoint an arbitrator.
3. The parties shall be obliged to accept and apply the decisions of the arbitration committee, subject to the applicable law hereby agreed upon and in compliance with the provisions of the European law.
4. Each and any legal dispute that may result from or in connection with this agreement, including such over the validity of this agreement itself and the arbitration clause defined above, on which the amicable settlement method was ineffective and the disagreement persists in spite of all efforts being made in this respect, shall be finally decided by the courts. The place of jurisdiction is Rendsburg, Germany, at the seat of the LP.

#### **Article 18**

##### **Working language, communication, publicity**

1. The working language of the project shall be English.
2. Accordingly any written communication between the LP and the PPs related to this agreement and the implementation of the project shall be in English and state the number and title/acronym of the project.
3. Each PP undertakes to inform the public about the assistance obtained from the Programme. Any piece of information, publication, audiovisual material and marketing product by the PPs, including those provided at events, must specify that the project was co-financed from funds of the Programme, in compliance with the requirements set in Commission Implementing Regulation (EU) No 821/2014 (in particular Articles 3 to 5 thereof), Regulation (EU) No 1303/2013 of the European Parliament and of the Council (in particular Annex XII, section 2.2 thereof) as well as in the Programme Manual.
4. By signing this agreement, each PP confirms that the IB.SH is authorised to publish information about the project as defined in Article 7(3) of the subsidy contract.
5. Upon request of the LP, each PP shall contribute to the communication activities of the Programme in accordance with Article 7(4) of the subsidy contract. Among others, each PP undertakes to send at least one copy of any publication and marketing product produced by the PP to the LP. The PP furthermore authorises the LP and the IB.SH to use this material to showcase how the co-financing is used.
6. In accordance with Article 7(5) of the subsidy contract, each PP takes full responsibility for the content of any piece of information, publication, audio-visual material and marketing product provided to the LP by the PP or third parties on behalf of the PP. The PP is liable in case a third party claims compensation for damages (e.g. because of an infringement of a copyright). The PP

will indemnify the LP in case the LP suffers any damage because of the content of the said material.

7. All outputs are open-source and widely disseminated on a non-exclusive and non-discriminatory basis to ensure the most transparent and the widest possible access to all interested stakeholders including potential competitors. The publications on the project outcomes have to be in the form of “defensive publications”, so that all innovations and inventions arising from the project are made available in the public domain and become state of art. In this way no intellectual property rights can afterwards be claimed on any of the project outcomes neither by the project's participants nor other actors outside the project.
8. In accordance with Article 7(6) of the subsidy contract, each PP that has part-financed the project website with Programme funds, shall maintain it for at least five years after the end date of payments of payments of administrative activities related to the project closure as laid down in Article 3(3) of the subsidy contract.

#### **Article 19** **Confidentiality requirements**

1. The LP and the PPs agree that any information that they will obtain during the execution of this agreement or exchange with the Monitoring Committee, the IB.SH or other bodies involved in the implementation of the Cooperation Programme or the implementation of the project, is confidential, provided that a party to this agreement or one of the bodies mentioned above explicitly requests such. The same applies, without any such request, to all information or documentation marked with “confidential”.
2. The LP and the PPs commit to ensuring that all staff members involved in the implementation of the project respect the confidential nature of information, and do not disseminate it, pass it on to third parties or use it without prior written consent of the institution that provided the information.
3. This confidentiality clause shall remain in force for 2 years following the termination of this agreement.
4. The abovementioned rules on confidentiality shall not affect LPs and the PPs’ obligation to make all outputs and results of the project available to the public and to secure public access to the project results (cf. Article 18 of this agreement). They shall also not affect the obligations stipulated in Article 9 of the subsidy contract. The obligations specified in this clause above shall not apply in the following cases:
  - a) the Confidential Information was known to the recipient prior to the time of its receipt pursuant to this agreement except than as a result of the recipient’s breach of any legal obligation; or
  - b) the confidential information is in the public domain at the time of disclosure by the party to the recipient or thereafter enters the public domain without any breach of the terms of this agreement; or

- c) the confidential information becomes known to the recipient through disclosure by sources, other than the party disclosing it, having the legal right to disclose such confidential information; or the recipient proves the confidential information has been developed independently by its employees, who had no access to any of the confidential information disclosed by the party disclosing it to the recipient; or
- d) the recipient is specifically ordered to be disclosed pursuant to an order of a national court of competent jurisdiction; or
- e) if obliged to disclose due to national mandatory laws and regulations.

## **Article 20** **Concluding provisions**

1. This agreement is concluded in English. In case of translation of this document and its annexes into another language, the English version shall be the binding one.
2. If any provision in this agreement should be wholly or partly ineffective, the remaining provisions remain binding for the parties. The parties to this agreement undertake to replace the ineffective provision by an effective provision which comes as close as possible to the purpose of the ineffective provision.
3. Amendments and supplements to this agreement and/or to its annexes must be set out in writing in an addendum and signed by the LP and the PPs. The LP and the PPs shall observe the rules of the Programme Manual.
4. 15 executed copies of this agreement shall be signed by the LP and the PPs. Each party shall keep one copy. The same rules shall apply to any amendments or supplements to this agreement that may be made.

### **Annexes**

- I. Subsidy contract for the implementation of the project #R067 MAMBA of Interreg Baltic Sea Region (2014-2020) including its addenda
- II. Detailed work plan according to Article 8 in its latest version
- III. Detailed spending plan according to Article 10 in its latest version

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer

Name

Name

Director of Finances

Title

Title



Signature and stamp

Signature and stamp

Rendsburg, 02.03.2018

Place, date

Place, date

**DIAGONISCHES WERK  
SCHLESWIG-HOLSTEIN**

Landesverband der Inneren Mission e.V.

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Haus: Kanalufer 48, 24 768 Rendsburg

Telefon ( 0 43 31) 5 93-0

**For the project partner no° 2:**

Kjell Nilsson

Name

Name

Director

Title

Title



Signature and stamp (if available)

Signature and stamp (if available)

Stockholm, 13.02.2018

Place, date

Place, date

**NORDREGIO**

Box 1053

SE-111 83 STOCKHOLM

Tel. +46 (0)8 463 54 00

Fax +46 (0)8 463 54 01

Org.nr. 262000-1590

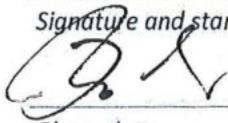
Moms.reg. 262000159001

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer \_\_\_\_\_  
 Name Name

Director of Finances \_\_\_\_\_  
 Title Title

Signature and stamp \_\_\_\_\_  
 Signature and stamp



Place, date  
 Rendsburg, 02.03.2018

DIAKONISCHES WERK   
 SCHLESWIG-HOLSTEIN   
 Landesverband der Inneren Mission e.V.  
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 Haus: Kanalufer 48, 24 768 Rendsburg  
 Telefon ( 0 43 31) 5 93-0

**For the project partner no° 3:**

Gatis Krumins \_\_\_\_\_  
 Name Name

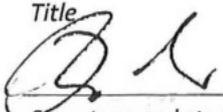
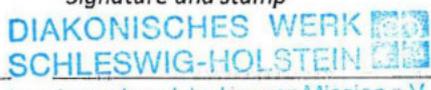
Rector \_\_\_\_\_  
 Title Title

Signature and stamp (if available) \_\_\_\_\_  
 Signature and stamp (if available)

15.02.2018, Valmiera  
 Place, date



**For the lead partner = project partner no° 1:**

<u>Kay-Gunnar Rohwer</u>	_____
Name	Name
<u>Director of Finances</u>	_____
Title	Title
	_____
Signature and stamp	Signature and stamp
<u>Rendsburg, 02.03.2018</u>	
Place, date	Place, date
	Landesverband der Inneren Mission e.V. Postfach 825, 24 768 Rendsburg Haus: Kanalufer 48, 24 768 Rendsburg Telefon ( 0 43 31) 5 93-0

**For the project partner no° 4:**

<u>Guna Kalnina-Priede</u>	_____
Name	Name
<u>Head of Administration</u>	_____
Title	Title
	_____
Signature and stamp (if available)	Signature and stamp (if available)
<u>Cēsis, 12.02.2018.</u>	_____
Place, date	Place, date

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer

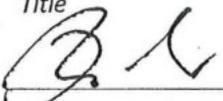
Name

Name

Director of Finances

Title

Title



Signature and stamp

Signature and stamp

Rendsburg, 02.03.2018

Place, date

  
 Landesverband der Inneren Mission e.V.  
 Postfach 825, 24 758 Rendsburg  
 Haus: Kanalufer 48, 24 768 Rendsburg  
 Telefon ( 0 43 31) 5 93-0

**For the project partner no° 5:**

Stephanie Ladwig

Name

Name

Landrätin

Title

Title

KREIS PLÖN  
 Die Landrätin  
 St. Hamburger Str. 17/18  
 24306 Plön

Signature and stamp (if available)

Signature and stamp (if available)

PLÖN, 15. Jan. 2018

Place, date

Place, date

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer

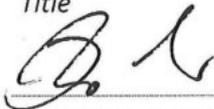
Name

Name

Director of Finances

Title

Title



Signature and stamp

Signature and stamp

Rendsburg, 02.03.2018

Place, date

DIAKONISCHES WERK  
SCHLESWIG-HOLSTEIN

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Telefon ( 0 43 31) 5 93-0

**For the project partner no° 6:**

Andreas Eickmann,

Name

Name

Director of departement building  
supervision and regional  
planning (Kreisverwaltungsdirektor /  
Amtsleiter)

Title

Title



Signature and stamp (if available)

Signature and stamp (if available)

Cuxhaven, den 26.2.18

Place, date

Place, date

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer

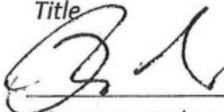
Name

Name

Director of Finances

Title

Title



Signature and stamp

Signature and stamp

Rendsburg, 02.03.2018

Place, date

DIAKONISCHES WERK SCHLESWIG-HOLSTEIN

Landesverband der Lutheraner Mission e.V.

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**For the project partner no° 7:**

Antti Saartenoja

Name

Name

Region Mayor

Title

Title



Signature and stamp (if available)

Signature and stamp (if available)

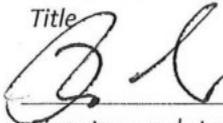
Seinäjoki, 12.2.2018

Place, date

Place, date



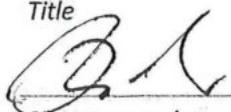
For the lead partner = project partner no° 1:

Kay-Gunnar Rohwer	
Name	Name
Director of Finances	
Title	Title
	
Signature and stamp	Signature and stamp
Rendsburg, 02.03.2018	
Place, date	
	
	Landesverband Inneren Mission e.V.
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	Haus: Kanalufer 48, 24 768 Rendsburg
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For the project partner no° 8:

Sami Perälä	
Name	Name
Executive Director	
Title	Title
	
Signature and stamp (if available)	Signature and stamp (if available)
Semenow 12.2.2018	
Place, date	Place, date

**For the lead partner = project partner no° 1:**

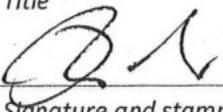
Kay-Gunnar Rohwer	
Name	Name
Director of Finances	
Title	Title
	
Signature and stamp	Signature and stamp
Rendsburg, 02.03.2018	
Place, date	Place, date


  
**DIAKONISCHES WERK**
  
**SCHLESWIG-HOLSTEIN**
  
 Landesverband der Inneren Mission e.V.
   
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 Haus: Kanalufer 48, 24 768 Rendsburg
   
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**For the project partner no° 9:**

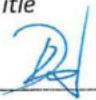
Risto Poutiainen	
Name	Name
Region Mayor	
Title	Title
	
Signature and stamp (if available)	Signature and stamp (if available)
Joensuu 26th of February 2018	
Place, date	Place, date

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer	
<i>Name</i>	<i>Name</i>
Director of Finances	
<i>Title</i>	<i>Title</i>
	
<i>Signature and stamp</i>	<i>Signature and stamp</i>
Rendsburg, 02.03.2018	
<i>Place, date</i>	<i>Place, date</i>



**For the project partner no° 10:**

Dan Zoega-Nielsen	
<i>Name</i>	<i>Name</i>
Department Manager	
<i>Title</i>	<i>Title</i>
	
<i>Signature and stamp (if available)</i>	<i>Signature and stamp (if available)</i>
Veile 13.02.2018	
<i>Place, date</i>	<i>Place, date</i>

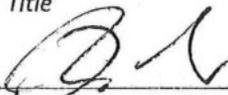
**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer

Name

Director of Finances

Title



Signature and stamp

Rendsburg, 02.03.2018

Place, date

Name

Title

Signature and stamp

DIAKONISCHES WERK  
SCHLESWIG-HOLSTEIN

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**For the project partner no° 11:**

Fredrik Geijer,

Name

City Manager

Title



Signature and stamp (if available)

Trelleborg, 15/2-2018

Place, date

Torbjörn Karlsson

Name

Chairman of the Municipal Council

Title



Signature and stamp (if available)

Trelleborg, 15/2-2018

Place, date

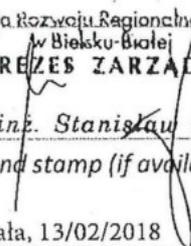




**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer	
_____ Name	_____ Name
Director of Finances	
_____ Title	_____ Title
	
_____ Signature and stamp	
Rendsburg, 02.03.2018	
_____ Place, date	_____ Place, date

**For the project partner no° 13:**

Stanislaw Ginda,	Jan Sienkiewicz
_____ Name	_____ Name
President	Proxy
_____ Title	_____ Title
Agencja Rozwoju Regionalnego S.A. w Bielsku-Białej <b>PREZES ZARZADU</b>	Agencja Rozwoju Regionalnego S.A. w Bielsku-Białej <b>PROKURENT</b>
	
_____ Signature and stamp (if available)	_____ Signature and stamp (if available)
Bielsko-Biała, 13/02/2018	Bielsko-Biała, 13/02/2018
_____ Place, date	_____ Place, date

For the lead partner = project partner no° 1:

Kay-Gunnar Rohwer

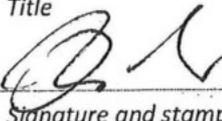
Name

Name

Director of Finances

Title

Title



Signature and stamp

DIAKONISCHES WERK  
SCHLESWIG-HOLSTEIN

Signature and stamp

Landesverband der Inneren Mission e.V.

Rendsburg, 02.03.2018

Place, date

Postfach 825, 24 758 Rendsburg

Postfach 825, 24 758 Rendsburg

Telefon (0 43 31) 5 93-0

For the project partner no° 14:

Simon Schäfer-Stradowsky

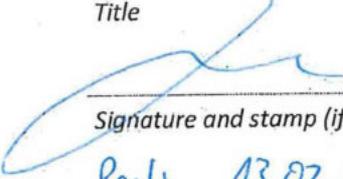
Name

Name

Managing Director

Title

Title

  
Signature and stamp (if available)

Signature and stamp (if available)

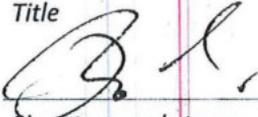
Berlin, 13.02.2018

Place, date

Place, date

**IKEM**  
Institut für Klimaschutz, Energie und Mobilität-  
Recht, Ökonomie und Politik e.V.  
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Tel. +49 (0) 30 / 408 18 70-10 · Fax +49 (0) 30 / 408 18 70-29  
info@ikem-online.de · www.ikem-online.de

**For the lead partner = project partner no° 1:**

Kay-Gunnar Rohwer	
Name	Name
Director of Finances	
Title	Title
	
Signature and stamp	Signature and stamp
Rendsburg, 02.03.2018	
Place, date	Place, date

**DIAKONISCHES WERK** 

**SCHLESWIG-HOLSTEIN** 

Landesverband der Inneren Mission e.V.

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Haus: Kanalufer 48, 24 768 Rendsburg

Telefon ( 0 43 31) 5 93-0

**For the project partner no° 15:**

Kristians Godiņš	
Name	Name
Chairman of the Board	
Title	Title
	
Signature and stamp (if available)	Signature and stamp (if available)
Rīga, 13.02.2018	
Place, date	Place, date

